

**FAYETTE COUNTY
BOARD OF COUNTY COMMISSIONERS
Tuesday, May 24, 2016 – 7:00 p.m.**

**AGENDA
Order of Business**

1. **CALL TO ORDER** Chairman
2. **ROLL CALL** Clerk
3. **INVOCATION** Comm. Bill Walker
4. **PLEDGE OF ALLEGIANCE**
5. **COMMENTS ON NON - AGENDA ITEMS (10 MINUTE MAXIMUM)**
6. **APPROVAL OF MINUTES**
 - 6.1 April 26, 2016
7. **RESOLUTIONS OF MEMORIALS, SYMPATHY AND COMMENDATIONS**
 - 7.1 Student Recognition – Katlyn Bryant
 - 7.2 James Cowan Bridge Resolution
8. **PUBLIC HEARINGS**
9. **ELECTIONS, APPOINTMENTS AND CONFIRMATIONS**
 - 9.1 Election of Notaries Public
10. **UNFINISHED BUSINESS**
 - 10.1 **Financial Reports**
 - 10.1.1 Summary Financial Reports – April
 - 10.2 **Reports of Departments and Agencies**
 - 10.2.1 County Mayor’s Office Rhea Taylor
 - 10.2.2 Sheriff’s Department Sheriff Riles
 - 10.2.3 Board of Education Dr. Marlon King
 - 10.2.4 Juvenile Court Dana Howcroft
 - 10.2.5 Board of Public Works Jim Smith
 - 10.2.6 Trustee Barbra Parker
 - 10.2.7 Planning & Development John Pitner
 - 10.3 **Reports of Standing Committees**
 - 10.3.1 Development Committee
 - 10.3.1.1 Minutes – May 9, 2016
 - 10.3.2 Health and Welfare Committee
 - 10.3.2.1 Minutes – May 5, 2016

- 10.3.3 Personnel Committee
(Did not meet)
- 10.3.4 Education Committee
 - 10.3.4.1 Minutes – May 16, 2016
- 10.3.5 Criminal Justice and Public Safety Committee
 - 10.3.5.1 Minutes – May 2, 2016
 - 10.3.5.2 Minutes – May 23, 2016
 - 10.3.5.3 Hazard Mitigation Plan Resolution
- 10.3.6 Budget Committee
 - 10.3.6.1 Minutes – May 10, 2016
 - 10.3.6.2 Minutes – May 17, 2016
 - 10.3.6.3 Digital Agendas
 - 10.3.6.4 Employee Pay Schedule
 - 10.3.6.5 Purchasing Cooperative Resolution - NJPA
 - 10.3.6.6 Somerville Elementary Offer
 - 10.3.6.7 Somerville Easement Request
 - 10.3.6.8 401K Information
 - 10.3.6.9 HSIP-TDOT Grant
 - 10.3.6.10 Budget Amendment – 101 – Chancery Court Refund
 - 10.3.6.11 Budget Amendment – 101 – Circuit Court Reserve
 - 10.3.6.12 Budget Amendment – 101 – Carl Perkins Center
 - 10.3.6.13 Budget Amendment – 101 – Clean-up - Criminal Justice & Public Safety
 - 10.3.6.14 Budget Amendment – 101 – Clean-up – Development
 - 10.3.6.15 Budget Amendment – 101 – Clean-up – Health & Welfare
 - 10.3.6.16 Budget Amendment – 101 – Clean-up – Education
 - 10.3.6.17 Budget Amendment – 101 – Clean-up – Budget
 - 10.3.6.18 Budget Amendment – 101 – Courthouse Security Equipment
 - 10.3.6.19 Budget Amendment – 101 – Cypress Creek Water Study
 - 10.3.6.20 Budget Amendment – 101 – Drug Court
 - 10.3.6.21 Budget Amendment – 101 – Computer Security Hardware
 - 10.3.6.22 Budget Amendment – 101 – HAVA Grant
 - 10.3.6.23 Budget Amendment – 116 – Clean-up – Solid Waste Fund
 - 10.3.6.24 Budget Amendment – 122 – Clean-up – Drug Fund
 - 10.3.6.25 Budget Amendment – 125 – Clean-up - AFT

11. NEW BUSINESS

- 11.1 Updated Draft Budget FY 2016-17, presented at meeting

12. ANNOUNCEMENTS

13. ADJOURNMENT

14. INFORMATION ONLY

- 14.1 Sales Tax Distribution – April 2016
- 14.2 Sales Tax Revenue by Month – April 2016
- 14.3 Department of Revenue – April 2016
- 14.4 Building Permit Report – April 2016
- 14.5 Adequate Facilities Tax – April 2016
- 14.6 CON Approval Letter

FAYETTE COUNTY LEGISLATIVE BODY
APRIL 26, 2016

BE IT REMEMBERED that the Fayette County Legislative Body met in regular session at the Bill G. Kelley Criminal Justice Complex in Somerville, Tennessee, on the 26th day of April, 2016. Present and presiding was Chairman Rhea Taylor. Also present were the following: Sue W. Culver, County Clerk; James R. “Bobby” Riles, Sheriff; and the following County Commissioners: Ed Allen, Walter Brewer, Homer S. Bunker, Odis Cox, Charles E. Dacus, Jr., Ben Farley, Tim Goodroe, Reggie Howard, Terry Leggett, David Lillard, Sr., Sylvester Logan, Claude Oglesby, Steve Reeves, Ray Seals, Bill Walker, Larry Watkins, and Myles Wilson.

Commissioners Willie German and Bill Kelley were absent. A quorum was declared with 17 Commissioners present.

The floor was opened to the public for comments on non-agenda items. David Owen of Woodsedge Subdivision addressed the Commission regarding the roof at the substation which leaked during the election. He asked that the Board appropriate the money for fixing the roof.

Commissioner Wilson moved to approve the minutes from the March 22, 2016 meeting. The motion was seconded by Commissioner Logan and passed unanimously.

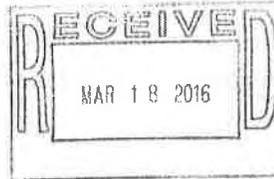
Commissioner Seals moved to approve the following as notaries public: Michele E. Bryant, Debra G. Clark, Major Coburn, Amanda Hungerford, Catherine D. Jenkins, Faye Scott, John W. Shennan, Lathan E. Sowell, and Margaret A. Watson. The motion was seconded by Commissioner Watkins and passed unanimously.

Commissioner Reeves moved to approve Frank Bragg and Hardy Morris to the Agriculture Committee to replace Gordon Tomlin and John Sydney Sullivan who have served the legal time of three 2-year terms. The motion was seconded by Commissioner Bunker and passed unanimously by the Board.

UT EXTENSION

Fayette County
 P. O. Box 8
 302-B Midland St.
 Somerville, TN 38068-0008
 Phone: (901) 465-5233
 Fax: (901) 465-1757

jvia@utk.edu



March 16, 2016

Mr. Rhea Taylor
 County Mayor
 P. O. Box 218
 Somerville, TN 38068

Dear Mayor Taylor:

Please add the appointments of the Fayette County Agricultural Committee to your agenda next Commissioner Meeting.

Mr. John Sydney Sullivan and Mr. Gordon Tomlin are no longer eligible to be on the committee since they have served the legal time of three 2-year terms.

According to Tennessee Code / Title 49 Educational / Chapter 50 miscellaneous / Part 1 Agricultural Extension Service, "The committee shall be elected by the county legislative body". I would like to propose the following persons to be nominated from the floor of the commission to serve:

Mr. Frank S. Bragg
 12515 Bragg Rd.
 Eads, TN 38028

Mr. Hardy Morris
 2265 Hwy. 64
 Eads, TN 38028

If you need additional information, please contact me.

Very truly yours,

Jeffery D. Via
 County Extension Director

JDV:dng

Enclosure: Tennessee code 49-50-104

Tenn. Code Ann. § 49-50-104

TENNESSEE CODE ANNOTATED
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*** Current through the 2015 Regular Session ***

Title 49 Education
Chapter 50 Miscellaneous
Part 1 Agricultural Extension Services

Tenn. Code Ann. § 49-50-104 (2015)

49-50-104. County agricultural extension committee.

(a) All counties cooperating with the University of Tennessee extension by making an appropriation for extension work shall elect an agricultural extension committee composed of seven (7) members. The committee shall be elected by the county legislative body.

(b) Three (3) of the members shall be elected from the membership of the county legislative body. There shall be elected to the committee four (4) members who are not members of the county legislative body. Two (2) shall be farmers and two (2) shall be farm women, residing in different civil districts.

(c) The members shall be elected for terms of two (2) years, except that if there are fewer than four (4) civil districts in a county, at least one (1) member shall come from each civil district. Two (2) of the members representing the county legislative body, one (1) farmer and one (1) farm woman, shall be elected in even-numbered years; the other members shall be elected in odd-numbered years. The elections shall be held at the first meeting of the county legislative body of each calendar year. No member may be elected for more than three (3) successive terms. In the event that there is a vacancy on the committee, the county legislative body shall fill the vacancy at its next regular meeting after the vacancy occurs; and the committee member filling the vacancy shall serve during the unexpired term of the member's predecessor.

(d) The functions of the committee shall be to:

(1) Act with duly authorized representatives of the University of Tennessee extension in the employment or removal of personnel receiving funds from county extension appropriations;

(2) Act with duly authorized representatives of the state agricultural extension service in formulating the county extension budget, and serve as liaison between the extension service and the county legislative body on financial and other matters relating to the work;

(3) Act in an advisory capacity on county extension program formulation; and

(4) Act in an advisory capacity on activities performed in connection with carrying out the program.

(e) In performing the functions under subsection (d), the committee shall meet with duly authorized representatives of the University of Tennessee extension on selected dates mutually agreed to by the chair of the committee and the representatives of the University of Tennessee extension during the months of February, May, August and November, and at other times deemed desirable by a majority of the members of the committee.

HISTORY: Acts 1929, ch. 81, § 5; mod. Code 1932, § 2545; Acts 1955, ch. 212, § 1; T.C.A. (orig. ed.), § 49-3406; Acts 2004, ch. 517, § 10.

Chairman Taylor reminded Commissioners that financial reports were sent with Commissioners packets and any questions should be directed to the appropriate official.

Chairman Taylor reported for the Mayor's Office stating that the County has been selected to participate in a program called Select Tennessee. It's a property evaluation program where they come in to look at some properties we give them to see about bringing companies into the county. It's a long drawn out process. You may have heard but the area around I-40 and 196 interchange has been funded is about to change dramatically over the next year or two years. We need to sit down with the residents of that area and work things out.

The Audit Committee will meet May 12, 2016. It is on a Thursday night, and we will try to get everyone who has a finding to sit down and address them and see why they have them.

The Education Committee is scheduled to meet next week but the School Board does not have its budget ready to go over so I may ask the Education Committee to postpone their meeting.

The Tire Amnesty day seemed to be a success.

No reports were given for the Sheriff's Department, Board of Education, Juvenile Court, Board of Public Works, Trustee, or Planning and Development.

Commissioner Wilson reported for the Development Committee which met on April 11, 2016. Commissioner Wilson moved to approve the following resolution renaming the bridge over the Northfork River which crosses Somerville LaGrange Road as the "C.W. Middlecoff, Jr. Bridge. The motion was seconded by Commissioner Bunker and passed

unanimously.

10.3.1.2

FAYETTE COUNTY COMMISSION RESOLUTION

A resolution to honor "C.W." Middlecoff, Jr. of Somerville, Tennessee,

WHEREAS, the members of this County legislative body see it proper and fitting that they should honor the bountiful life of this exceptional man, and

WHEREAS, "C.W." Middlecoff, Jr. was born April 6, 1918 near Milan, Tennessee, and

WHEREAS, "C.W." Middlecoff, Jr. was a member of First Baptist Church of Somerville, where he served as a Deacon and taught Sunday School, and

WHEREAS, "C.W." Middlecoff, Jr. was married to the love of his life, Marie Griffin in 1943. They have three children, Dr. C.W. "Whit" Middlecoff, III, Richard "Dick" Middlecoff, and Dr. Esther Marie "Ree" Stevens, together with eight grandchildren, and thirteen great grandchildren, and

WHEREAS, "C.W." Middlecoff, Jr. graduated from the University of Tennessee, in 1941 majoring in Agronomy and Animal Husbandry, and

WHEREAS, "C.W." Middlecoff, Jr. served in the Army Air Corps in a number of locations and attained the rank of Captain, and

WHEREAS, after discharge, "C.W." Middlecoff, Jr. taught productive agriculture practices for the Veteran's Program while searching for the "right" farm land to purchase. In 1951 "C.W." Middlecoff, Jr. purchased 1,000+ acres, ten miles south of Somerville, and six miles north of LaGrange, and

WHEREAS, "C.W." Middlecoff, Jr. was on the Board of Directors of the local TN Farmer's Co-op, and was subsequently elected to the State Board of Director's for the Co-op, and served a term as President during his years on that Board, and

WHEREAS, it is appropriate that this general legislative assembly of the Fayette County Commission pause to honor this bountiful life of exceptional public service, and a model of a life lived to prioritize "1. My God 2. My Family 3. My Farm".

NOW, THEREFORE, BE IT RESOLVED BY THE FAYETTE COUNTY COMMISSION that we honor "C.W." Middlecoff Jr. and his character as reflected in his work and in his family life by dedicating the _____ Bridge located on _____, in Fayette County, Tennessee, in his honor.

ADOPTED this 26th day of April, 2016.

Rhea V. Taylor, County Mayor

Sue W. Culver, County Clerk

The Committee discussed Public Works request to purchase 2 new tractors with mowers and also discussed renaming a bridge on Yager Road over the Wolf River in honor of Mr. John Thomas Cowan, the resolution for which was sent back for more information.

Commissioner Reeves reported for the Health and Welfare Committee which met on April 11, 2016. The Committee discussed Ambulance run reports, collection reports, budget reports and Maintenance reports. The Budget amendment was presented moving funds and was voted to recommend approval to the full commission. The Committee also reviewed a budget amendment from the Health Department which the Committee voted to send to Budget with recommendation to pass. The Committee further studied a draft resolution to address collection of fees, who is responsible, and duties of the Animal Control Officer. Further discussed was how this would affect the Sheriff's office and local veterinarians. This matter was tabled until next month to bring back more information.

Commissioner Oglesby reported for the Personnel Committee which met on April 11, 2016, and reviewed personnel policy amendments. The following topics were added to the policy for the included reasons:

- i. Sick day earnings-corrected typo that did not give sick days
- ii. Direct Deposit –conforms to County Commission action
- iii. Pay Stub and Employee Notification- conforms to County Commission Action
- iv. Background Checks-Needed for Internal Controls, and Accountability for County Funds

Motion was made to approve by Oglesby, seconded by Walker and passed unanimously by the Board.

PERSONEL POLICY AMENDMENTS

1. The following will delete the word "not" to allow accumulation of sick leave:

Earning and Accumulating Sick Days: Sick leave shall be considered a benefit and privilege and not a right. Full time employees will receive full pay during incapacity caused by illness if sick leave is taken. Sick leave is earned at the rate of one day per month (12 days per year). There is no maximum accumulation of sick leave credits. Sick leave has no cash value. In the event of retirement, all unused sick leave will be credited toward time of service and used to calculate retirement benefits.

For the purpose of calculation, twenty (20) days of unused sick leave shall count as one (1) month toward retirement benefits.

If an employee is in a paid status for one-half of the month or more, he/she will not be credited with one day of sick leave for the month. Otherwise, he/she will not accrue any time for the month.

2. Direct Deposit
All employees will be paid by Direct Deposit to a financial institution of their choice. It is the employee's responsibility to supply a choice. The County Mayor's Office will inform the employee of options if they do not have an established financial institution. Direct Deposit will start as soon as practical. The initial month of hire may be paid by warrant (check) due to time constraints.
3. Pay Stub and Employee Notifications
All employees will be notified by electronic means of the issuance of their compensation, and a receipt (pay stub) will be sent electronically to them. Also all employee notifications concerning County generated notices will be sent electronically.
4. Background Checks
All employees who handle funds and financial documents will be subject to a background check, which may include criminal history and financial history.

Commissioner Lillard reported for the Education Committee which met on April 12, 2016, and discussed a budget amendment for the School Board which involved the transfer of funds to Federal Projects Fund 142. The Committee voted to recommend approval to the Budget Committee. The Committee was also given the School Board Budget Calendar for information only.

Commissioner Goodroe reported for the Criminal Justice/Public Safety Committee which met on April 12, 2016. The Committee heard Sheriff Riles' report on calls and responses in the County. The Sheriff requested that some funds be transferred from the line item for fuel to uniforms for vests for officers, which the committee voted to be forwarded to Budget with recommendation for approval. Also discussed were moving funds from a restricted Courthouse security account to purchase metal detector equipment, moving funds from a restricted account for public safety to purchase a lawn mower for the Justice Complex, Moving funds from the fund balance to pay for new patrol cars off of state contract, budgeting a grant for EMA equipment for the County, payment for a fill in Judge when Judge Gallagher has to recuse himself, and a budget amendment for Chancery Court to buy new computers.

Also discussed was a request to replace a sewer grind at the Justice Complex which will cost about \$325,000.

Commissioner Leggett moved to allow the Mayor to send out requests for proposals on the sewer job so that can get started on as soon as possible. The motion was seconded by Commissioner Howard and passed unanimously.

Commissioner Wilson reported for the Budget Committee which met on April 12, 2016. The Committee heard from several non-profits regarding budget requests for the coming year. No action was taken on the requests at this time.

John Pitner, Fayette County Director of Planning addressed the Committee about a study that would address water issues in the Cypress Creek area. The study would give data about the amount of water, areas prone to flooding, and recommendations on how to address development and flooding issues, and will cost \$106,400. The City of Oakland has agreed to pay one half the cost of the study and all but \$7945 is available in this year's budget, however, the matter was tabled for more information to be brought back next month.

Commissioner Wilson moved to approve the following amendment to the County General Fund moving some funds from the ambulance retirement funds and diesel fuel accounts into drugs and medical supply accounts. The motion was seconded by

Commissioner Bunker and passed unanimously.

10.3.6.2

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>55130 Ambulance Service</u>		
204 State Retirement	\$ 19,000.00	
338 Repairs & Maintenance Vehicles		\$ 20,000.00
412 Diesel Fuel	<u>16,000.00</u>	
413 Drugs & Medical Supplies		<u>15,000.00</u>
Subtotal-55130	\$ 35,000.00	\$ 35,000.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 35,000.00	\$ 35,000.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,836,850.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following budget amendment moving funds into an expenditure account for a cost of living pay adjustment for state employees at the Health Department. The motion was seconded by Commissioner

Bunker and passed unanimously.

10.3.6.3

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Revenue Accounts:</u>	<u>INCREASE</u>	<u>DECREASE</u>
46310 <u>Health Department Programs</u>	<u>\$ 2,000.00</u>	
TOTAL INCREASE/DECREASE TO REVENUE ACCOUNTS:	\$ 2,000.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
55160 <u>Dental Health Programs</u>		
131 Medical Personnel		\$ 1,542.00
162 Clerical Personnel	<u>\$ 42.00</u>	
201 Social Security		124.00
204 State Retirement		127.00
212 Employer Medicare		29.00
299 Other Fringe Benefits		<u>220.00</u>
Subtotal-55160	\$ 42.00	\$ 2,042.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 42.00	\$ 2,042.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,838,850.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve moving funds from fuel to uniforms to buy vests for officers. The motion was seconded by Commissioner Leggett and passed

unanimously.

10.3.6.4

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>54110 Sheriff's Office</u>		
425 Gasoline	<u>\$ 16,575.00</u>	
451 Uniforms		<u>\$ 16,575.00</u>
Subtotal-54110	\$ 16,575.00	\$ 16,575.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 16,575.00	\$ 16,575.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,836,850.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following amendment to the Courtroom Security Reserve to purchase metal detector equipment. The motion was seconded by Commissioner Oglesby and passed unanimously.

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Reserve Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
34520 <u>Restricted for Admin of Justice</u>	\$ 1,000.00	
Subtotal-34520	\$ 1,000.00	
TOTAL INCREASE/DECREASE TO RESERVE ACCOUNTS:	\$ 1,000.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
54110 <u>Sheriff's Office</u>		
399 <u>Other Contracted Services</u>		\$ 1,000.00
Subtotal-54110		\$ 1,000.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 1,000.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,837,850.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following amendment to move funds from a restricted account for public safety to purchase a lawn mower for the Justice Complex. Commissioner Leggett seconded the motion which passed

unanimously.

10.3.6.6

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Reserve Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
34525 <u>Restricted for Public Safety</u>	<u>\$ 8,315.00</u>	
Subtotal-34525	\$ 8,315.00	
TOTAL INCREASE/DECREASE TO RESERVE ACCOUNTS:	\$ 8,315.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
54110 <u>Sheriff's Office</u>		
499 <u>Other Supplies & Materials</u>		<u>\$ 8,315.00</u>
Subtotal-54110		\$ 8,315.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 8,315.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,845,165.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following amendment to budget a grant to the EMA for equipment for the County. The motion was seconded by Commissioner Bunker and passed unanimously.

10.3.6.7

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
FY 15/16
April, 2016**

<u>Adjustment to Revenue Accounts:</u>	<u>INCREASE</u>	<u>DECREASE</u>
47235 Homeland Security Grant	\$ 21,426.00	
TOTAL INCREASE/DECREASE TO REVENUE ACCOUNTS:	\$ 21,426.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
54410 Civil Defense		
499 Other Supplies & Materials		\$ 21,426.00
Subtotal-54410		\$ 21,426.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 21,426.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,858,276.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following budget amendment to the General Sessions Judge’s budget to appropriate funds to pay for a fill in Judge if he has a

case in which he has to recuse himself. Judge Gallagher is asking to transfer funds to pay the fill in Judge. The motion was seconded by Commissioner Brewer and passed unanimously.

10.3.6.8

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
53310 <u>General Sessions Judge</u>		
310 Contracts w/ Public Agencies		<u>\$ 1,200.00</u>
331 Legal Services	<u>\$ 1,200.00</u>	
Subtotal-53310	\$ 1,200.00	\$ 1,200.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 1,200.00	\$ 1,200.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,836,850.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following amendment to the Chancery Clerk’s Budget, moving some funds to appropriate money from a reserve account to

purchase computer equipment. The motion was seconded by Commissioner Leggett and passed unanimously.

10.3.6.9

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
53400 Chancery Court		
194 Jury & Witness	\$ 2,000.00	
196 In-Service Training	250.00	
355 Travel	<u>200.00</u>	
435 Office Supplies		\$ 500.00
719 Office Equipment		<u>1,950.00</u>
Subtotal-53400	\$ 2,450.00	\$ 2,450.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 2,450.00	\$ 2,450.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,836,850.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following Resolution placing funds received from a lightning strike at the Courthouse back to the appropriate line items. The

motion was seconded by Commissioner Farley and passed unanimously.

10.3.6.10

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Revenue Accounts:</u>	<u>INCREASE</u>	<u>DECREASE</u>
49700 Insurance Recovery	\$ 2,396.65	
Subtotal-49700	\$ 2,396.65	
TOTAL INCREASE/DECREASE TO REVENUE ACCOUNTS:	\$ 2,396.65	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
51600 Register of Deeds		
435 Office Supplies		\$ 1,615.50
Subtotal-51600		\$ 1,615.50
53400 Chancery Court		
435 Office Supplies		\$ 781.15
Subtotal-53400		\$ 781.15
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 2,396.65
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,839,247.37
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following budget amendment moving funds from contracts to employees to mow at the Airport, with no change in the Fund Balance. The motion was seconded by Commissioner Oglesby and passed

unanimously.

10.3.6.11

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
58220 Airport		
169 Part-Time		<u>\$ 4,000.00</u>
399 Other Contracted Services	<u>\$ 4,000.00</u>	
Subtotal-58220	\$ 4,000.00	\$ 4,000.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 4,000.00	\$ 4,000.00
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,836,850.72
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,423,113.80

Commissioner Wilson moved to approve the following Budget Amendment to the Drug Fund for a Sheriff's vehicle to be used only for items related to drug enforcement. The

motion was seconded by Commissioner Leggett and passed unanimously.

10.3.6.14

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of January, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the Drug Fund #122 Budget be amended in the following words and figures, to wit:

**COUNTY DRUG FUND
BUDGET AMENDMENT
F/Y 15/16
January, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
54150 <u>Drug Enforcement</u>		
718 Motor Vehicles		\$ 27,079.44
Subtotal-54150		\$ 27,079.44
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 27,079.44
Prior Estimated Expenditures		\$ 45,000.00
Total Estimated Expenditures this Amendment		\$ 72,079.44
Projected Fund Balance before Amendment		\$ 120,709.00
Change in Fund Balance this Amendment		(\$ 27,079.44)
Estimated Ending Fund Balance as of June 30, 2015		\$ 93,629.56

Commissioner Wilson moved to approve the following Budget Amendment to the General Fund to move funds from the Fund Balance to purchase a new truck for litter pickup. The current truck is in the shop and will cost more to fix and than it is worth.

The motion was seconded by Commissioner Leggett and passed unanimously.

10.3.6.12

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
55720 Sanitation Education		
718 Motor Vehicles		<u>\$ 26,597.85</u>
Subtotal-55720		\$ 26,597.85
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 26,597.85
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,863,448.57
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		(\$ 26,597.85)
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,396,515.95

Commissioner Wilson moved to approve the following Budget Amendment to the General Fund for Sheriff's Vehicles. The amount is \$135,377.20 and will cover the cost of 5 patrol cars. The motion was seconded by Commissioner Farley and passed

unanimously.

10.3.6.13

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 26th day of April, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
April, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
54110 Sheriff's Office		
718 Motor Vehicles		\$ 135,377.20
Subtotal-54110		\$ 135,377.20
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 135,377.20
Prior Estimated Expenditures		\$ 15,836,850.72
Total Estimated Expenditures this Amendment		\$ 15,972,227.92
Projected Fund Balance before Amendment		\$ 4,423,113.80
Change in Fund Balance this Amendment		(\$ 135,377.20)
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,287,736.60

Commissioner Wilson moved to approved a request by Public Works to move funds to needed places and pull funds out of fund balance for two new tractors. The motion was seconded by Commissioner Oglesby and passed unanimously.

FAYETTE COUNTY PUBLIC WORKS DEPARTMENT

10.3.6.15

115 Yaucey Street
 P.O. BOX 579
 SOMERVILLE, TENNESSEE 38068
 901-465-5222
 FAX 901-465-9105

HANK FRANCK, Chairman
 ANDREW AVERY, Secretary
 JIMMY JORDAN

WESLEY PARKS
 RUSSELL WICKER
 JIM SMITH, Superintendent

PUBLIC WORKS FUND 131
15/16 BUDGET AMENDMENT NO. 3

<u>EXPENDITURES</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>AMENDED TOTAL</u>
<u>62000 Hwy. & Br. Maint.</u>			
187 Overtime	\$ 2,000.00		\$ 22,000.00
405 Asphalt-Liquid	\$ 3,000.00		\$ 56,000.00
499 Other Supplies	\$ 2,500.00		\$ 7,500.00
Net Change 62000:	\$ 7,500.00		\$ 1,579,005.00
<u>63100 Oper. & Maint. Eq.</u>			
412 Diesel Fuel		\$ (30,000.00)	\$ 130,000.00
425 Gasoline		\$ (9,000.00)	\$ 51,000.00
Net Change 63100:		\$ (39,000.00)	\$ 509,000.00
<u>65000 Other Charges</u>			
307 Communications		\$ (2,000.00)	\$ 8,000.00
510 Trustee's Commission	\$ 2,000.00		\$ 49,000.00
515 Liability Claim	\$ 1,500.00		\$ 3,000.00
Net Change 65000:	\$ 1,500.00		\$ 222,848.00
<u>68000 Capital Outlay</u>			
705 Bridge Const.	\$ 30,000.00		\$ 150,000.00
725 Highway Equip.	\$ 180,500.00		\$ 807,647.00
Net Change 68000:	\$ 210,500.00		\$ 2,783,541.00
Net Change Expenditures:	\$ 180,500.00		\$ 5,998,670.00
Excess of Est. Revenues Over(Under) Est. Expenditures			\$ (180,500.00)
Beginning F.B. July 1			\$ 1,670,459.00
Est. Ending F.B., June 30			\$ 1,489,959.00

Commissioner Oglesby moved to approve the following HGACBUY, Interlocal contract for cooperative purchasing, which allows Counties to join cooperatives to purchase items that have already been bid out. There are no fees to join, and only require a resolution. The motion was seconded by Commissioner Wilson and passed unanimously.



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC
No.: _____
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * _____, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * _____

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * _____ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * _____ and ends * _____. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through *HGACBuy.com* and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

* _____
 Name of End User (local government, agency, or non-profit corporation)

* _____
 Mailing Address

* _____
 City State ZIP Code

*By: _____
 Signature of chief elected or appointed official

* _____
 Typed Name & Title of Signatory Date

Houston-Galveston Area Council
 3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____
 Executive Director

Attest: _____
 Manager

Date: _____

*Denotes required fields
rev. 12/15

***Request for Information**

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to cpcontractfax@h-gac.cc or by faxing it to 713-993-2424. The contract may also be mailed to:
H-GAC Cooperative Purchasing Program
P.O. Box 22777, Houston, TX 77227-2777

Name of End User Agency: _____ County Name: _____
(Municipality/County/District/etc.)

Mailing Address: _____
(Street Address/P.O. Box) (City) (State) (ZIP Code)

Main Telephone Number: (_____) _____ FAX Number: (_____) _____

Physical Address: _____
(Street Address, if different from mailing address) (City) (State) (ZIP Code)

Web Site Address: _____

Official Contact: _____
(Point of Contact for HGACBuy Interlocal Contract)

Mailing Address: _____
(Street Address/P.O. Box)

(City) (State) (ZIP Code)

Title: _____
 Ph No.: (_____) _____ - _____
 Fx No. : (_____) _____ - _____
 E-Mail Address: _____

Authorized Official: _____
(Mayor/City Manager/Executive Director/etc.)

Mailing Address: _____
(Street Address/O.O. Box)

(City) (State) (ZIP Code)

Title: _____
 Ph No.: (_____) _____ - _____
 Fx No. : (_____) _____ - _____
 E-Mail Address: _____

Official Contact: _____
(Purchasing Agent/Auditor etc.)

Mailing Address: _____
(Street Address/O.O. Box)

(City) (State) (ZIP Code)

Title: _____
 Ph No.: (_____) _____ - _____
 Fx No. : (_____) _____ - _____
 E-Mail Address: _____

Official Contact: _____
(Public Works Director/Police Chief etc.)

Mailing Address: _____
(Street Address/O.O. Box)

(City) (State) (ZIP Code)

Title: _____
 Ph No.: (_____) _____ - _____
 Fx No. : (_____) _____ - _____
 E-Mail Address: _____

Official Contact: _____
(EMS Director/Fire Chief etc.)

Mailing Address: _____
(Street Address/O.O. Box)

(City) (State) (ZIP Code)

Title: _____
 Ph No.: (_____) _____ - _____
 Fx No. : (_____) _____ - _____
 E-Mail Address: _____

* denotes required fields

Commissioner Wilson moved to approve the following resolution to transfer funds from General Purpose School Fund to Federal Projects Fund for Fiscal year ending June 30, 2016. The motion was seconded by Commissioner Logan and passed unanimously.

**RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE SCHOOL FUND TO
FEDERAL PROJECTS FUND FOR FISCAL YEAR ENDING JUNE 30, 2016**

WHEREAS, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by the Fayette County School District for all expenditures within the Federal Projects Fund 142, and;

WHEREAS, the Federal Projects Fund operates with a cash deficit at various times throughout the fiscal year due to a slow turn-around time for reimbursement from the State of Tennessee, and;

WHEREAS, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control, and;

WHEREAS, the Fayette County Board of Education does not desire to operate any fund with a cash deficit, and;

WHEREAS, the Fayette County Trustee cannot allow warrants to be processed when there is a cash deficit.

NOW THEREFORE, BE IT RESOLVED by the Fayette County Board of Education and the Fayette County Commission, each meeting in their respective regular sessions in March 2016, that:

SECTION 1. The Fayette County Board of Education shall transfer \$200,000 from the General Purpose School Fund 141 to the Federal Projects Fund 142 on or before March 30, 2016.

SECTION 2. The \$200,000 transfer shall remain in the Federal Projects Fund 142 as a designated fund balance from the General Purpose School Fund 141 and may be repaid at any time as herein noted.

SECTION 3. This resolution shall take effect upon adoption by both the Fayette County Board of Education and the Fayette County Commission and shall be included in the minutes of each body.

Adopted this _____ day of March 2016 by the Fayette County Board of Education.

Adopted this _____ day of March 2016 by the Fayette County Commission.

APPROVED:

APPROVED:

Bob Doll, Chairman, Board of Education

Rhea Taylor, Chairman, County Commission

ATTEST:

Dr. Marlon King, Director of Schools

Sue Culver, County Clerk

**FAYETTE COUNTY
TENNESSEE**

Debt Management Policy

Formally Adopted: October 25, 2011

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INTRODUCTION

This Debt Management Policy (the "Debt Policy") is a written guideline with parameters that affect the amount and type of debt that can be issued by Fayette County, Tennessee (the "County"), the issuance process and the management of the County's debt. The purpose of this Debt Policy is to improve the quality of management and legislative decisions and to provide justification for the structure of debt issuances consistent with the Debt Policy's goals while demonstrating a commitment to long-term capital planning. It is also the intent of the County that this Debt Policy will signal to credit rating agencies, investors and the capital markets that the County is well managed and will always be prepared to meet its obligations in a timely manner. This Debt Policy fulfills the requirements of the State of Tennessee regarding the adoption of a formal debt management policy on or before January 1, 2012.

This Debt Policy provides guidelines for the County to manage its debt and related annual costs within both current and projected available resources while promoting understanding and transparency for our citizens, taxpayers, rate payers, businesses, investors and other interested parties.

The County may, from time to time, review this Debt Policy and make revisions and updates, if warranted.

**Fayette County, Tennessee
DEBT MANAGEMENT POLICY**

I. INTRODUCTORY STATEMENT

In managing its Debt (defined herein as tax-exempt or taxable bonds, capital outlay notes, other notes, capital leases, interfund loans or notes and loan agreements); it is the County's policy to:

- Achieve the lowest cost of capital within acceptable risk parameters
- Maintain or improve credit ratings
- Assure reasonable cost access to the capital markets
- Preserve financial and management flexibility
- Manage interest rate risk exposure within acceptable risk parameters

II. GOALS AND OBJECTIVES

Debt policies and procedures are tools that ensure that financial resources are adequate to meet the County's long-term capital planning objectives. In addition, the Debt management policy (the "Debt Policy") helps to ensure that financings undertaken by the County have certain clear, objective standards which allow the County to protect its financial resources in order to meet its long-term capital needs.

The Debt Policy formally establishes parameters for issuing debt and managing a debt portfolio which considers the County's specific capital improvement needs; ability to repay financial obligations; and, existing legal, economic, and financial market conditions. Specifically, the policies outlined in this document are intended to assist in the following:

- To guide the County in policy and debt issuance decisions
- To maintain appropriate capital assets for present and future needs
- To promote sound financial management
- To protect the County's credit rating
- To ensure the County's debt is issued legally under applicable state and federal laws
- To promote cooperation and coordination with other parties in the financing
- To evaluate debt issuance options

III. PROCEDURES FOR ISSUANCE OF DEBT

1) Authority

- a) The County will only issue Debt by utilizing the statutory authorities provided by *Tennessee Code Annotated* as supplemented and revised ("TCA") and the Internal Revenue Code (the "Code").
- b) The County will adhere to any lawfully promulgated rules and regulations of the State and those promulgated under the Code.
- c) All Debt must be formally authorized by resolution of the County's Legislative Body.

2) Transparency

- a) It is recognized that the issuance of Debt must have various approvals and on occasion, written reports provided by the State of Tennessee Comptroller's office either prior to adoption of resolutions authorizing such Debt, prior to issuance and/or following issuance. The County, in conjunction with any professionals (including, but not limited to, financial advisors, underwriters, bond counsel, etc. which may individually or collectively be referred to herein as "Financial Professionals") will ensure compliance with TCA, the Code and all federal and State rules and regulations. Such State compliance will include, but not be limited to, compliance with all legal requirements regarding adequate public notice of all meetings of the County related to consideration and approval of Debt. Additionally, the County shall provide the Tennessee Comptroller's office sufficient information on the Debt to not only allow for transparency regarding the issuance, but also assuring that the Comptroller's office has sufficient information to adequately report or approve any formal action related to the sale and issuance of Debt. The County will also make this information available to its legislative body, citizens and other interested parties.
- b) The County will file its Audited Financial Statements and any Continuing Disclosure document prepared by the County or its Dissemination Agent. To promote transparency and understanding, these documents should be furnished to members of the Legislative Body and made available electronically or by other usual and customary means to its citizens, taxpayers, rate payers, businesses, investors and other interested parties by posting such information on-line or in other prominent places.

IV. CREDIT QUALITY AND CREDIT ENHANCEMENT

The County's Debt management activities will be conducted in order to maintain or receive the highest possible credit ratings. The Mayor and Finance Director in conjunction with any Financial Professionals that the County may chose to engage will be responsible for maintaining relationships and communicating with one or more rating agencies.

The County will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered. The County will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancements:

1) Insurance

The County may purchase bond insurance when such purchase is deemed prudent and advantageous. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds.

2) Letters of Credit

The County may enter into a letter-of-credit ("LOC") agreement when such an agreement is deemed prudent and advantageous. The County or its Financial Professionals, if any, may seek proposals from qualified banks or other qualified financial institutions pursuant to terms and conditions that are acceptable to the County.

V. AFFORDABILITY

The County shall consider the ability to repay Debt as it relates to the total budget resources, the wealth and income of the community and its property tax base and other revenues available to service the Debt. The County may consider debt ratios and other benchmarks compared to its peers when analyzing its Debt including materials published by the nationally recognized credit rating agencies.

VI. DEBT STRUCTURE

The County shall establish all terms and conditions relating to the issuance of Debt and will invest all bond proceeds pursuant to the terms of its investment policy, if any. Unless otherwise authorized by the County, the following shall serve as the Debt Policy for determining structure:

1) **Term**

All capital improvements financed through the issuance of Debt will be financed for a period not to exceed the useful economic life of the improvements and in consideration of the ability of the County to absorb such additional debt service expense. The term of Debt shall be determined by, but not limited to, the economic life of the assets financed, conditions in the capital markets, the availability of adequate revenue streams to service the Debt and the existing pattern of Debt payable from such identifiable fund or enterprise activity, but in no event will the term of such Debt exceed forty (40) years, as outlined in TCA.

2) **Capitalized Interest**

From time to time, certain financings may require the use of capitalized interest from the date of issuance until the County is able to realize beneficial use and/or occupancy of the financed project. Interest may be capitalized through a period permitted by federal law and TCA if it is determined that doing so is beneficial to the financing by the Legislative Body and is appropriately memorialized in the legislative action authorizing the sale and issuance of the Debt.

3) **Debt Service Structure**

General Obligation debt issuance shall be planned to achieve relatively net level debt service or level principal amortization considering the County's outstanding debt obligations, while matching debt service to the useful economic life of facilities. Absent events or circumstances determined by its Legislative Body, the County shall avoid the use of bullet or balloon maturities (with the exception of sinking fund requirements required by term bonds) except in those instances where such maturities serve to make existing overall debt service level or match specific income streams. Debt which is supported by project revenues and is intended to be self-supporting should be structured to achieve level proportional coverage to expected available revenues.

4) **Call Provisions**

In general, the County's Debt should include a call feature no later than ten (10) years from the date of delivery of the bonds. The County will avoid the sale of long-term debt which carries longer redemption features unless a careful evaluation has been conducted by the Mayor and Finance Director and/or Financial Professionals, if any, with respect to the value of the call option.

5) **Original Issuance Discount/Premium**

Debt with original issuance discount/premium will be permitted.

6) Deep Discount Bonds

Deep discount debt may provide a lower cost of borrowing in certain capital markets. The Mayor and Finance Director and/or Financial Professionals, if any, should carefully consider their value and effect on any future refinancing as a result of the lower-than-market coupon.

VII. DEBT TYPES

When the County determines that Debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.

1) Security Structure

a) General Obligation Bonds

The County may issue Debt supported by its full faith, credit and unlimited ad valorem taxing power ("General Obligation Debt"). General Obligation Debt shall be used to finance capital projects that do not have significant independent creditworthiness or significant on-going revenue streams or as additional credit support for revenue-supported Debt, if such support improves the economics of the Debt and is used in accordance with these guidelines.

b) Revenue Debt

The County may issue Debt supported exclusively with revenues generated by a project or enterprise fund ("Revenue Debt"), where repayment of the debt service obligations on such Revenue Debt will be made through revenues generated from specifically designated sources. Typically, Revenue Debt will be issued for capital projects which can be supported from project or enterprise-related revenues.

c) Capital Leases

The County may use capital leases to finance projects assuming the Mayor and Finance Director and/or Financial Professionals, if any, determine that such an instrument is economically feasible.

2) Duration

a) Long-Term Debt

The County may issue long-term Debt when it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term Debt will not be used to finance current operations or normal maintenance. Long-

term Debt will be structured such that financial obligations do not exceed the expected useful economic life of the project(s) financed.

- i. *Serial and Term Debt.* Serial and Term Debt may be issued in either fixed or variable rate modes to finance capital infrastructure projects;
- ii. *Capital Outlay Notes ("CONs").* CONs may be issued to finance capital infrastructure projects with an expected life up to twelve years; or
- iii. *Capitalized Leases.* Capitalized Leases may be issued to finance infrastructure projects or equipment with an expected life not greater than its expected useful life.

b) Short-Term Debt

Short-term borrowing may be utilized for:

- i. Financing short economic life assets;
- ii. The construction period of long-term projects;
- iii. For interim financing; or
- iv. For the temporary funding of operational cash flow deficits or anticipated revenues subject to the following policies:
 1. *Bond Anticipation Notes ("BANs").* BANs, including commercial paper notes issued as BANs, may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. The BANs shall not mature more than 2 years from the date of issuance. BANs can be rolled in accordance with federal and state law. BANs shall mature within 6 months after substantial completion of the financed facility.
 2. *Revenue Anticipation Notes ("RANs") and Tax Anticipation Notes ("TANs").* RANs and TANS shall be issued only to meet cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to federal IRS and state requirements and limitations.
 3. *Lines of Credit.* Lines of Credit shall be considered as an alternative to other short-term borrowing options. A line of credit shall only be structured to federal and state requirements.
 4. *Interfund Loans.* Interfund Loans shall only be used to fund operational deficiencies among accounts or for capital projects to be paid from current fiscal year revenues. Such interfund loans shall be approved by the State

Comptroller's office and shall only be issued in compliance with state regulations and limitations.

5. *Other Short-Term Debt.* Other Short-Term Debt including commercial paper notes, BANS, Capitalized Leases and CONs may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue debt in a fixed or variable rate mode. The County will determine and utilize the most advantageous method for short-term borrowing. The County may issue short-term Debt when there is a defined repayment source or amortization of principal.

3) Interest Rate Modes

a) **Fixed Rate Debt**

To maintain a predictable debt service schedule, the County may give preference to debt that carries a fixed interest rate.

b) **Variable Rate Debt**

The targeted percentage of net variable rate debt outstanding (excluding an amount of debt considered to be naturally hedged to short-term assets in the Unreserved General and/or Debt Service Fund Balance) shall not exceed 35% of the County's total outstanding debt and will take into consideration the amount and investment strategy of the County's operating cash.

The following circumstances may result in the consideration of issuing variable rate debt:

- i. *Asset-Liability Matching;*
- ii. *Construction Period Funding;*
- iii. *High Fixed Interest Rates.* Interest rates are above historic averages;
- iv. *Diversification of Debt Portfolio;*
- v. *Variable Revenue Stream.* The revenue stream for repayment is variable and is anticipated to move in the same direction as market-generated variable interest rates or the dedication of revenues allows capacity for variability; and
- vi. *Adequate Safeguard Against Risk.* Financing structure and budgetary safeguards are in place to prevent adverse impacts from interest rate shifts such structures could include, but are not limited to, interest rate caps and short-term cash investments in the County's General Fund.

An analysis by the Mayor and Finance Director and/or Financial Professionals, if any, shall be conducted to evaluate and quantify the risks and returns associated with the variable rate Debt including, but not limited to, a recommendation regarding the use of variable rate debt.

4) **Zero Coupon Debt**

Zero Coupon Debt may be used if an analysis has been conducted by the Mayor and Finance Director and/or Financial Professionals, if any, and the risks and returns associated with the Zero Coupon Debt have been made. The analysis shall include, but not be limited to a recommendation regarding the use of Zero Coupon Debt as the most feasible instrument considering available revenues streams, the need for the project and other factors determined by the Legislative Body.

5) **Synthetic Debt**

The County will not enter into any new interest rate swaps or other derivative instruments unless it adopts a Debt Derivative Policy consistent with the requirements of TCA and only after approval of the State Comptroller's office and affirmative action of the Legislative Body.

VIII. REFINANCING OUTSTANDING DEBT

The Mayor and Finance Director, in conjunction with Financial Professionals, if any, shall have the responsibility to analyze outstanding Debt for refunding opportunities. The Mayor and Finance Director will consider the following issues when analyzing possible refunding opportunities:

1) **Debt Service Savings**

Absent other compelling considerations such as the opportunity to eliminate onerous or restrictive covenants contained in existing Debt documents, the County has established a minimum net present value savings threshold of at least 3.0 percent of the advance refunded Debt principal amount. Current refunding opportunities may be considered by the County using any savings threshold if the refunding generates positive net present value savings. The decision to take less than 3.0 percent net present value savings for an advance refunding or to take the savings in any manner other than a traditional year-to-year level savings pattern must be approved by the Legislative Body or delegated to the County's Chief Executive.

2) **Restructuring for economic purposes**

The County may also refund Debt when it is in its best financial interest to do so. Such a refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release

reserve funds or remove unduly restrictive bond covenants or any other reason approved by the Legislative Body in its discretion.

3) Term of Refunding Issues

Normally, the County will refund Debt equal to or within its existing term. However, the Mayor and Finance Director may consider maturity extension, when necessary to achieve desired outcomes, provided that such extension is legally permissible and it is approved by the Legislative Body. The Mayor and Finance Director may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful economic life of the financed facility and the concept of inter-generational equity should guide these decisions.

4) Escrow Structuring

The County shall utilize the least costly securities available in structuring refunding escrows. In the case of open market securities, a certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process, that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. In cases where taxable Debt is involved, the Mayor and Finance Director, with the approval of bond counsel, may make a direct purchase as long as such purchase is the most efficient and least costly. Under no circumstances shall an underwriter, agent or any Financial Professionals sell escrow securities involving tax-exempt Debt to the County from its own account.

5) Arbitrage

The County shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding. Any positive arbitrage will be rebated as necessary according to Federal guidelines.

IX. METHODS OF ISSUANCE

The Mayor and Finance Director may consult with a Financial Professional regarding the method of sale of Debt. Subject to approval by the Legislative Body, the Mayor and Finance Director will determine the method of issuance of Debt on a case-by-case basis consistent with the options provided by prevailing State law.

1) Competitive Sale

In a competitive sale, the County's Debt will be offered in a public sale to any and all eligible bidders. Unless bids are rejected, the Debt shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

In a competitive sale, a financial advisor may bid on an issue for which they are providing advisory services only if:

- a) Authorized by the rules and regulations of the Municipal Securities Rulemaking Board (the "MSRB"), including Rule G-23, as may be amended and modified;
- b) The Legislative Body or designated official grants in writing specific authority on a transaction by transaction basis;
- c) Such sale is properly carried out through a widely and publicly advertised sale, during normal bond sale hours, and through an industry standard, electronic bidding platform; and
- d) The financial advisory fee is separately disclosed and billed from the underwriting fee.

2) Negotiated Sale

The County recognizes that some securities are best sold through a negotiated sale with an underwriter or group of underwriters. The County shall assess the following circumstances in determining whether a negotiated sale is the best method of sale:

- a) State requirements on negotiated sales;
- b) Debt structure which may require a strong pre-marketing effort such as those associated with a complex transaction generally referred to as a "story" bond;
- c) Size or structure of the issue which may limit the number of potential bidders;
- d) Market conditions including volatility wherein the County would be better served by the flexibility afforded by careful timing and marketing such as is the case for Debt issued to refinance or refund existing Debt;
- e) Whether the Debt is to be issued as variable rate obligations or perhaps as Zero Coupon Debt;
- f) Whether an idea or financing structure is a proprietary product of a single firm;
- g) In a publicly offered or privately placed, negotiated sale, a financial advisor, if any, shall not be permitted to resign as the financial advisor in order to underwrite or privately place an issue for which they are or have been providing advisory services;
- h) The underwriter shall clearly identify itself in writing as an underwriter and not as a financial advisor from the earliest stages of its relationship with the County with

respect to the negotiated issue. The underwriter must clarify its primary role as a purchaser of securities in an arm's length commercial transaction and that it has financial and other interests that differ from those of the County. The underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the Legislative Body (or its designated official) in advance of the pricing of the debt.

3) **Private Placement**

From time to time, the County may elect to privately place its Debt. Such placement shall only be considered if this method is demonstrated to be advantageous to the County.

X. **PROFESSIONALS**

1) **Financial Professionals**

As needed, the County may select Financial Professionals to assist in its Debt issuance and administration processes. In selecting Financial Professionals, consideration should be given with respect to:

- a) relevant experience with municipal government issuers and the public sector;
- b) indication that the firm has a broadly based background and is therefore capable of balancing the County's overall needs for continuity and innovation in capital planning and Debt financing;
- c) experience and demonstrated success as indicated by its experience;
- d) the firm's professional reputation;
- e) professional qualifications and experience of principal employees; and
- f) the estimated costs, but price should not be the sole determining factor.

2) **Miscellaneous**

a) **Written Agreements**

- i. Any Financial Professionals engaged by the County shall enter into written agreements including, but not limited to, a description of services provided and fees and expenses to be charged for the engagement.
- ii. The County shall enter into an engagement letter agreement with each lawyer or law firm representing the County in a debt transaction. No engagement letter is required for any lawyer who is an employee of the County or lawyer

or law firm which is under a general appointment or contract to serve as counsel to the County. The County does not need an engagement letter with counsel not representing the County, such as underwriters' counsel.

- iii. The County shall require all Financial Professionals engaged in the process of issuing debt to clearly disclose all compensation and consideration received related to services provided in the debt issuance process by both the County and the lender or conduit issuer, if any. This includes "soft" costs or compensations in lieu of direct payments.

b) Conflict of Interest

- i. Financial Professionals involved in a debt transaction hired or compensated by the County shall be required to disclose to the County existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisors, swap advisors, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the County to appreciate the significance of the relationships.
- ii. Financial Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

XI. COMPLIANCE

1) Continuing Annual Disclosure

Normally at the time Debt is delivered, the County will execute a Continuing Disclosure Certificate in which it will covenant for the benefit of holders and beneficial owners of the publicly traded Debt to provide certain financial information relating to the County by not later than twelve months after each of the County's fiscal years, (the "Annual Report and provide notice of the occurrence of certain enumerated events. The Annual Report (and audited financial statements, if filed separately) will be filed with the MSRB through the operation of the Electronic Municipal Market Access system ("EMMA") and any State Information Depository established in the State of Tennessee (the "SID"). If the County is unable to provide the Annual Report to the MSRB and any SID by the date required, notice of each failure will be sent to the MSRB and any SID on or before such date. The notices of certain enumerated events will be filed by the County with the MSRB through EMMA and any SID. The specific nature of the information to be contained in the Annual Report or the notices of significant events is provided in each Continuing

Disclosure Certificate. These covenants are made in order to assist underwriters in complying with SEC Rule 15c2-12(b) (the "Rule").

2) **Arbitrage Rebate**

The County will also maintain a system of record keeping and reporting which complies with the arbitrage rebate compliance requirements of the Internal Revenue Code (the "Code").

3) **Records**

The County will also maintain records required by the Code including, but not limited to, all records related to the issuance of the debt including detailed receipts and expenditures for a period up to 6 years following the final maturity date of the Debt or as required by the Code.

XII. DEBT POLICY REVIEW

1) **General Guidance**

The guidelines outlined herein are only intended to provide general direction regarding the future issuance of Debt. The County maintains the right to modify this Debt Policy and may make exceptions to any of its guidelines at any time to the extent that the execution of such Debt achieves the goals of the County as long as such exceptions or changes are consistent with TCA and any rules and regulations promulgated by the State.

This Debt Policy should be reviewed from time to time as circumstances, rules and regulations warrant.

2) **Designated Official**

The Mayor and Finance Director are responsible for ensuring substantial compliance with this Debt Policy.

Commissioner Reeves moved to obligate \$312,000 for purchasing two ambulances. The motion was seconded by Commissioner Leggett and passed unanimously.

With no further business before the Board the meeting was adjourned.

Rhea V. Taylor, County Mayor

ATTEST:

Sue W. Culver, County Clerk

Katlyn Bryant Background Information

Her Beginning:

Katlyn got her start in pageants, where volunteer work and community service was a requirement. While in Philadelphia with her mother at age 12, she saw a mother with her five children standing on a wall begging for food. She immediately wanted her mother to help, as she felt no child should go hungry. Upon her return to Fayette County, Katlyn and her mother became involved with Fayette Cares, where they are both still active.

Difficulties:

Katlyn has had learning difficulties and has been identified as special needs since the second grade. She struggled with reading comprehension and finally tested out of the program this year. She never took the modified test during TCAP and even received the Lamp of Knowledge for Physics last year. She excels in her classes, maintaining a 3.483 GPA.

Faith:

Katlyn attends Fayette Baptist, where she is an active member. She is on the mission team that travels to Westview Apartments each Wednesday night to do crafts with the children. Her mother says that the children run to Katlyn when they see her coming!

Planned Career:

Katlyn plans to go into the field of Criminal Justice, as all the work that she has done thus far centers around helping others. Her motto is "If every person would make it a personal goal to help one person in their lifetime, the world would be a better place." She feels this career choice would be a good fit with the work she has done thus far.

FAYETTE COUNTY COMMISSION RESOLUTION

A resolution to honor James Thomas Cowan, Sr. of LaGrange, Tennessee,

WHEREAS, the members of this County legislative body see it proper and fitting that they should honor the bountiful life of this exceptional man, and

WHEREAS, James Thomas Cowan, Sr. was born December 19, 191 in LaGrange, Tennessee, and

WHEREAS, James Thomas Cowan, Sr. was married to the love of his life, Mary Loyola O'Connor, and had two children, Eileen, and Jim Cowan, and

WHEREAS, James Thomas Cowan, Sr. attended Baylor School in Chattanooga, Tennessee where he was captain of both the basketball and football teams, and graduated from the University of Tennessee, where he played football for General Neyland, and

WHEREAS, James Thomas Cowan, Sr. served in the Army and fought in the Pacific theater during World War II; he stayed in the Army reserves and retired as a Colonel, and

WHEREAS, James Thomas Cowan, Sr. was on the Fayette County School Board for over three decades and was chairman for the last twelve years of his tenure, and

WHEREAS, James Thomas Cowan, Sr. also served as alderman for over four decades on the LaGrange town board, and

WHEREAS, James Thomas Cowan, Sr. was a volunteer fireman for the town of LaGrange, and

WHEREAS, James Thomas Cowan, Sr. was a delegate to the Constitutional Convention in Tennessee in the late 1980's, and

WHEREAS, it is appropriate that this general legislative assembly of the Fayette County Commission pause to honor this bountiful life of a southern gentleman who served his Country, State, and community

NOW, THEREFORE, BE IT RESOLVED BY THE FAYETTE COUNTY COMMISSION that we honor James Thomas Cowan, Sr. and his character as reflected in his work and in his family life by dedicating the Yager Road Bridge over the Wolf River located south of LaGrange, in Fayette County, Tennessee, in his honor.

ADOPTED this 24th day of May, 2016

Rhea V. Taylor, County Mayor

Sue W. Culver, County Clerk

NOTARY LIST
MAY 24, 2016

KATRINA CARR

MENDI L. DONNELLY

APRIL HENSON*

HOLLIE N. HOLLAND*

AMANDA MCCLAIN*

PAMELA D. ROSE

STACY SHOAF

MYLES WILSON

*DENOTES NEW NOTARY

TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application May 15, 2016

Full Name (as it will appear on your notary commission):

Latrina Carr
FIRST MIDDLE LAST

Residence Address: 7681 White Ash Drive
STREET ADDRESS

Southaven Mississippi 38671
CITY STATE ZIP

Name of Employer: Traf-Mark Industries, LLC

Principal Business Address: 280 Mann Drive
STREET ADDRESS

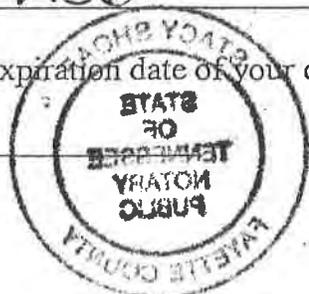
Piperton Tennessee 38017
CITY STATE ZIP

Telephone: (residence) 662-393-5999 (business) 901-744-7400

Date of Birth: August 21, 1956

For RENEWAL applications, give the expiration date of your current commission:

June 29, 2016



PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

- 1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? No
- 2. If the answer to question 1 was Yes, has your citizenship been Restored? _____
- 3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? No
- 4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any Foreign power, other state of the United States? No
- 5. Have you ever been removed from office as a Notary Public for office misconduct? No
- 6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? No
- 7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? No
- 8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? No
- 9. Are you a United States citizen or Legal permanent resident? Yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

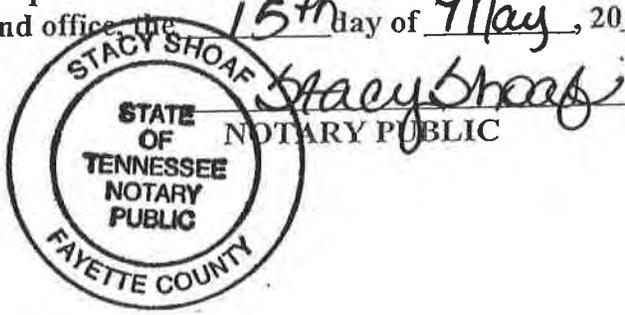
Katrina Carr
Signature of Applicant

State of Tennessee
County of Fayette

Personally appeared before me, Katrina Carr, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office the 15th day of May, 2016.

My Commission expires:
June 29, 2016



TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application _____

Full Name (as it will appear on your notary commission):

Mendi Leithliter Donnelly
FIRST MIDDLE LAST

Residence Address: 165 Fair Oaks Drive
STREET ADDRESS
Oakland TN 38060
CITY STATE ZIP

Name of Employer: Fayette County Chamber of Commerce

Principal Business Address: PO Box 411, 120 E Court Square
STREET ADDRESS

Ste 101 Somerville TN 38068
CITY STATE ZIP

Telephone: (residence) 901/465-8463 (business) 901-465-8690

Date of Birth: 10/14/1973

For RENEWAL applications, give the expiration date of your current commission:

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? No
2. If the answer to question 1 was Yes, has your citizenship been Restored? NA
3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? No
4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any Foreign power, other state of the United States? No
5. Have you ever been removed from office as a Notary Public for office misconduct? No
6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? No
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? No
8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? No
9. Are you a United States citizen or Legal permanent resident? Yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

Mendi L Donnelly
Signature of Applicant

State of Tennessee
County of Fayette

Personally appeared before me, Mendi L Donnelly, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office, the 3rd day of May, 2016.

My Commission expires

08/31/2018



Sue D. Culver
NOTARY PUBLIC

TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application 4-11-10

Full Name (as it will appear on your notary commission):

APRIL MICHELLE HENSON
FIRST MIDDLE LAST

Residence Address: 5065 FAYETTE CORNER DRIVE
STREET ADDRESS

WHITEVILLE TN 38075
CITY STATE ZIP

Name of Employer: CHICKASAW ELECTRIC COOPERATIVE

Principal Business Address: 17970 HIGHWAY 64
STREET ADDRESS

SOMERVILLE TN 38068
CITY STATE ZIP

Telephone: (residence) 731-609-2429 (business) 901-465-3591

Date of Birth: 01/03/1988

For RENEWAL applications, give the expiration date of your current commission:

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

- 1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? NO

- 2. If the answer to question 1 was Yes, has your citizenship been Restored? -
- 3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? NO
- 4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit of trust under any Foreign power, other state of the United States? NO
- 5. Have you ever been removed from office as a Notary Public for office misconduct? NO
- 6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? NO
- 7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? NO
- 8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? NO
- 9. Are you a United States citizen or Legal permanent resident? YES

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

April Henson
Signature of Applicant

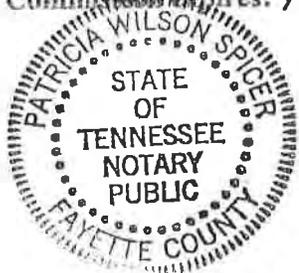
State of Tennessee
County of Fayette

Personally appeared before me, April Henson, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office, the 11th day of April, 2016.

My Commission expires: 4-1-2017

Patricia Wilson Spicer
NOTARY PUBLIC



TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application 04-28-2016

Full Name (as it will appear on your notary commission):

Hollie Nichole N Holland
FIRST MIDDLE LAST

Residence Address: 45 Countrywood Lane
STREET ADDRESS

Oakland TN 38060
CITY STATE ZIP

Name of Employer: Trustmark National Bank

Principal Business Address: 3335 Hwy. 64
STREET ADDRESS

Eads TN 38028
CITY STATE ZIP

Telephone: (residence) (901) 208-6730 (business) (901) 465-2400

Date of Birth: 12-14-78

For RENEWAL applications, give the expiration date of your current commission:

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? no
2. If the answer to question 1 was Yes, has your citizenship been Restored? _____
3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? no
4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any Foreign power, other state of the United States? no
5. Have you ever been removed from office as a Notary Public for office misconduct? no
6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? no
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? no
8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? no
9. Are you a United States citizen or Legal permanent resident? yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

Hollie N. Holland
Signature of Applicant

State of Tennessee
County of Fayette

Personally appeared before me, Hollie N. Holland, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office, the 28th day of April, 2016.

My Commission expires:

January 31, 2018



Kimberlee D. Kee
NOTARY PUBLIC

TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application 4-21-16

Full Name (as it will appear on your notary commission):

Amanda Louise McClain
FIRST MIDDLE LAST

Residence Address: 15 Meadow Road
STREET ADDRESS

Oakland TN 38060
CITY STATE ZIP

Name of Employer: Town of Somerville

Principal Business Address: 13085 N Main Street
STREET ADDRESS

Somerville TN 38068
CITY STATE ZIP

Telephone: (residence) 901-359-0332 (business) 901-465-7300

Date of Birth: 4-9-82

For RENEWAL applications, give the expiration date of your current commission:

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

- 1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? No
- 2. If the answer to question 1 was Yes, has your citizenship been Restored? _____
- 3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? No
- 4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit of trust under any Foreign power, other state of the United States? No
- 5. Have you ever been removed from office as a Notary Public for office misconduct? No
- 6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? No
- 7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? No
- 8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? No
- 9. Are you a United States citizen or Legal permanent resident? Yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

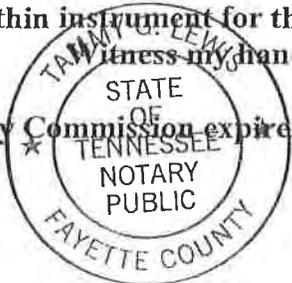
A McClain
Signature of Applicant

State of Tennessee
County of Fayette

Personally appeared before me, Amanda McClain, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office, the 3 day of May, 2016.

My Commission expires: 03/06/18



Tammy G. Lewis
NOTARY PUBLIC

TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application 04/18/16

Full Name (as it will appear on your notary commission):

Pamela Dianne Rose
FIRST MIDDLE LAST

Residence Address: 2410 Warren Road
STREET ADDRESS

Oakland TN 38060
CITY STATE ZIP

Name of Employer: Fayette Cares, Inc.

Principal Business Address: 13300 W. Main Street
STREET ADDRESS

Somerville TN 38068
CITY STATE ZIP

Telephone: (residence) 901 417-1302 (business) 901 465 3802 x 223

Date of Birth: 09/08/60

For RENEWAL applications, give the expiration date of your current commission:

5/30/2016

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? NO
2. If the answer to question 1 was Yes, has your citizenship been Restored? _____
3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? NO
4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit of trust under any Foreign power, other state of the United States? NO
5. Have you ever been removed from office as a Notary Public for office misconduct? NO
6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? NO
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? NO
8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? NO
9. Are you a United States citizen or Legal permanent resident? Yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

Pamela D. Rose
Signature of Applicant

State of Tennessee
County of Fayette

Personally appeared before me, Pamela D. Rose, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office, the 18 day of April, 20 16.

My Commission expires:

August 31, 2018

[Signature]
NOTARY PUBLIC

TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application May 15, 2016

Full Name (as it will appear on your notary commission):

Stacy Shoaf
FIRST MIDDLE LAST

Residence Address: 5460 Wedgewood Dr.
STREET ADDRESS

Olive Branch MS 38654
CITY STATE ZIP

Name of Employer: Traf - Mark Industries, L.L.C.

Principal Business Address: 280 Mann Dr.
STREET ADDRESS

Piperton TN 38017
CITY STATE ZIP

Telephone: (residence) 901-833-9129 (business) 901-744-7400

Date of Birth: 04-14-1967

For RENEWAL applications, give the expiration date of your current commission:

June 29, 2016



PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? No
2. If the answer to question 1 was Yes, has your citizenship been Restored? /
3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? No
4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any Foreign power, other state of the United States? No
5. Have you ever been removed from office as a Notary Public for office misconduct? No
6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? No
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? No
8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? No
9. Are you a United States citizen or Legal permanent resident? Yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

Stacy Shoaf
Signature of Applicant

State of Tennessee
County of Fayette

Personally appeared before me, Stacy Shoaf, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office, the 15th day of May, 2016.

My Commission expires:

June 29, 2016



Katrina Carr
NOTARY PUBLIC

TENNESSEE NOTARY PUBLIC APPLICATION

FAYETTE COUNTY, TENNESSEE

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000.00) The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application 5-9-16

Full Name (as it will appear on your notary commission):

Myles WILSON
FIRST MIDDLE LAST

Residence Address: 130 NEAL Road
STREET ADDRESS

Somerville TN 38068
CITY STATE ZIP

Name of Employer: NA

Principal Business Address: 130 NEAL Road
STREET ADDRESS

Somerville TN 38068
CITY STATE ZIP

Telephone: (residence) 901-465-6015 (business) 901-496-8471

Date of Birth:

For RENEWAL applications, give the expiration date of your current commission:

6-30-16

PLEASE ANSWER THE FOLLOWING QUESTIONS YES OR NO:

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? NO
2. If the answer to question 1 was Yes, has your citizenship been Restored? _____
3. Is there any unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee, or any Tennessee County, or are you a defaulter to the Treasury? NO
4. Are you a soldier, seaman, marine, or airman in the regular army, Navy or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any Foreign power, other state of the United States? NO
5. Have you ever been removed from office as a Notary Public for office misconduct? NO
6. Have you ever had a Notarial Commission revoked or suspended by this or any other state? NO
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? NO
8. Is there any other reason that you are legally disqualified from holding the office of a Notary Public? NO
9. Are you a United States citizen or Legal permanent resident? yes

I DO SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT?

Myles Wilson
Signature of Applicant

State of Tennessee
County of Fayette

Personally appeared before me, Myles Wilson, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, and office, the 9 day of May, 2016.

My Commission expires:

8/31/2018



NOTARY PUBLIC

Summary Financial Statement
APRIL 30, 2016

Fiscal Year Time Lapse: 83.33

101 GENERAL

		-----Year-To-Date-----			-----APRIL-----		
Account	Description	Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
40110	CURRENT PROPERTY TAX	8,025,099.00	8,194,993.30-	102.1	668,758.25	74,991.44-	11.2
40120	TRUSTEE'S COLLECTIONS - PRIOR YEAR	220,000.00	150,199.45-	68.3	18,333.33	19.33-	0.1
40130	CIR CLK/CLK & MASTER COLLECTIONS-PR YR	160,000.00	76,054.68-	47.5	13,333.33	3,008.54-	22.6
40140	INTEREST AND PENALTY	40,000.00	26,640.52-	66.6	3,333.33	2,181.76-	65.5
40150	PICK-UP TAXES	0.00	3,603.22-	0.0	0.00	530.30-	0.0
40162	PAYMENTS IN LIEU OF TAXES-LOCAL UTILITIE	3,000.00	0.00	0.0	250.00	0.00	0.0
40163	PAYMENTS IN LIEU OF TAXES - OTHER	40,000.00	56,040.83-	140.1	3,333.33	0.00	0.0
40220	HOTEL/MOTEL TAX	4,000.00	3,895.84-	97.4	333.33	405.36-	121.6
40240	WHEEL TAX	180,000.00	136,526.24-	75.8	15,000.00	18,119.05-	120.8
40250	LITIGATION TAX - GENERAL	80,000.00	64,870.44-	81.1	6,666.67	9,494.91-	142.4
40266	LITIGATION TAX-JAIL, WRKHSE, COURTHOUSE	70,000.00	57,259.92-	81.8	5,833.33	8,516.28-	146.0
40270	BUSINESS TAX	270,000.00	82,336.38-	30.5	22,500.00	14,499.11-	64.4
40275	MIXED DRINK TAX	0.00	11.50	0.0	0.00	5.25-	0.0
40320	BANK EXCISE TAX	60,000.00	127,822.14-	213.0	5,000.00	0.00	0.0
40330	WHOLESALE BEER TAX	75,000.00	50,374.54-	67.2	6,250.00	4,576.16-	73.2
40350	INTERSTATE TELECOMMUNICATIONS TAX	2,000.00	1,608.41-	80.4	166.67	161.59-	97.0
41120	ANIMAL REGISTRATION	12,000.00	16,201.00-	135.0	1,000.00	2,735.00-	273.5
41140	CABLE TV FRANCHISE	150,000.00	108,671.61-	72.4	12,500.00	0.00	0.0
41510	BEER PERMITS	1,000.00	855.00-	85.5	83.33	0.00	0.0
41520	BUILDING PERMITS	40,000.00	45,939.00-	114.8	3,333.33	9,367.00-	281.0
42110	FINES	6,000.00	6,403.00-	106.7	500.00	864.50-	172.9
42120	OFFICERS COSTS	10,000.00	12,549.69-	125.5	833.33	1,968.87-	236.3
42140	DRUG CONTROL FINES	12,000.00	26,528.73-	221.1	1,000.00	1,111.02-	111.1
42141	DRUG COURT FEES	1,000.00	2,820.53-	282.1	83.33	549.10-	658.9
42150	JAIL FEES	1,000.00	605.14-	60.5	83.33	68.40-	82.1
42180	DUI TREATMENT FINES	1,200.00	1,556.56-	129.7	100.00	416.57-	416.6
42190	DATA ENTRY FEE - CIRCUIT COURT	1,000.00	2,262.62-	226.3	83.33	426.67-	512.0
42191	COURTROOM SECURITY FEE	0.00	30.40-	0.0	0.00	1.90-	0.0
42192	VICTIMS ASSISTANCE ASSESSMENTS	0.00	294.00-	0.0	0.00	210.00-	0.0
42310	FINES	10,000.00	19,904.65-	199.0	833.33	2,214.92-	265.8
42311	FINES FOR LITTERING (GENERAL SESS COURT)	0.00	142.50-	0.0	0.00	0.00	0.0
42320	OFFICERS COSTS	24,000.00	35,400.79-	147.5	2,000.00	5,178.81-	258.9
42330	GAMES AND FISH FINES	500.00	1,022.17-	204.4	41.67	11.25-	27.0
42340	DRUG CONTROL FINES	750.00	5,853.19-	780.4	62.50	679.49-	1087.2
42341	DRUG COURT FEES	500.00	29,750.48-	5950.1	41.67	3,391.00-	8137.7
42350	JAIL FEES	2,000.00	4,049.36-	202.5	166.67	517.75-	310.6
42370	JUDICIAL COMMISSIONER FEES	25,000.00	53,028.74-	212.1	2,083.33	7,309.40-	350.9
42380	DUI TREATMENT FINES	7,000.00	5,504.77-	78.6	583.33	441.75-	75.7
42390	DATA ENTRY FEE - GENERAL SESSIONS COURT	3,500.00	8,138.87-	232.5	291.67	1,259.75-	431.9
42391	COURTROOM SECURITY FEE	300.00	1,757.74-	585.9	25.00	244.15-	976.6
42392	VICTIMS ASSISTANCE ASSESSMENTS	0.00	2,436.00-	0.0	0.00	912.25-	0.0
42410	FINES	0.00	1,211.25-	0.0	0.00	0.00	0.0
42420	OFFICERS COSTS	500.00	1,371.80-	274.4	41.67	95.95-	230.3
42520	OFFICERS COSTS	2,000.00	1,161.75-	58.1	166.67	197.60-	118.6
42530	DATA ENTRY FEE - CHANCERY COURT	700.00	1,056.50-	150.9	58.33	116.00-	198.9
42871	COURTROOM SECURITY FEE	0.00	1.90-	0.0	0.00	0.00	0.0

Summary Financial Statement
APRIL 30, 2016

Fiscal Year Time Lapse: 83.33

101 GENERAL

Account	Description	Year-To-Date		APRIL			
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
42990	OTHER FINES, FORFEITURES, AND PENALTIES	0.00	24,937.50-	0.0	0.00	1,900.00-	0.0
43102	OTHER EMPLOYEE BENEFIT CHARGES/CONTR.	134,600.00	146,600.00-	108.9	11,216.67	0.00	0.0
43107	RESIDENTIAL WASTE COLLECTION CHARGE	10,000.00	8,650.00-	86.5	833.33	900.00-	108.0
43120	PATIENT CHARGES	1,250,000.00	915,189.11-	73.2	104,166.67	104,879.04	100.7
43190	OTHER GENERAL SERVICE CHARGES	0.00	152.00-	0.0	0.00	0.00	0.0
43310	AIRPORT FEES	98,000.00	96,410.16-	98.4	8,166.67	7,813.06-	95.7
43350	COPY FEES	500.00	4.65-	0.9	41.67	0.00	0.0
43360	LIBRARY FEES	5,000.00	8,635.87-	172.7	416.67	874.00	209.8
43366	GREENBELT LATE APPLICATION FEE	400.00	0.00	0.0	33.33	0.00	0.0
43370	TELEPHONE COMMISSIONS	50,000.00	63,137.60-	126.3	4,166.67	6,704.61-	160.9
43380	VENDING MACHINE COLLECTIONS	500.00	944.67-	188.9	41.67	73.13-	175.5
43392	DATA PROCESSING FEE - REGISTER	15,000.00	10,826.00-	72.2	1,250.00	1,264.00-	101.1
43394	DATA PROCESSING FEE - SHERIFF	2,000.00	2,404.45-	120.2	166.67	347.70-	208.6
43395	SEXUAL OFFENDER REGISTRATION FEE-SHERIFF	1,500.00	5,450.00-	363.3	125.00	3,450.00-	2760.0
43396	DATA PROCESSING FEE - COUNTY CLERK	2,500.00	1,705.00-	68.2	208.33	273.00-	131.0
43990	OTHER CHARGES FOR SERVICES	2,000.00	0.00	0.0	166.67	0.00	0.0
44110	INVESTMENT INCOME	0.00	182.39	0.0	0.00	0.00	0.0
44120	LEASE/RENTALS	30,000.00	11,042.00-	36.8	2,500.00	0.00	0.0
44130	SALE OF MATERIALS AND SUPPLIES	2,000.00	334.25-	16.7	166.67	83.32-	50.0
44131	COMMISSARY SALES	20,000.00	26,831.00-	134.2	1,666.67	3,216.41-	193.0
44135	SALE OF GASOLINE	150,000.00	96,569.96-	64.4	12,500.00	4,153.52-	33.2
44161	COBRA INSURANCE PAYMENTS	0.00	6.96-	0.0	0.00	6.96-	0.0
44170	MISCELLANEOUS REFUNDS	0.00	4,603.16-	0.0	0.00	1,979.21-	0.0
44530	SALE OF EQUIPMENT	0.00	662.26-	0.0	0.00	0.00	0.0
44570	CONTRIBUTIONS & GIFTS	0.00	450.00-	0.0	0.00	0.00	0.0
44990	OTHER LOCAL REVENUES	0.00	121.08-	0.0	0.00	0.00	0.0
45510	COUNTY CLERK	315,000.00	251,458.62-	79.8	26,250.00	34,608.08-	131.8
45520	CIRCUIT COURT CLERK	105,000.00	87,490.05-	83.3	8,750.00	19,488.65-	222.7
45540	GENERAL SESSIONS COURT CLERK	150,000.00	147,575.48-	98.4	12,500.00	21,372.81-	171.0
45550	CLERK AND MASTER	150,000.00	106,557.47-	71.0	12,500.00	8,180.76-	65.4
45560	JUVENILE COURT CLERK	25,000.00	17,059.38-	68.2	2,083.33	152.18-	7.3
45580	REGISTER	210,000.00	152,230.24-	72.5	17,500.00	17,911.41-	102.4
45590	SHERIFF	30,000.00	21,597.57-	72.0	2,500.00	1,881.43-	75.3
45610	TRUSTEE	550,000.00	458,557.56-	83.4	45,833.33	17,869.55-	39.0
46120	AIRPORT MAINTENANCE PROGRAM	10,000.00	2,944.24-	29.4	833.33	0.00	0.0
46190	OTHER GENERAL GOVERNMENT GRANTS	0.00	117.11-	0.0	0.00	117.11-	0.0
46210	LAW ENFORCEMENT TRAINING PROGRAMS	48,000.00	25,200.00-	52.5	4,000.00	0.00	0.0
46290	OTHER PUBLIC SAFETY GRANTS	0.00	9,411.15-	0.0	0.00	3,435.98-	0.0
46310	HEALTH DEPARTMENT PROGRAMS	290,400.00	161,831.37-	55.7	24,200.00	17,866.90-	73.8
46390	OTHER HEALTH AND WELFARE GRANTS	0.00	22,003.00-	0.0	0.00	0.00	0.0
46430	LITTER PROGRAM	43,100.00	34,940.11-	81.1	3,591.67	6,337.92-	176.5
46820	INCOME TAX	50,000.00	0.00	0.0	4,166.67	0.00	0.0
46830	BEER TAX	17,000.00	39,414.35-	231.8	1,416.67	8,628.64-	609.1
46835	VEHICLE CERTIFICATE OF TITLE FEES	0.00	10,370.92-	0.0	0.00	738.45-	0.0
46840	ALCOHOLIC BEVERAGE TAX	75,000.00	48,724.26-	65.0	6,250.00	0.00	0.0
46850	MIXED DRINK TAX	500.00	57.82-	11.6	41.67	0.00	0.0

Summary Financial Statement
APRIL 30, 2016

Fiscal Year Time Lapse: 83.33

101 GENERAL

		-----Year-To-Date-----			-----APRIL-----		
Account	Description	Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
46851	STATE REVENUE SHARING -T.V.A.	630,000.00	408,960.29	64.9	52,500.00	244,653.43	466.0
46890	PRISONER TRANSPORTATION	0.00	1,904.40	0.0	0.00	0.00	0.0
46915	CONTRACTED PRISONER BOARD	1,150,000.00	561,401.00	48.8	95,833.33	47,101.00	49.1
46960	REGISTRAR'S SALARY SUPPLEMENT	16,000.00	11,373.00	71.1	1,333.33	3,791.00	284.3
46980	OTHER STATE GRANTS	70,000.00	50,648.63	72.4	5,833.33	5,799.75	99.4
46990	OTHER STATE REVENUES	7,000.00	25,760.90	368.0	583.33	504.42	86.5
47220	CIVIL DEFENSE REIMBURSEMENT	52,000.00	52,000.00	100.0	4,333.33	0.00	0.0
47235	HOMELAND SECURITY GRANTS	21,426.00	21,426.00	100.0	1,785.50	21,426.00	1200.0
47990	OTHER DIRECT FEDERAL REVENUE	50,000.00	25,000.00	50.0	4,166.67	0.00	0.0
48110	PRISONER BOARD	50,000.00	18,163.59	36.3	4,166.67	1,526.32	36.6
48130	CONTRIBUTIONS	8,500.00	0.00	0.0	708.33	180,650.00	5503.6
48140	CONTRACTED SERVICES	25,000.00	18,797.61	75.2	2,083.33	2,359.81	113.3
48990	OTHER	0.00	5,074.35	0.0	0.00	0.00	0.0
49700	INSURANCE RECOVERY	2,396.65	15,447.15	644.5	199.72	0.00	0.0
Total REVENUES		15,466,371.65	13,667,701.06	88.4	1,288,864.29	619,817.74	48.1
EXPENDITURES							
51100	COUNTY COMMISSION	74,329.00	53,577.46	72.1	6,194.09	2,523.04	40.7
51220	BEER BOARD	700.00	207.60	29.7	58.33	0.00	0.0
51300	COUNTY MAYOR/EXECUTIVE	108,333.00	90,496.59	83.5	9,027.75	8,035.52	89.0
51310	PERSONNEL OFFICE	69,778.00	59,238.22	84.9	5,814.84	4,886.31	84.0
51400	COUNTY ATTORNEY	59,183.00	56,375.23	95.3	4,931.92	4,430.15	89.8
51500	ELECTION COMMISSION	269,947.00	192,490.63	71.3	22,495.60	20,969.38	93.2
51600	REGISTER OF DEEDS	183,348.50	146,014.30	79.6	15,279.04	15,012.07	98.3
51710	DEVELOPMENT	206,656.00	118,398.45	57.3	17,221.32	12,654.72	73.5
51730	BUILDING	93,180.00	73,451.29	78.8	7,764.99	6,185.12	79.7
51800	COUNTY BUILDINGS	186,537.00	143,475.68	76.9	15,544.76	16,454.20	105.9
51810	OTHER FACILITIES	2,300.00	3,966.06	172.4	191.68	52.78	27.5
51900	OTHER GENERAL ADMINISTRATION	77,929.00	47,543.40	61.0	6,494.08	5,831.00	89.8
52100	ACCOUNTING AND BUDGETING	137,695.00	96,138.41	69.8	11,474.58	8,811.72	76.8
52300	PROPERTY ASSESSOR'S OFFICE	278,615.50	198,623.09	71.3	23,217.97	19,299.12	83.1
52310	REAPPRAISAL PROGRAM	47,500.00	38,168.55	80.4	3,958.33	2,628.98	66.4
52400	COUNTY TRUSTEE'S OFFICE	214,802.00	184,692.53	86.0	17,900.18	15,177.11	84.8
52500	COUNTY CLERK'S OFFICE	325,887.02	265,101.00	81.3	27,157.26	25,352.42	93.4
53100	CIRCUIT COURT	185,249.00	140,742.26	76.0	15,437.42	12,017.51	77.8
53300	GENERAL SESSIONS COURT	159,716.00	121,950.64	76.4	13,309.67	11,005.76	82.7
53310	GENERAL SESSIONS JUDGE	217,168.00	178,469.73	82.2	18,097.34	18,127.55	100.2
53320	GENERAL SESSIONS COURT CLERK	68,744.00	57,242.13	83.3	5,728.67	5,908.42	103.1
53330	DRUG COURT	70,000.00	56,745.80	81.1	5,833.34	6,097.17	104.5
53400	CHANCERY COURT	200,466.15	153,029.99	76.3	16,705.51	11,725.68	70.2
53500	JUVENILE COURT	56,016.00	36,832.20	65.8	4,668.00	4,652.47	99.7
53900	OTHER ADMINISTRATION OF JUSTICE	36,033.00	0.00	0.0	3,002.76	0.00	0.0
54110	SHERIFF'S DEPARTMENT	2,713,786.90	2,083,038.86	76.8	226,148.87	185,923.02	82.2
54150	DRUG ENFORCEMENT	235,767.00	187,718.10	79.6	19,647.25	9,126.94	46.5

Summary Financial Statement
APRIL 30, 2016

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101 GENERAL

		-----Year-To-Date-----			-----APRIL-----		
Account	Description	Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
EXPENDITURES							
54210	JAIL	2,976,804.00-	2,357,199.41	79.2	248,067.02-	227,427.25	91.7
54310	FIRE PREVENTION AND CONTROL	715,877.00-	346,759.93	48.4	59,656.42-	17,506.34	29.3
54410	CIVIL DEFENSE	154,004.00-	113,315.85	73.6	12,833.68-	8,640.16	67.3
54420	RESCUE SQUAD	6,618.00-	1,121.75	16.9	551.50-	90.48	16.4
54490	OTHER EMERGENCY MANAGEMENT	7,000.00-	1,622.24	23.2	583.34-	0.00	0.0
54610	COUNTY CORONER/MEDICAL EXAMINER	36,400.00-	29,220.00	80.3	3,033.34-	325.00	10.7
54900	OTHER PUBLIC SAFETY	144,820.00-	109,746.00	75.8	12,068.33-	7,521.84	62.3
55110	LOCAL HEALTH CENTER	83,992.00-	52,386.96	62.4	6,999.33-	5,252.58	75.0
55120	RABIES AND ANIMAL CONTROL	87,648.00-	61,399.17	70.1	7,304.00-	5,715.27	78.2
55130	AMBULANCE/EMERGENCY MEDICAL SERVICES	2,040,494.00-	1,611,225.65	79.0	170,041.17-	160,686.39	94.5
55160	DENTAL HEALTH PROGRAM	290,400.00-	182,906.48	63.0	24,200.00-	19,556.61	80.8
55170	ALCOHOL AND DRUG PROGRAMS	8,900.00-	2,296.69	25.8	741.69-	0.00	0.0
55180	CRIPPLED CHILDREN SERVICES	2,216.00-	2,216.00	100.0	184.67-	2,216.00	1200.0
55190	OTHER LOCAL HEALTH SERVICES	1,534.00-	0.00	0.0	127.83-	0.00	0.0
55390	APPROPRIATION TO STATE	24,971.00-	12,607.00	50.5	2,080.92-	2,216.00-	106.5
55520	AID TO DEPENDENT CHILDREN	2,750.00-	750.00	27.3	229.17-	0.00	0.0
55590	OTHER LOCAL WELFARE SERVICES	7,500.00-	0.00	0.0	625.00-	0.00	0.0
55720	SANITATION EDUCATION/INFORMATION	85,873.85-	70,471.82	82.1	7,156.16-	30,530.63	426.6
56300	SENIOR CITIZENS ASSISTANCE	11,925.00-	0.00	0.0	993.75-	0.00	0.0
56500	LIBRARIES	213,464.00-	162,784.84	76.3	17,788.69-	14,585.73	82.0
57100	AGRICULTURAL EXTENSION SERVICE	140,586.00-	102,390.64	72.8	11,715.51-	32,583.61	278.1
57500	SOIL CONSERVATION	66,146.00-	53,285.64	80.6	5,512.16-	4,997.64	90.7
58120	INDUSTRIAL DEVELOPMENT	51,730.00-	31,361.07	60.6	4,310.84-	82.06	1.9
58220	AIRPORT	371,863.00-	219,886.50	59.1	30,988.57-	62,149.61	200.6
58300	VETERAN'S SERVICES	15,585.00-	12,054.69	77.3	1,298.75-	972.34	74.9
58400	OTHER CHARGES	344,319.00-	297,188.89	86.3	28,693.25-	7,191.16	25.1
58500	CONTRIBUTIONS TO OTHER AGENCIES	51,062.00-	22,336.95	43.7	4,255.17-	19,761.95	464.4
58600	EMPLOYEE BENEFITS	1,922,502.00-	1,492,972.93	77.7	160,208.49-	90,613.56	56.6
58900	MISCELLANEOUS	1,000.00-	5,280.11	528.0	83.34-	1,537.14	1844.4
Total EXPENDITURES		16,147,650.12-	12,138,515.41	75.2	1,345,637.64-	1,150,615.51	85.5
Total GENERAL		681,278.47-	1,529,185.65-	224.5	56,773.35-	530,797.77	934.9

Summary Financial Statement
APRIL 30, 2016

Fiscal Year Time Lapse: 83.33

116 SOLID WASTE/SANITATION

Account	Description	-----Year-To-Date-----			-----APRIL-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
43114	SOLID WASTE DISPOSAL FEE	320,000.00	287,747.80-	89.9	26,666.67	29,926.30-	112.2
43116	SURCHARGE-WASTE TIRE DISPOSAL	0.00	10,119.74-	0.0	0.00	0.00	0.0
44110	INVESTMENT INCOME	18,000.00	44,362.88-	246.5	1,500.00	8,117.60-	541.2
44145	SALE OF RECYCLED MATERIALS	150,000.00	87,063.85-	58.0	12,500.00	7,916.01-	63.3
44170	MISCELLANEOUS REFUNDS	30,000.00	10,955.81-	36.5	2,500.00	0.00	0.0
44530	SALE OF EQUIPMENT	5,000.00	0.00	0.0	416.67	0.00	0.0
46170	SOLID WASTE GRANTS	10,000.00	0.00	0.0	833.33	0.00	0.0
46190	OTHER GENERAL GOVERNMENT GRANTS	14,000.00	0.00	0.0	1,166.67	0.00	0.0
46851	STATE REVENUE SHARING -T.V.A.	325,000.00	325,000.00-	100.0	27,083.33	0.00	0.0
46980	OTHER STATE GRANTS	1,000.00	0.00	0.0	83.33	0.00	0.0
Total REVENUES		873,000.00	765,250.08-	87.7	72,750.00	45,959.91-	63.2
EXPENDITURES							
55732	CONVENIENCE CENTERS	280,000.00	263,009.84	93.9	23,333.33	40,163.62	172.1
55754	LANDFILL OPERATION AND MAINTENANCE	594,003.00-	478,044.20	80.5	49,500.24-	36,760.31	74.3
Total EXPENDITURES		874,003.00-	741,054.04	84.8	72,833.57-	76,923.93	105.6
Total SOLID WASTE/SANITATION		1,003.00-	24,196.04-	2412.4	83.57-	30,964.02	7051.6

Summary Financial Statement
 APRIL 30, 2016

Fiscal Year Time Lapse: 83.33

122 DRUG CONTROL

Account	Description	-----Year-To-Date-----			-----APRIL-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
42340	DRUG CONTROL FINES	1,000.00	5,226.66-	522.7	83.33	617.50-	741.0
42341	DRUG COURT FEES	2,000.00	0.00	0.0	166.67	0.00	0.0
42910	PROCEEDS FROM CONFISCATED PROPERTY	30,000.00	30,935.17-	103.1	2,500.00	0.00	0.0
Total REVENUES		33,000.00	36,161.83-	109.6	2,750.00	617.50-	22.5
EXPENDITURES							
54150	DRUG ENFORCEMENT	72,079.44-	50,509.37	70.1	6,006.62-	3,535.18	58.9
Total EXPENDITURES		72,079.44-	50,509.37	70.1	6,006.62-	3,535.18	58.9
Total DRUG CONTROL		39,079.44-	14,347.54	36.7	3,256.62-	2,917.68	89.6

Summary Financial Statement
APRIL 30, 2016

Fiscal Year Time Lapse: 83.33

125 ADEQUATE FACILITIES/DEVELOPMENT TAX

Account	Description	-----Year-To-Date-----			-----APRIL-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
40285	ADEQUATE FACILITIES/DEVELOPMENT TAX	250,000.00	445,112.00-	178.0	20,833.33	61,885.00-	297.0
Total REVENUES		250,000.00	445,112.00-	178.0	20,833.33	61,885.00-	297.0
EXPENDITURES							
58400	OTHER CHARGES	10,000.00-	11,630.12	116.3	833.34-	618.85	74.3
99100	TRANSFERS OUT	312,030.00	316,536.00	101.4	26,002.50-	0.00	0.0
Total EXPENDITURES		322,030.00-	328,166.12	101.9	26,835.84-	618.85	2.3
Total ADEQUATE FACILITIES/DEVELOPMENT TAX		72,030.00	116,745.88	162.4	6,002.51-	61,266.15-	1020.7

Fayette Highway
 Summary Financial Statement
 April 2016

131 Highway/Public Works		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40110	Current Property Tax	872,213.00	(878,878.17)	100.76 %	72,684.42	(8,138.72)	11.20 %
40120	Trustee's Collections - Prior Year	22,000.00	(15,578.88)	70.81 %	1,833.33	(1.60)	0.09 %
40130	Cir Clk/Clk & Master Collections-Pr Yr	25,000.00	(9,617.28)	38.47 %	2,083.33	(324.19)	15.56 %
40140	Interest And Penalty	3,000.00	(2,581.43)	86.05 %	250.00	(236.95)	94.78 %
40150	Pick-Up Taxes	0.00	(389.37)	0.00 %	0.00	(57.64)	0.00 %
40162	Payments In Lieu Of Taxes-Local	500.00	0.00	0.00 %	41.67	0.00	0.00 %
40163	Payments In Lieu Of Taxes - Other	1,500.00	(4,443.83)	296.26 %	125.00	0.00	0.00 %
40210	Local Option Sales Tax	370,000.00	(298,684.69)	80.73 %	30,833.33	(29,336.78)	95.15 %
40240	Wheel Tax	650,000.00	(560,316.98)	86.20 %	54,166.67	(72,476.20)	133.80 %
40285	Adequate Facilities/Development Tax	104,010.00	(104,010.00)	100.00 %	8,667.50	0.00	0.00 %
44145	Sale Of Recycled Materials	1,000.00	0.00	0.00 %	83.33	0.00	0.00 %
44170	Miscellaneous Refunds	500.00	0.00	0.00 %	41.67	0.00	0.00 %
44530	Sale Of Equipment	10,000.00	0.00	0.00 %	833.33	0.00	0.00 %
44570	Contributions & Gifts	20,000.00	(23,661.00)	118.31 %	1,666.67	(4,050.00)	243.00 %
46410	Bridge Program	631,000.00	(326,300.01)	51.71 %	52,583.33	0.00	0.00 %
46420	State Aid Program	745,000.00	0.00	0.00 %	62,083.33	0.00	0.00 %
46920	Gasoline And Motor Fuel Tax	2,000,000.00	(1,620,483.51)	81.02 %	166,666.67	(152,412.19)	91.45 %
46930	Petroleum Special Tax	28,000.00	(20,787.51)	74.24 %	2,333.33	(2,309.75)	98.99 %
47230	Disaster Relief	0.00	0.00	0.00 %	0.00	0.00	0.00 %
49200	Notes Issued	334,447.00	(334,447.00)	100.00 %	27,870.58	0.00	0.00 %
49700	Insurance Recovery	0.00	(15,614.96)	0.00 %	0.00	0.00	0.00 %
49800	Transfers In	0.00	0.00	0.00 %	0.00	0.00	0.00 %
	Total Revenues	5,818,170.00	(4,215,794.62)	72.46 %	484,847.50	(269,344.02)	55.55 %
Expenditures							
61000	Administration	(217,124.00)	172,337.88	79.37 %	(18,093.67)	14,885.71	82.27 %
62000	Highway And Bridge Maintenance	(1,579,005.00)	1,223,614.56	77.49 %	(131,583.75)	180,670.02	137.30 %
63100	Operation And Maintenance Of	(509,000.00)	305,241.51	59.97 %	(42,416.67)	30,142.19	71.06 %
65000	Other Charges	(222,848.00)	206,859.38	92.83 %	(18,570.67)	4,987.21	26.86 %
66000	Employee Benefits	(687,152.00)	570,031.46	82.96 %	(57,262.67)	45,002.81	78.59 %
68000	Capital Outlay	(2,783,541.00)	1,112,022.19	39.95 %	(231,961.75)	26,867.04	11.58 %
	Total Expenditures	(5,998,670.00)	3,590,106.98	59.85 %	(499,889.17)	302,554.98	60.52 %
Total	131 Highway/Public Works	(180,500.00)	(625,687.64)	-346.64 %	(15,041.67)	33,210.96	220.79 %

Summary Financial Statement
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151 GENERAL DEBT SERVICE

Account	Description	Year-To-Date			APRIL		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
40120	TRUSTEE'S COLLECTIONS - PRIOR YEAR	0.00	61.66-	0.0	0.00	0.00	0.0
40130	CIR CLK/CLK & MASTER COLLECTIONS-PR YR	0.00	1,111.42-	0.0	0.00	43.97-	0.0
40140	INTEREST AND PENALTY	4,000.00	46.94-	1.2	333.33	0.00	0.0
40240	WHEEL TAX	1,800,000.00	1,365,467.23-	75.9	150,000.00	181,217.68-	120.8
40285	ADEQUATE FACILITIES/DEVELOPMENT TAX	208,020.00	208,020.00-	100.0	17,335.00	0.00	0.0
48130	CONTRIBUTIONS	309,520.00	261,300.00-	84.4	25,793.33	180,650.00-	700.4
Total REVENUES		2,321,540.00	1,836,007.25-	79.1	193,461.66	361,911.65-	187.1
EXPENDITURES							
82110	GENERAL GOVERNMENT	814,079.05-	814,042.02	100.0	67,839.92-	6,395.52-	9.4
82130	EDUCATION	764,450.00-	665,000.00	87.0	63,704.17-	0.00	0.0
82210	GENERAL GOVERNMENT	302,693.76-	298,881.48	98.7	25,224.48-	139,891.15	554.6
82230	EDUCATION	653,646.00-	624,840.00	95.6	54,470.50-	133,495.63-	245.1
82310	GENERAL GOVERNMENT	23,000.00-	17,490.46	76.0	1,916.67-	1,812.62	94.6
82330	EDUCATION	2,000.00-	1,358.75	67.9	166.67-	0.00	0.0
Total EXPENDITURES		2,559,868.81-	2,421,612.71	94.6	213,322.41-	1,812.62	0.8
Total GENERAL DEBT SERVICE		238,328.81-	585,605.46	245.7	19,860.75-	360,099.03-	1813.1

Summary Financial Statement
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Fiscal Year Time Lapse: 83.33

171 GENERAL CAPITAL PROJECTS

Account	Description	Year-To-Date			APRIL		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
46120	AIRPORT MAINTENANCE PROGRAM	0.00	89,885.00-	0.0	0.00	25,500.00-	0.0
	Total REVENUES	0.00	89,885.00-	0.0	0.00	25,500.00-	0.0
EXPENDITURES							
91110	GENERAL ADMINISTRATION PROJECTS	0.00	64,385.00	0.0	0.00	0.00	0.0
	Total EXPENDITURES	0.00	64,385.00	0.0	0.00	0.00	0.0
	Total GENERAL CAPITAL PROJECTS	0.00	25,500.00-	0.0	0.00	25,500.00-	0.0

Summary Financial Statement
 APRIL 30, 2016

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172 COMMUNITY DEVELOPMENT/INDUSTRIAL PARK

Account	Description	-----Year-To-Date-----			-----APRIL-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
47180	COMMUNITY DEVELOPMENT	0.00	949,977.35-	0.0	0.00	139,141.86-	0.0
	Total REVENUES	0.00	949,977.35-	0.0	0.00	139,141.86-	0.0
EXPENDITURES							
91190	OTHER GENERAL GOVERNMENT PROJECTS	0.00	952,227.35	0.0	0.00	139,141.86	0.0
	Total EXPENDITURES	0.00	952,227.35	0.0	0.00	139,141.86	0.0
	Total COMMUNITY DEVELOPMENT/INDUSTRIAL PARK	0.00	2,250.00	0.0	0.00	0.00	0.0

Summary Financial Statement
APRIL 30, 2016

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175 HUD GRANT PROJECTS

Account	Description	-----Year-To-Date-----			-----APRIL-----		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
46980	OTHER STATE GRANTS	0.00	18,281.05-	0.0	0.00	14,141.00-	0.0
48130	CONTRIBUTIONS	0.00	2,719.95-	0.0	0.00	860.00-	0.0
Total REVENUES		0.00	21,001.00	0.0	0.00	15,001.00	0.0
EXPENDITURES							
99100	TRANSFERS OUT	0.00	6,000.00	0.0	0.00	0.00	0.0
Total EXPENDITURES		0.00	6,000.00	0.0	0.00	0.00	0.0
Total HUD GRANT PROJECTS		0.00	15,001.00	0.0	0.00	15,001.00	0.0

Summary Financial Statement
APRIL 30, 2016

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180 EDUCATIONAL CAPITAL PROJECTS

Account	Description	Year-To-Date			APRIL		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
EXPENDITURES							
91300	EDUCATION CAPITAL PROJECTS	0.00	154,889.11	0.0	0.00	0.00	0.0
	Total EXPENDITURES	0.00	154,889.11	0.0	0.00	0.00	0.0
	Total EDUCATIONAL CAPITAL PROJECTS	0.00	154,889.11	0.0	0.00	0.00	0.0

G/L Month: 04 APRIL
 Beginning Fund: 101 Beginning Function:
 Ending Fund: 222 Ending Function: 22222

* End of Report: FAYETTE CO EXECUTIVE *

DEVELOPMENT COMMITTEE

May 9, 2016

Minutes

Present

Wilson

Bunker

Walker

Brewer

Howard

1. Budget Review
 - Ag Extension 57100 – The same as last year, with a slight decrease in our matching portion on labor; Passed on a motion by Bunker, seconded Howard
 - Soil Conservation 57500 – Same as last year; Passed on a motion by Brewer, seconded Walker
 - Beer Board 51220 – Same as last year; Passed on a motion by Bunker, seconded Howard
 - Building 51730 – Same as last year, with the addition of a replacement building inspector vehicle and legal consultation on zoning; Passed on a motion by Brewer, seconded Howard
 - Development 51710 – Same as last year, with the addition of the Cypress Creek Water Study and increased off-site backup; Passed on a motion by Bunker, seconded Howard
 - Public Works Fund 131 – Same as last year, with the addition of increased pavement material and highway equipment; This spends \$225,871 more than revenues; Passed on a motion by Bunker, seconded Howard
 - Airport 58220 – Same as last year; Passed on a motion by Bunker, seconded Howard
 - Other General Administration 51900 – Same as last year, but without this year's Group Workcamp; Passed on a motion by Bunker, seconded Howard
 - ID Board 58120 – Same as last year; Passed on a motion by Bunker, seconded Howard
2. Employee Two-week Pay proposal
 - Mayor Taylor presented a proposal to take the employee's pay to once every two weeks from once a month, starting in August.
 - After discussion, motion by Bunker, seconded by Howard, to recommend approval to the Commission. Motion passed.
3. Digital Agendas
 - Mayor Taylor presented a proposal to have all the agendas and supporting documents delivered to the Commission digitally using iPads for each Commissioner.
 - After discussion, motion by Bunker, to recommend against the proposal. No second was offered. Motion failed.
 - Motion by Walker, seconded by Howard, to recommend approval with an option for paper copy instead. Motion passed.
4. Somerville Elementary information
 - Mayor Taylor reported to the committee for less than \$5,000 we could hold an auction for the facility.
 - School Board is still looking at the building and may come to the commission to talk about it.
5. Cowan Bridge Resolution
 - Resolution from Comm Watkins to name a bridge on Yeager Road for former School Board Chairman James Cowan.
 - After discussion, the committee recommended acceptance on a motion by Howard, seconded by Walker.

6. Somerville Gas line ROW easement
 - The Town of Somerville was asking for a Right of Way easement to work on their gas line in front of the Planning Department in Somerville.
 - After discussion, the committee asked for more information.
7. Budget Amendment
 - General Fund 101 Clean-up amendment for Planning and Ag Extension – No change in fund balance; motion to accept by Howard, seconded by Walker, motion passed
 - Adequate Facilities Tax 125 – moving funds into trustee’s commission and refunds; Motion to accept by Howard, seconded by Walker. Motion passed
8. Rural Safety Grant – Public Works has worked on a TDOT grant to add signage to high accident roads in the county; no match; Motion to accept by Howard, seconded by Brewer. Motion passed.

Meeting adjourned.

HEALTH & WELFARE COMMITTEE

Minutes May 5, 2016

Present

Dacus Farley Reeves German Leggett

- 1) Budget Discussion
 - a) Veteran's Services (58300) – Rhetha LeBlanc presented the budget. She is asking for a part-time person (\$2,400). All else is the same.
 - b) Health Department (55110), Dental (55160), Contract w/Gov (55390) – LeVar Boyle presented the budgets. All are the same as last year's amended budgets, with Dental being covered by a grant with the State.
 - c) Solid Waste Fund 116 – Charles Traylor presented the budget request. The budget expenditures exceeded revenue, with heavy equipment being the reason. That line item may have to be reduced to bring the budget closer to break even.
 - d) Ambulance Service (55130) – Donna Walker presented the budget. The budget requested is very similar to last year's with the addition of a replacement ambulance, increased medical supplies, and repair of vehicles. The committee recommended reducing vehicle repairs from \$75,000 to \$45,000, because of the addition of the two new ambulances.
- 2) Employee Two-week Pay proposal
 - a) Mayor Taylor presented a proposal to take the employee's pay to once every two weeks from once a month, starting in August.
 - b) After discussion, motion by Leggett, seconded by German, to recommend approval to the Commission. Motion passed.
- 3) Digital Agendas
 - a) Mayor Taylor presented a proposal to have all the agendas and supporting documents delivered to the Commission digitally using iPads for each Commissioner.
 - b) After discussion, the committee requested more information on price and process.
- 4) Budget Amendments
 - a) Fund 101 – This a "clean up" budget amendment with no change to fund balance. Motion by Leggett, seconded by Farley, to recommend approval to Budget. Motion passed.
 - b) Fund 116 (Solid Waste) – This is a "clean up" budget amendment, with a large increase in payments for transferring garbage (a result of increased volume at the Convenience Center). Fund balance is reduced \$57,190. After discussion, motion by Farley, seconded by Dacus, to recommend approval to Budget. Motion passed.

Meeting adjourned.

EDUCATION COMMITTEE

Minutes May 16, 2016

Present

Howard
Watkins

Cox
Bunker

Lillard

1. Budget Review

- Library 56500 – Same as last year; Motion to recommend acceptance by Bunker, seconded by Howard; Motion passed.
- Schools Funds 141 (General Fund), 142 (Federal Projects), 143 (Cafeteria Fund), 177 (Capital Projects Fund) – Chairman Doll presented the budget
 - The General Fund 141 budget uses the Maintenance of Effort funding to balance it
 - The Federal Projects Fund 142 and Cafeteria Fund 143 are pass through funds.
 - Capital Project Fund 177 has about \$360,000 left in it from the construction of Buckley-Carpenter Elementary. The schools want to use it to roof Fayette-Ware HS.
 - Motion by Howard, seconded by Bunker, to recommend acceptance. Motion passed

2. Somerville Elementary

- Mayor Taylor updated the committee on the status of Somerville Elementary
- After discussion, motion by Howard, seconded by Bunker, to offer the school to the School Board, so long as it is used for administrative offices. Motion passed.

3. Budget Amendment – Library

- After discussion, motion by Bunker, seconded by Howard, to recommend approval. Motion passed.

4. Student Recognition - Kaitlyn Bryant

- Comm Bunker brought forward a resolution to recognize Ms. Bryant for her outstanding academic and public achievements.
- Motion to recognize her by Howard, seconded by Bunker. Motion passed.

Meeting Adjourned.

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE

Minutes May 2, 2016

Present

Kelley Brewer Goodroe Leggett

1. Employee Two-week Pay proposal
 - Mayor Taylor presented a proposal to take the employee's pay to once every two weeks from once a month, starting in August.
 - After discussion, motion by Leggett, seconded by Goodroe, to recommend approval to the Commission. Motion passed.
2. Digital Agendas
 - Mayor Taylor presented a proposal to have all the agendas and supporting documents delivered to the Commission digitally using iPads for each Commissioner.
 - After discussion, motion by Goodroe, seconded by Brewster, to recommend acceptance. Motion failed. Committee asked for more information.
3. Courthouse Security
 - Mayor Taylor reported to the committee that he was looking for information on the Panic Buttons and cameras at the Courthouse. There was some concern as to whether the cameras were considered public information and whether having that in the public domain was a good idea
4. Budget Amendments
 - General Fund 101 Fees and Refunds – No change in Fund Balance – Motion by Leggett, seconded by Brewer, to recommend approval to Budget – Motion passed
 - General Fund 101 Circuit Court - – No change in Fund Balance – Motion by Leggett, seconded by Watkins, to recommend approval to Budget – Motion passed
 - General Fund 101 Victims Assistance - – No change in Fund Balance – Motion by Leggett, seconded by Watkins, to recommend approval to Budget – Motion passed
 - General Fund 101 Clean Up – No change in Fund Balance – Motion by Leggett, seconded by Brewer, to recommend approval to Budget – Motion passed
 - Drug Fund 122 – No change in Fund Balance – Motion by Leggett, seconded by Brewer, to recommend approval to Budget – Motion passed
5. Budget Review – The following were reviewed to be discussed later. The Committee decided to hear the information and schedule a meeting to come back to make recommendations.
 - Circuit Court 53100
 - General Sessions Court 53300
 - General Sessions Clerk 53320
 - General Sessions Judge 53310
 - General Sessions Drug Court 53330
 - Other Administration of Justice 53900
 - Juvenile Court 53500
 - Chancery Court 53400

- Fire Department 54310
 - Civil Defense 54410
 - Other Emergency Management 54490
 - Sheriff 54110
 - Drug Enforcement 54150
 - Jail 54210
 - Rescue Squad 54420
 - Medical Examiner 54610
 - Other Public Safety 54900
 - Drug Fund 122
6. Hazardous Mitigation Plan
- Mayor Taylor presented the Hazardous Mitigation Plan that has been worked on by County offices and City officials. This is a required plan by FEMA and Tennessee Emergency Management Agency, and is needed to receive any grants from those agencies.
 - After discussion, motion by Leggett, seconded by Brewer, to recommend passage. Motion passed.

Meeting Adjourned.

**RESOLUTION ADOPTING THE HAZARD MITIGATION PLAN FOR
FAYETTE COUNTY, TN AND THE INCORPORATED MUNICIPALITIES**

WHEREAS, the Fayette County recognizes its responsibility to prevent, prepare for, respond to and recover from major disasters and other emergencies; and

WHEREAS, Fayette County Emergency Management Agency is committed to saving lives, reducing injuries, and reducing financial losses due to natural or man-made events; and

WHEREAS, the objective of the Fayette County Hazard Mitigation Plan is to identify specific vulnerabilities, formulate a degree of risk and develop strategies to lessen or eliminate hazardous outcomes; and

WHEREAS, the Fayette County Board of County Commissioners has determined that adoption of the Fayette County Hazard Mitigation Plan is in the best interest of Fayette County and benefits the general welfare of its citizens.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Fayette County, Tennessee, in regular session assembled on this 24th day of May, 2016, in the Bill G. Kelley Criminal Justice Complex in Somerville, Tennessee:

1. The Fayette County Hazard Mitigation Plan shall be adopted on this the 24th of May, 2016 and shall be used in the event of a major disaster or other emergency.
2. That any portions of any resolutions of the Board of County Commissioners of Fayette County, Tennessee, that are in conflict with this resolution are hereby repealed.
3. That this resolution takes effect from and after passage, the public welfare requiring it.

Approved at the regular meeting held on the 24th day of May, 2016

Rhea Taylor, Fayette County Mayor

Sue Culver, County Clerk

Date: _____

Date: _____

BUDGET COMMITTEE

Minutes

May 10, 2016

Present

German Wilson Reeves Allen Kelley

1. Employee Two-week Pay proposal
 - Mayor Taylor presented a proposal to take the employee's pay to once every two weeks from once a month, starting in August.
 - After discussion, motion by Reeves, seconded by Wilson, to recommend approval to the Commission. Motion passed.
2. Digital Agendas
 - Mayor Taylor presented a proposal to have all the agendas and supporting documents delivered to the Commission digitally using iPads for each Commissioner.
 - The committee asked for more pricing information and process information.
3. National Joint Powers Alliance Purchasing Cooperative
 - Mayor Taylor presented a resolution to join a purchasing cooperative that has pre-bid items. This is allowed under state law once the County Commission approves to join.
 - After discussion, the committee voted to recommend acceptance on a motion by Oglesby, seconded by Seals.
4. Cypress Creek Water Study
 - John Pitner, Fayette County Director of Planning, brought back a recommendation from the Planning Commission to enter into an agreement with the City of Oakland to study the Cypress Creek water shed. The cost for Fayette County is \$53,200, most of which is in this year's budget already.
 - After discussion, the committee voted to recommend approval on a motion by Reeves, seconded by Allen.
5. Courthouse Security
 - Mayor Taylor reported that he had talked with the vendor about the equipment for security at the courthouse. There is still some question about public access to the camera monitors in the offices. The recommendation is to now fund the Panic Buttons and to get more information after the budget is passed on the cameras.
 - After discussion, the committee voted to recommend funding the panic buttons on a motion by Oglesby, seconded by Allen.
6. Somerville Elementary Info
 - Mayor Taylor reported to the committee that the cost to sell the school would be somewhat less than \$5,000 by auction.
 - Also the Town of Somerville may have some zoning issues that a private citizen may need to address.
 - The School Board was still interested in Somerville Elementary and had visited it a couple of times.

BUDGET COMMITTEE**Minutes****May 17, 2016****Present**German
SealsWilson
Lillard

Reeves

Allen

Kelley

Logan

1. Budget Amendments
 - Courthouse Security – Motion by Wilson, seconded by Kelley, to recommend acceptance. Motion passed.
 - Cypress Creek Study - Motion by Reeves, seconded by Allen, to recommend acceptance. Motion passed.
 - Drug Court - Motion by Wilson, seconded by Logan, to recommend acceptance. Motion passed.
 - Library - Motion by Logan, seconded by Reeves, to recommend acceptance. Motion passed.
 - Planning - Motion by Allen, seconded by Logan, to recommend acceptance. Motion passed.
2. Somerville Elementary Info
 - Mayor Taylor reported that the School Board had visited the school a couple of times. Also Chairman Doll expressed his support for using the school.
 - The committee decided to wait on the School Board for an offer before moving forward with any other decisions.
3. Trustee's Travel
 - Barbra Parker, Fayette County Trustee, has been nominated to a national committee and was looking for funds for travel.
 - The committee said she was allowed to use any funds in her department toward that, after a budget amendment.
4. Budget Review
 - Mayor Taylor reviewed what other committees had seen and also what revenues were looking like.
 - After discussion, the committee asked that he bring back a recommendation for the budget.

Meeting Adjournment

7. Somerville Gas line ROW easement
 - The Town of Somerville was asking for a Right of Way easement to work on their gas line in front of the Planning Department in Somerville.
 - After discussion, the committee voted recommend acceptance to the Commission on a motion by Reeves, seconded by Wilson.
8. Deferred Employee Compensation
 - The State of Tennessee has a plan for all employees where they can save toward retirement, in addition to the TCRS state retirement.
 - This is no cost to the County and can be taken with the employee when they leave.
 - After discussion, the committee voted to recommend approval on a motion by Oglesby, seconded by Allen.
9. Budget Amendment
 - Chancery Court – Motion to Accept by Oglesby, seconded by Allen. Motion passed.
 - Circuit Court - Motion to Accept by Reeves, seconded by Wilson. Motion passed.
 - Carl Perkins - Motion to Accept by Oglesby, seconded by Allen. Motion passed.
 - Criminal Justice - Motion to Accept by Wilson, seconded by Reeves. Motion passed.
 - Development - Motion to Accept by Wilson, seconded by Seals. Motion passed.
 - Health and Welfare - Motion to Accept by Reeves, seconded by Oglesby. Motion passed.
 - Budget Cleanup - Motion to Accept by Oglesby, seconded by Seals. Motion passed.
 - Solid Waste 116 - Motion to Accept by Reeves, seconded by Wilson. Motion passed.
 - Drug Fund 122 - Motion to Accept by Oglesby, seconded by Wilson. Motion passed.
 - Adequate Facilities Tax Fund 125 - Motion to Accept by Wilson, seconded by Oglesby. Motion passed.
 - Register of Deeds - Motion to Accept by Oglesby, seconded by Allen. Motion passed.
10. Public Works TDOT grant –
 - Grant to put signage on high accident roads in the county;
 - Motion to Accept by Wilson, seconded by Reeves. Motion passed.
11. Election Commission Grant
 - Grant for more voting machines; no county match
 - Motion to Accept by Oglesby, seconded by Allen. Motion passed.
12. Budget Review
 - County Commission 51100
 - Mayor's Office 51300
 - County Attorney 51400
 - Election Commission 51500
 - Register of Deeds 51600
 - County Buildings 51800

- Other Facilities 51810
- Accounting and Budgeting 52100
- Property Assessor 52300
- Property Reappraisal 52310
- Trustee 52400
- County Clerk's Office 52500
- Other Charges 58400
- Employee Benefits 58600
- Interest on Debt 82200
- Other Debt Service 82300
- Debt Service Fund 151

Meeting Adjournment

Digital Agenda Proposal

Current Agenda Packet Delivery Method

- Sheriff's Dispatch receives agendas and then parcels out the agendas to several officers who hand deliver the packets to each Commissioner
- Cost to Deliver:

Current Agenda Method Per Month	No. of Units	Unit	Cost Per Unit	Total
Paper	2	Cases	\$45.00	\$90.00
Auto Cost for Delivery - Committees	200	Miles	\$0.50	\$100.00
Labor (Sheriff's Deputy) - Committees	5	Hours	\$24.00	\$120.00
Auto Cost for Delivery - Full Commission	200	Miles	\$0.05	\$100.00
Labor (Sheriff's Deputy) - Full Commission	5	Hours	\$24.00	<u>\$120.00</u>
Total Cost Per Month				\$530.00

Proposed Method to Deliver Agenda

- Assemble and distribute packets digitally (through email or other digital method)
- Provide digital tablets to receive the agendas (tablets will remain the property of the County)
- Optionally, to add a data plan to receive the packets
- Cost of the Proposal:

Digital Agenda	No. of Units	Unit	Cost per Unit	Cost Per Month	
Devices (iPad or other Tablet)	19	iPad	\$400.00	\$158.33	<i>(cost averaged over 48 months)</i>
<u>Optional</u>					
Data Plan	19	Mobile Plan (250 MB/Mo.)	\$15.00	<u>\$285.00</u>	
Total Monthly Cost with Data				\$443.33	

EMPLOYEE PAY SCHEDULE

Two Week Pay Schedule Proposal

Proposal

- Starting in August for the law enforcement personnel in the Sheriff's Office and in September for all other employees, employees will be paid on actual time worked. Currently, all employees' time at work is estimated for the last 7-10 days of the month. This is a holdover from when we had much smaller employee base when we could within a couple of hours have the actual time worked. Also federal and state regulations have increased the workload to accurately calculate the final compensation, and has made estimating the only way to follow those regulations under our current pay schedule. All estimates are reconciled the next month based on additional information received on what the employee actually worked.
- Starting in August, law enforcement personnel will transition from a federally mandated 28 day pay schedule to a 14 day pay schedule. On August 19th, the end of that 28 day pay period, timesheets will be submitted to the Mayor's Office for payment and the pay will be issued on September 2nd. Starting on August 20th, law enforcement personnel will start a 14 day pay period. Actual time for that period ending on September 2nd will be sent to the Mayor's Office for payment to be issued on September 16th. From that time on, all employee pay will be issued for actual time worked (which ends on a Friday) and will be issued two weeks after the end of the employees 14 day pay period, on a Friday.
- Starting in September, all other employee pay will be reported to the Mayor's Office's by September 16th for the preceding two week period. This pay will be issued on September 30th. From that time forward, all work weeks will end on Friday, with pay to be issued two weeks later on a Friday.

Reasons to Modify Pay Schedule

1. Internal Control Policy Mandated

- a. Per Tennessee Law, all officials are mandated to have an Internal Control Policy which will eliminate fraud and abuse of public funds.
- b. Part of the Mayor's Internal Control Policy is the signing of time sheets for actual time worked. Under our current pay schedule, that is impossible since we estimate all employees' end of month salaries.

2. More Efficient Use of Personnel

- a. Currently, staff in both the Mayor's Office and the Sheriff's Office are having to keep track of as many as three time shifts to accurately report and compensate employees for their work. This has led to a 50%, and in some month's a 100%, increase in the time that should be needed to calculate employee's compensation. The savings of time in the Mayor's Office will be used to implement the two week pay schedule and to pay additional attention to other Human Resource needs. Likewise, the extra savings in time in the Sheriff's Office can be better spent in managing the large employee base.

3. Removes Possibility of Inaccurately Paying Employees

- a. Currently, if an employee quits, does not show up for work, or is disciplined, the County will have issued pay that may be in excess of what they are owed. Paying on only what is actually worked will remove this issue.
- b. If an hourly worker works more than what is reported, then that worker receives less than they are owed.

4. Tracking Employee Time for Compliance with Over-Time Laws and Federal Health Insurance Mandates

- a. Currently, estimating work time has made accurately keeping track of over-time for Federal Labor Law regulations and for Federal Health Insurance regulations a problem.
- b. An official may not be able to accurately track an employee's time with the method now used, and may possibly, put the County in a situation where fines may be imposed based on the time worked.

ABOUT US

Contract Purchasing



Working cooperatively...

TOGETHER

REALIZE THE POWER AND VALUE OF CONTRACT PURCHASING



Chad Coquette

Executive Director/CEO
chad.coquette@NJPAcoop.org
218-894-5463

We invite your organization to take the opportunity to join our member agencies that have access to national contract volume pricing and value from nationally acclaimed vendors. NJPA contracts represent thousands of competitively solicited equipment, products and related services. NJPA contracts save you and your agency considerable time and money while eliminating the need to duplicate the solicitation and contracting process. It takes only minutes to complete a no-cost, no-obligation or liability membership. Get started today at NJPAcoop.org.

National Joint Powers Alliance® (NJPA) is established as a public agency serving our member agencies across the United States and Canada as a municipal contracting agency. NJPA operates under the enabling authority of Minnesota Statute 123A.21. This statute was created in 1976 to serve education entities and revised in 1995 to allow cities, counties, local governments and non-profits to benefit from the use of service cooperatives.

NJPA is also guided and enabled by M.S. 471.59, the "Joint Exercise of Powers" Law, which defines the ability of two or more government agencies to enter into an agreement to contract in common through the action of each of the governing bodies. In general, the Joint Powers Law allows two units of government and/or education to work together or allows one government to carry out a function on behalf of another government. This includes the ability of agencies to enter into cooperative purchasing agreements. We are a public agency serving our members from government, K12, higher education, and all non-profit agencies throughout the United States and Canada.

NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law (M.S. 471.345 Subd. 15). The Joint Exercise of Powers Law (M.S. 471.59) allows our members to legally purchase through our contracts without duplicating their own competitive solicitation process and requirements. The result of this cooperative effort is a high quality selection of nationally leveraged, competitively solicited contract solutions to help meet the ever challenging needs of our current and future member agencies.

We look forward to being a part of serving your agency needs through our contract solutions.



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SERVICE IS OUR FOUNDATION

At NJPA, we are driven to provide efficient public service through our national contract purchasing program of world class vendors. The common needs of our members and our desire to effectively serve your agency will lead our commitment and overall efforts as together we face the budget and purchasing challenges in the future.

OUR PURPOSE: The general purpose of NJPA is to serve our member agencies by facilitating a national municipal contracting alliance. Our goal is to provide our members with requested programs and services that are created, coordinated and delivered through a cooperative effort between NJPA and our member agencies. **NJPA is a national organization that creates a business and service relationship alliance between buyers and suppliers.** Appropriate levels of membership are offered to government, education and all non-profit agencies nationwide and in Canada. Member agencies are responsible for interpreting their own purchasing laws and recognizing NJPA as having satisfied their own competitive solicitation and contracting requirements.

OUR MEMBER COMMITMENT: NJPA is committed to serving you, our member agency, through a continuous effort to meet your present and future needs. Our goals are highlighted by our desire to provide valued national contract purchasing solutions. We will strive to identify and meet your needs in a measurable, cost-effective manner. We will research the industry with regard to our members' common needs, and as a result deliver to you the opportunity to purchase the very best products, equipment and services through nationally leveraged contracts offering our members the lowest possible contract price. We are only able to do this as we work together to develop business and member agency relationships, creating a unified purchasing alliance.

We look forward to working closely with you and your agency, listening to your needs and interests and responding by providing valued national and international contract solutions.



Mike Hajek
 Director of Business Development
 mike.hajek@NJPAcoop.org
 218-894-5477



NJPA is nationally endorsed by:



ENABLING LEGISLATION

JOINT POWERS AUTHORITY

NJPA members may be authorized to use NJPA contracts through joint exercise of powers laws, interlocal cooperation or cooperative purchasing laws. Interpretation of these laws varies from individual to individual and from agency to agency and is the responsibility of the member. NJPA invites, evaluates and awards nationally leveraged, competitively solicited and cooperatively shared procurement contracts for our current and potential membership nationwide.

SERVICE IS OUR STANDARD

As a unit of government, NJPA exists for the singular purpose of providing valued services to our member agencies. We engage our membership throughout our procurement process in an effort to stay in tune to their individual needs and interests. Members are encouraged to give us input and express their views on everything we do on their behalf. This includes which products and equipment to solicit for, the process we use, how to evaluate, and finally, how our members judge the value of our contracts. We are driven to provide efficient public service through our national cooperative purchasing programs. Our common needs and the desire to serve your agencies will lead our efforts as we face the challenges of the procurement, business and industry communities both now and in the future.

MEMBERSHIP WITH NJPA

Membership in NJPA is at no-cost, no-obligation or liability to "Participating Members" and can be established in the following ways:

- Online at: njpacoop.org/join/application
- Through hard copy participation membership application
- Through "Joint Exercise of Powers" or "Interlocal" agreements

OUR FOUNDATION

MINNESOTA STATUTE 123A.21: SERVICE COOPERATIVES

This is the statute under which our "Service Cooperative" (SC) was created. Previously known as the North Central Service Cooperative (NCSC), we are now doing business as the National Joint Powers Alliance® (NJPA). Amendments to this legislation in 1995 expanded our potential participating membership to include any unit of government, education or non-profit agency.

- **M.S. 123A.21 Subd. 2**

The purpose of a service cooperative is to "assist in meeting specific needs of clients in participating governmental units which could be better provided by the service cooperative than by the members themselves."

- **M.S. 123A.21 Subd. 3: Membership and Participation**

Full membership with a service cooperative shall be limited to public school districts, cities, counties and other governmental units as defined in section 471.59. Participating members, in contrast, are non-voting members whom retain full right and title to cooperative purchasing contracts created by NJPA. Participating members have no cost, obligation or liability to the organizational liabilities of NJPA.

- **M.S. 123A.21 Subd. 7 (23)**

This section identifies the specific directive for our service cooperative to provide "cooperative purchasing services" to our members.

- **M.S. 123A.21 Subd. 9 (d,e)**

Funding and benefit “(d) the SC is a **public corporation and agency** and its board of directors may make application for, accept, and expend private, state and federal funds that are available for programs of the members.”

Organization by definition and limitations “(e) The SC is a **public corporation and agency** and as such, no earnings or interest of the SC may incur to the benefit of an individual or private entity.”

STATE OF MINNESOTA ENABLING LEGISLATION

The following summary is an explanation of the enabling legislation referenced by NJPA. The plain language of the statutes, from our perspective, gives NJPA very clear authority to serve current and future members through cooperative efforts.

NJPA COOPERATIVE PURCHASING LEGISLATION

- **Minnesota Statute 471.345: Uniform Municipal Contracting Law (UMCL)**

NJPA as a political subdivision of the State of Minnesota, adheres to the competitive solicitation requirements of the UMCL.

- **M.S. 471.345 Subd. 1: Municipality Defined**

“For purposes of this section, “municipality” means a county, town, city, school district or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.”

- **M.S. 471.345 Subd. 15: Cooperative Purchasing**

A municipality may contract for the purchase of supplies, materials, or equipment without regard to the competitive solicitation requirements of this section if the purchase is through a national municipal association’s purchasing alliance or cooperative created by a Joint Powers Agreement that purchases items from more than one source on the basis of competitive solicitations or quotations.

MINNESOTA STATUTE 471.59: JOINT EXERCISE OF POWERS

Subd. 1 defines the ability of two governmental agencies to enter into an agreement to contract in common through the action of each of their own governing bodies. Subd. 10 expands on the ability to enter into cooperative agreements.

- **M.S. 471.59 Subd. 1: Agreement**

“Two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised. The agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units. The term “governmental unit” as used in this section includes every city, county, town, school district, independent nonprofit firefighting corporation, other political subdivision of this or another state, another state, federally recognized Indian tribe, the University of Minnesota, the Minnesota Historical Society, nonprofit hospitals licensed under sections 144.50 to 144.56, rehabilitation facilities and extended employment providers that are certified by the commissioner of employment and economic development, day training and habilitation services licensed under sections 245B.01 to 245B.08, and any agency of the state of Minnesota or the United States, and includes any instrumentality of a governmental unit. For the purpose of this section, an instrumentality of a governmental unit means an instrumentality having independent policy-making and appropriating authority.”

- **M.S. 471.59 Subd. 10: Services Performed by Governmental Units; Commonality of Powers**

“Notwithstanding the provisions of Subd. 1 requiring commonality of powers between parties to any agreement, the governing body of any governmental unit as defined in Subd. 1, may enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which the governmental unit providing the service or function is authorized to provide for itself.”

FREQUENTLY ASKED QUESTIONS

Q. WHO IS NJPA?

A. NJPA is a public corporation or agency that was statutorily created to provide services, such as cooperative purchasing for government and education agencies. NJPA serves member agencies under the legislative authority established by Minnesota Statute 123A.21 (see specific statutory references on pages 4-5). All NJPA employees are public employees whom are required to pay into Public Employment Retirement Association (PERA) through payroll deduction. NJPA employees have the same employment status as employees of NJPA government and education member agencies.

Q. WHAT IS NJPA'S PRIMARY PURPOSE?

A. Among other areas of serving members, NJPA creates national cooperative contract purchasing solutions on behalf of its member agencies which include all government, education and non-profit agencies nationwide and in Canada. These cooperative contract opportunities offer both time and money savings for their users by consolidating the efforts of numerous individually prepared solicitations to one national, cooperatively shared process. This process leverages the aggregation of volume from members nationwide.

Q. WHO IS ELIGIBLE FOR NJPA MEMBERSHIP?

A. Eligible members include any unit of government, education (K-12 and higher ed) or non-profit agencies nationwide and Canada.

Q. HOW IS NJPA GOVERNED?

A. NJPA is governed by the NJPA Board of Directors. The eight-member board is comprised of publicly elected governing officials; including school board, city council members and county commissioners from Region Five in Minnesota.

Q. HOW MUCH DOES IT COST TO PARTICIPATE IN NJPA?

A. There is no-cost, no-obligation or liability to join or participate in the NJPA contract purchasing program. There are no minimum contract purchasing requirements or commitments for member use of NJPA contracts.

Q. HOW IS NJPA FUNDED?

A. Vendors realize substantial efficiencies through their ability to respond to one NJPA solicitation and Request for Proposal (RFP) that will potentially earn thousands of sales opportunities. From these efficiencies, vendors pay an administrative fee to NJPA calculated as a percentage of sales processed through the competitively solicited procurement contracts awarded and held by the vendor. This administrative fee is not an added cost to the member. This administrative fee covers the costs of contract marketing and facilitation and it offsets operating expenses incurred by NJPA. This fee may also be used for other purposes as allowed by Minnesota statute. NJPA does not receive state or federal aid or membership fees. With respect to cooperative contract purchasing, NJPA is a self-funded governmental unit. NJPA also shares these fees with certain other NJPA members, partner cooperatives or associations as they demonstrate the desire and ability to help facilitate and market available NJPA contracts. Administrative fees paid to NJPA are not an additional cost to NJPA members.

Q. HOW CAN WE JOIN AND PARTICIPATE IN NJPA AND ITS CONTRACTS AND SERVICES?

A. A membership can be initiated by:

- Online membership application: NJPAcoop.org/join/application
- Paper-based membership application
- "Joint Exercise of Powers" or "Interlocal" agreement. Participating members are non-voting members of NJPA that are able to enter into Joint Powers Agreements. Non-profit organizations, non-public schools and other similar entities may join NJPA through an associate membership. Full voting memberships are limited to units of government or education located within the five county region of Minnesota which NJPA was originally created to serve.

Q. DOES NJPA HAVE A PROFESSIONAL PUBLIC PURCHASING BOARD OF ADVISORS?

A. Yes. At this point, all current members are a part of our Board of Advisors. NJPA also has multiple member advisory committees that specialize in various membership verticals. These verticals include our general membership represented by procurement professionals from our government and education agencies and others, such as fleet departments, food service departments, park and recreation departments and public utility departments.

FREQUENTLY ASKED QUESTIONS

Q. CAN AGENCIES OTHER THAN GOVERNMENT AND EDUCATION USE THE PROGRAM?

A. Yes, under M.S. 123A.21, non-profit agencies may also participate.

Q. WHAT SPECIFIC STATUTE GIVES MY AGENCY THE AUTHORITY TO PARTICIPATE?

A. Generally, joint powers and/or cooperative purchasing laws create the authority for members to work together with NJPA and accept NJPA procurement laws. These laws are a part of state law; however, they are written slightly differently in respective states. NJPA membership forms are designed to help establish an appropriate agreement to comply with the joint powers laws of our qualifying agencies.

Q. WHAT ARE THE ADVANTAGES OF BEING A MEMBER OF NJPA?

A. • The competitive solicitation and contract process is completed and satisfied on behalf of your agency. • National aggregation of product and equipment demand and volume resulting in aggressive and competitive pricing. • Choice of equipment, products and services is offered under awarded contracts featuring the highest quality solutions from industry-leading and nationally acclaimed vendors. • Members enjoy a broad range of exceptional product and equipment selections complimented by substantial time savings and multiple other related benefits for participating agencies. • NJPA contract solutions offer choice with the ability to continue to perform your own competitive solicitation process if you choose to do so.

NJPA strives to exceed our members' needs and expectations. Our contracting process mirrors our members' process. In creating a contract pathway through a unified and commonly embraced contracting process, NJPA contracts are accepted by the highest level of government and education agencies across the country. NJPA increases our members' comfort by conducting complete financial audits of our organization annually through an independent auditor with the results submitted to the State of Minnesota as required by state law.

Q. AS NJPA MEMBERS, ARE WE STILL ABLE TO BUY FROM OTHER CONTRACTS?

A. Yes, all NJPA membership and contracts are non-exclusive with no obligation to purchase and are contracts of choice by our member agencies.

Q. CAN MY PUBLIC AGENCY USE NJPA CONTRACTS WITHOUT ISSUING OUR OWN SOLICITATION?

A. Yes, in most states and local jurisdictions, though it is the responsibility of individual members to make the determination. All NJPA contracts have been competitively solicited nationally, reviewed, evaluated by committee and recommended to the NJPA Board of Directors for award in accordance with Minnesota public purchasing and contracting rules, guidelines and regulations applicable to NJPA. Each solicitation is issued on behalf of NJPA and current and potential NJPA members nationwide. Each RFP advises all responders that NJPA most desires and invites a vendor whom can sell and service participating member agencies in all fifty states and, optionally, provinces and territories of Canada. All RFP respondents understand that these contracts will be under consideration for use by government, education and non-profit member agencies throughout the United States.

Q. HOW CAN I OBTAIN COPIES OF THE LEGAL DOCUMENTATION ASSOCIATED WITH EACH CONTRACT?

A. Related contract and competitive solicited process documentation is available on the NJPA website under each individual vendors' page or by request. Once on a vendor page, there is a tab titled "Contract Documentation" where these documents can be reviewed. Please follow the instructions under each vendor's "Pricing" tab to access pricing for specific contracts. Due to pricing complexity, most pricing is not located on the website and is available upon request in compliance with MIN Data Practices. Procurement files are also available upon request.

Q. WHAT IS THE SOLICITATION AND REQUEST FOR PROPOSAL (RFP) PROCESS?

A. NJPA conducts a comprehensive 12-step process (described in full on pages 9-10) that includes: 1) Identify members' needs, 2) Research solutions available in the marketplace, 3) Request permission from the NJPA Board of Directors, 4) Draft a solicitation, public advertisement and notice, 5) Conduct a pre-proposal conference followed by receipt of responses, 6) Evaluate proposers' responses, 7) Review evaluation results, 8) Provide recommendations to the NJPA Board, 9) Award vendor(s), 10) Post approved contract documents, 11) Develop and implement a joint marketing plan with awarded vendor(s), and 12) Review and maintain our contract throughout its term.

FREQUENTLY ASKED QUESTIONS

Q. HOW DOES THE PURCHASE PROCESS FLOW?

A. NJPA contracts establish a business to government style transaction flow. Members are encouraged to begin communications with their local dealer/representative of our contract holder, as they are the experts in helping members determine their specific needs and thereby defining the best solution for equipment, products and services needed. Members communicate with the vendors through " contract proposals that include pricing. Members may contact NJPA to verify the awarded contract pricing and confirm contract terms and conditions. To execute a purchase, a member should issue a purchase order according to their normal organizational parameters. In addition, the member should include identifying language on the face of that purchase order such as: "This purchase order is issued pursuant to NJPA Contract #XXXXXX-AAA" which will notify the local dealer/representative of the desire and intent to use the NJPA contract that includes its pricing, terms and conditions.

Q. CAN MY AGENCY ADD ADDITIONAL TERMS & CONDITIONS TO MEET MY LOCAL REQUIREMENTS?

A. Members have the ability to propose new or additional terms and conditions. By reviewing your procurement documentation and local requirements you may find that there are specific requirements by your agency that are not included in the NJPA terms and conditions. The terms and conditions of the NJPA contract cannot be changed, but custom or additional terms and conditions are acceptable between the customer and vendor at the purchase order level.

Q. WHAT ABOUT CUSTOMER SATISFACTION AND ASSURANCE?

A. NJPA cooperative procurement contracts do not guarantee sales. Each vendor must earn each individual sale they propose. Excellent products/equipment and customer service yields excellent customer satisfaction and assurance. As a result, NJPA cooperative procurement contracts are based on the quality and performance of the equipment/products and support of the on-going customer services. Our members issue their most important and final vote with their purchase orders. We find that our vendors exceed our members' expectations due to the quality of vendors we have under contract and how each vendor sees the value of the contract for their company.

Q. WHO DOES NJPA AWARD CONTRACTS TO?

A. NJPA prefers to award contracts at the manufacturer level when possible. Contract awards to manufacturers are made on behalf of that manufacturer's dealer network through the established relationship between manufacturer and authorized dealers. Likewise, contract awards made to a re-seller are made on behalf of the re-seller's manufacturers, again through the established relationship between the re-seller and their manufacturers. In many cases, some products or equipment are only available through re-sellers. Whichever is the case, NJPA members have a single source of responsibility in the awarded contractor and that awarded contractor takes responsibility for all third party sub-contractors used in the acquiring and delivering of products and services to be delivered. As a result of the contracting reputation NJPA has earned, NJPA is able to award contracts to quality vendors that members can trust.

Q. HOW DO MY REGULAR SUPPLIERS BECOME AUTHORIZED SUPPLIERS FOR NJPA?

A. Ask the supplier to watch for solicitations being posted. NJPA solicitations are posted in the *USA Today* (usatodayclassifieds.com), at least once in Oregon and Utah in the *Daily Journal of Commerce* (djcoregon.com) and the *Salt Lake News* (naclegal@mediaoneutah.com), respectively; on the NJPA website (NJPAcoop.org); distributed to other third party procurement websites such as BidSync (bidsync.com), Onvia (onvia.com), MERX (merx.com), and Biddingo (biddingo.com); and distributed to the procurement offices at the state level in each state for re-publication in their jurisdictions at their discretion. Suppliers who respond to NJPA RFPs in a sufficient manner are awarded a contract according to the terms and conditions contained therein.

Q. HOW DO I GET MORE INFORMATION ABOUT NJPA?

A. Contact us at njpacoop.org | 888-894-1930 or contact any of our vendors listed in our Contract Directory.

Q. HOW CAN WE BECOME A NJPA VENDOR?

A. All current NJPA vendors became awarded vendors by responding to a NJPA nationally advertised solicitation in their respective categories. To learn more visit our website at NJPAcoop.org/how-to-become-a-vendor.

OUR 12-STEP PROCUREMENT PROCESS

It is the desire of NJPA to meet our members' procurement requirements, but it is ultimately our members' responsibility to interpret local purchasing laws to determine their own ability to access and participate with NJPA contracts. Our request for proposal (RFP) process is continuously being refined to meet the changing needs of our members. The desired result is a national, competitively solicited procurement and contract process that is not only valued by members but meets or exceeds local requirements—offering exceptional products and services from nationally acclaimed vendors.

1) IDENTIFY MEMBERS' NEEDS

NJPA pursues member participation and conducts research through our member advisory committees, which are represented by various verticals, at numerous national trade shows, and through daily member interaction.

2) RESEARCH SOLUTIONS AVAILABLE IN THE MARKETPLACE

Constant research helps us develop the best approach for each offering. Some industries lend themselves to a manufacturer's response because that manufacturer provides a complete industry solution through their authorized dealers. Other industries lend themselves to a distributor response because they are able to provide the most complete industry solutions through the large number of manufacturers they represent.

3) REQUEST PERMISSION FROM THE NJPA BOARD OF DIRECTORS

After establishing the existence of both a viable need and a viable NJPA style solution, permission from the publicly elected NJPA Board of Directors is sought and must be granted to officially begin the development of the solicitation and overall procurement process.

4) DRAFT A SOLICITATION, PUBLIC ADVERTISEMENT AND NOTICE

Our solicitation document is our cornerstone of cooperative contract purchasing. The consistency of that solicitation document, its response forms and evaluation criteria are some of our greatest assets. NJPA advertises each RFP:

- In print: *Salt Lake News* (Utah), *USA Today* (National)
- In print and online: *Daily Journal of Commerce* within the State of Oregon
- In print and online: *The State* within the State of South Carolina
- On the NJPA website
- On e-commerce sites: BidSync, Biddingo, MERX, Onvia, PublicPurchase
- We notify the state level procurement departments in each state for possible re-posting of the solicitation within their systems and at their option

5) CONDUCT A PRE-PROPOSAL CONFERENCE FOLLOWED BY RECEIPT OF RESPONSES

Proposers are typically given 5-6 weeks from the start of the RFP advertisement to respond to the RFP. A Pre-Proposal Conference is conducted to answer questions. An addendum may also be issued if there are any items covered beyond RFP content clarifications in the conference, and if such items are deemed material by NJPA. NJPA uses an atomic clock to electronically time and date stamp all Proposals immediately upon receipt in NJPA's Staples, MN office. Proposals are opened by a Contracts & Compliance department employee at the time, date and place specified in the RFP.

6) EVALUATE PROPOSERS' RESPONSES

Evaluation begins at the proposal opening by determining the *responsiveness* of each proposal. **Level One Responsiveness** includes: • Timely submission • Properly organized • Electronic as well as physical copies as required • Original signatures on appropriate documents • **Level Two Responsiveness** is the evaluation of the proposal response according to the evaluation criteria provided in the RFP and documented on the "Proposal Evaluation" (Form G) by the Proposal Evaluation Committee. Our typical RFP invites the widest possible variety of products and services within the scope of a proposal. Our intention is to create a contract that provides the widest possible array of utility to the widest possible array of NJPA members. We also specifically invite proposers to define their products and services not only by industry standard terms, but also in terms of the latest technological advances and its applicability and utility to our members.

PROCUREMENT PROCESS

Evaluating proposers' responses, continued:

The perceived procurement value of a proposal to NJPA and its Members, in the opinion of NJPA, includes but is not limited to:

- Conformance to RFP's intent, scope and specifications
- Competitive pricing strategies
- Ability to sell and service NJPA Members nationally
- Financial strength, experience and success in the industry/marketplace
- References from past customers and prior experience with NJPA
- A clear, concise, aggressive and effective marketing plan
- Value added related products, services and technological advances
- Financing options and detailed payment terms
- Warranty, product and service responsibility
- Identifying the depth, breadth and quality of products and service offerings

Additional consideration is given to proposers who demonstrate "Green" and Disadvantaged Business Enterprise and the ability to sell and service Canada and other international provinces.

The final evaluation is conducted using the "Proposal Evaluation" form defined in the RFP. This form establishes a weighted scoring method and also provides for an optional "Cost Comparison." This point-based system is used as a part of the final scoring and awarded vendor determination.

7) REVIEW EVALUATION RESULTS

Recommendations of the Proposal Evaluation Committee are reviewed by NJPA's Contract Council. Final recommendations are then approved for consideration by the NJPA Board of Directors.

8) PROVIDE RECOMMENDATIONS TO THE NJPA BOARD

Recommendations of the Contract Council are presented to the NJPA Board of Directors for final review and possible award. The NJPA Board has the final authority to issue or deny a procurement contract.

9) AWARD VENDOR(S)

Upon approval by the NJPA Board, the recommended vendor is awarded a four-year contract term with one additional one-year renewal at the discretion of NJPA. The Contracts & Compliance Department emails Notices of Award and Non-Award to vendors.

10) POST APPROVED CONTRACT DOCUMENTS

A complete procurement file is maintained by NJPA, and contract documentation is posted on our website for review by our members.

11) DEVELOP AND IMPLEMENT A JOINT MARKETING PLAN WITH AWARDED VENDOR(S)

NJPA works with both the vendor and member to educate on the benefits and uses of an awarded contract. We work with the awarded vendor(s) to educate and energize their sales and service teams. NJPA advertises awarded contracts in select national publications; produces a full-color, hard copy "Contract Directory"; maintains a website offering of the contract solutions; exhibits with vendor partners in numerous national and regional trade shows; and provides break-out meetings at trade shows.

12) REVIEW AND MAINTAIN OUR CONTRACT THROUGHOUT ITS TERM

Contracts are periodically reviewed for their effectiveness. NJPA contracts are written with four-year terms with a fifth year option at NJPA's discretion. NJPA does not eliminate member responsibility for following the solicitation process; rather, we provide a nationally pre-competed option to avoid duplicating the formal solicitation process.

Joining NJPA gives you another choice in purchasing by allowing you the opportunity to access competitively awarded, nationally leveraged cooperative purchasing contracts for life!

WHY JOIN NJPA: The benefits of NJPA include:

- NJPA is a government entity
- Contracts competitively solicited on your behalf
- Formal contracting process satisfied – avoids duplication
- Reduced vendor protests
- NJPA publicly elected board awards contracts
- NJPA staff are public employees
- Function as our own lead agency
- No-cost, liability or obligation membership
- Life cycle cost efficiencies
- Nationally leveraged volume pricing
- Saves time and money
- Eliminates low-bid, low-quality issues
- Choice of high quality equipment/products/services: nearly 200 national world-class vendors and 500+ construction related contracts



APPLY TO JOIN: We ask you join in the fashion that meets your agency's legal or policy requirements. Go to NJPAcoop.org/join to complete the online or paper application.

- **NJPA Online Application:** Nearly 90% of NJPA members join utilizing the online application. Within 24 hours you will receive your NJPA Member ID # electronically. You will also receive an NJPA membership packet by mail within 7-10 business days.

If your agency/organization requires executed signatures, please utilize one of the paper agreement options below:

- **Participating Member Agreement:** A hard copy version of our Membership application providing authorized signatures lines for your agency and NJPA.
- **"Joint Exercise of Powers" or "Interlocal" Agreement:** A hard copy Joint Powers Agreement utilized only by government agencies when required.
- **Associate Member Agreement:** A hard copy version of our Membership application for non-profit entities that require authorized signatures.

HOW TO PURCHASE: NJPA's solution-based solicitation process gives you access to our awarded vendors' full line of products and services. Ordering products and services...is as easy as **1...2...3!**

- 1.** Establish membership with NJPA at no cost, obligation or liability
- 2.** Browse through the NJPA Contract Directories to see NJPA's extensive list of awarded vendors available to you – or go to NJPAcoop.org/contracts.
- 3.** Contact your vendor of choice directly by utilizing the contact information found in the Contract Directory or on NJPA's website. Inform them of your interest in using the NJPA Contract. They will do the rest!

QUESTIONS: Contact our Member Relations and Communications Specialists:

Duff Erholtz - duff.erholtz@NJPAcoop.org or 218-894-5094

Mike Domin - mike.domin@NJPAcoop.org or 218-895-4148

Establishing an **alliance** between buyers and suppliers



NJPAcoop.org • 888-896-3950

NJPA AWARDED
CONTRACTS

Competitively Solicited National Cooperative Contract Solutions

RESOLUTION NO. 050316

A RESOLUTION AUTHORIZING THE PUBLIC WORKS SUPERINTENDENT TO EXECUTE AN INTERLOCAL AGREEMENT WITH NATIONAL JOINT POWERS ALLIANCE (NJPA) AND ALL OTHER DOCUMENTS NECESSARY TO ALLOW FOR THE PURCHASE OF GOODS AND SERVICES FROM THE COOPERATIVE.

BE IT RESOLVED BY THE BOARD OF THE FAYETTE COUNTY PUBLIC WORKS DEPARTMENT, SOMERVILLE, TENNESSEE, That it is hereby authorizing the Superintendent to execute an Interlocal Agreement with National Joint Powers Alliance (NJPA) and all other documents necessary to allow for the purchase of goods and services from the cooperative.

ADOPTED: May 3, 2016

FAYETTE COUNTY
PUBLIC WORKS BOARD

Hank Franck, Chairman

Andy Avery, Secretary

Jimmy Jordan, Member

Wesley Parks, Member

Russell Wicker, Member

ATTEST:
Jim Smith, Superintendent

By: _____
Superintendent

MAP NUMBER: 90B
GROUP: A
PARCEL: 25.00
PUBLIC UTILITY EASEMENT No. 8

STATE OF TENNESSEE }
 }
FAYETTE COUNTY } **DEED FOR PUBLIC UTILITY EASEMENT**

FOR AND IN CONSIDERATION of the benefits to accrue to my land and other good and valuable considerations, Fayette County; hereinafter called "Grantor" has this day bargained and does hereby transfer and convey unto the TOWN OF SOMERVILLE, State of Tennessee, its successors and assigns a temporary and permanent construction and maintenance easement, in, upon, along, through and across the hereinafter described property, together with all necessary rights of ingress and egress to and from said parcels of land, for the purpose of locating, laying, constructing, installing, servicing, repairing, maintaining, and operating underground public utilities, together with all necessary or appropriate fittings, appliances and appurtenances thereto. Said property that the easement crosses is situated in Fayette County, Tennessee, and is more particularly described in Deed Book ____, Page ____, in the Registrar's Office of Fayette County, Tennessee, and said easement across said property set forth on Exhibit 1 attached. TO HAVE AND TO HOLD the said easement and said rights of ingress and egress, unto said TOWN OF SOMERVILLE, its successors and assigns, both during construction and in perpetuity for maintenance of utilities.

The grantor covenants that it is lawfully seized and possessed of said parcel of land; that it has a good and lawful right to transfer and convey said right-of-way and easement; and said parcel of land is unencumbered, except as otherwise set forth herein.

Grantor further covenants and binds itself, its successors and assigns to warrant and defend the title of said easement unto said TOWN OF SOMERVILLE, its successors and assigns, against the lawful claims of all persons claiming by, through or under grantor, but not further or otherwise.

The grantor further covenants and binds itself, its successors and assigns, and other successors in title of interest in and to said property or any portion thereof, not to do or cause or permit to be done upon the easement, any thing or the act of any kind whatsoever that will cause or be likely to cause damage or injury to the above referred to public utilities, including fittings, appliances and appurtenances. This portion or parcel of land upon which said public utilities are to be constructed is to remain the property of the undersigned, subject to this easement, and may be used by the undersigned for any purpose, provided in the opinion of the TOWN OF SOMERVILLE, said use does not destroy, weaken, interfere with or damage the public utility nor interfere with the operation or maintenance of same.

By its acceptance of delivery of this instrument the TOWN OF SOMERVILLE covenants and binds itself, its successors and assigns to repair and restore all fences, if any, that may be required to be cut or to be temporarily removed, and to clean up and remove all surplus dirt, rock and other debris, caused by or resulting from the locating, laying, constructing, installing, servicing, repairing and maintaining of the said public utilities, including fittings, appliances and appurtenances thereto, and also in so far as reasonably practicable, to restore the surface of the land where any such work or activity is done or carried on to its former condition. Upon commencement of any work or activity for the installation of such public utilities, the TOWN OF SOMERVILLE agrees to and shall proceed to completion thereof with all due diligence such to achieve minimum disruption to grantor's property. Upon completion of installation of such public utilities, at grantor's request, TOWN OF SOMERVILLE agrees to record, at its expense, a termination of the temporary construction easement granted herein.

Any service connection serving the property and connected to said public utilities by the grantor, its successors and assigns shall be constructed and installed pursuant to and in compliance with all applicable ordinances and regulations of the TOWN OF SOMERVILLE.

This is the _____ day of _____, 2016.

Fayette County

By: _____

STATE OF TENNESSEE

}

ACKNOWLEDGEMENT

}

COUNTY OF FAYETTE

}

I, the undersigned Notary Public in and for said State and County, hereby certify that _____, whose name is signed to the foregoing conveyance, and who is known to me, acknowledged before me on this that, being informed of the contents of the conveyance, he, as such officer and with full authority, executed the same voluntary on the day the same bears date.

WITNESS MY HAND and official seal on, this _____ day of _____, 2016.

Notary Public
My commission expires _____



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DRAWING SCALE

Tax Map 90B
Group A
Parcel 26.00

Tax Map 90B
Group A
Parcel 25.00
Owner:
Fayette County

Tax Map 90B
Group A
Parcel 24.00

10' PERMANENT GAS
LINE EASEMENT

10' TEMPORARY
CONSTRUCTION
EASEMENT

PROPOSED 4"
STEEL GAS LINE

U.S. Highway 64

Point	Bearing	Dist.
L1	N13°29'45"W	10.0'
L2	N77°30'32"E	120.3'
L3	S12°30'20"E	10.0'
L4	S77°30'32"W	120.1'

EXHIBIT 1 OF 2

HETHCOAT  **DAVIS**
ENGINEERS PLANNERS

378 FRANKLIN ROAD, SUITE 200 • 300 VESTAVIA PARKWAY, SUITE 2300
BRENTWOOD, TN 37027 BIRMINGHAM, AL 35216

MAP SHOWING
DEDICATION OF PROPERTY
TO: TOWN OF SOMERVILLE
FROM: FAYETTE COUNTY

EASEMENT NO. 8
MAP NO. 90B
GROUP A
PARCEL NO. 25.00
H&D PROJECT NO.
1012-29

A 10 foot Permanent Gas Easement crossing a parcel of land owned by Fayette County, on Tax Map 90B, Group A, Parcel 25.00 and recorded in Deed Book ____, Page ____ ROFC, as described below and depicted on Exhibit 1.

Beginning at a point, said point being the intersection of the North right-of-way margin of U.S. Highway 64, and the Southwest Boundary corner of Parcel 25.00, Thence with the West Boundary of said Parcel N13°29'45"W, a distance of 10.0 feet (L1), more or less, to a point, Thence, leaving said West Boundary, with a new line N77°30'32"E, a distance of 120.3 feet (L2), more or less, to a point on the East Boundary of Parcel 25.00, Thence, with the East Boundary of said Parcel S12°30'20"E, a distance of 10.0 feet (L3), more or less, to a point, said point being the intersection of the Southeast Boundary corner of Parcel 25.00 and the North right-of-way margin of U.S. Highway 64, Thence with the North right-of-way margin of U.S. Highway 64 S77°30'32"W, a distance of 120.1 feet (L4), more or less, to the point of Beginning.

This line shall form the boundary of a 10 foot Permanent Gas Easement. Containing approximately 1,202 Sq. Ft., more or less, Said easement will be accompanied by a 10 foot Temporary Construction Easement to the North. The Temporary Construction Easement will be abandoned upon completion of construction. Bearings & distances shown herein are based on other recorded deeds and have not been field verified.

NOTES:

1. THIS EASEMENT IS NOT INTENDED TO REPRESENT A FULL BOUNDARY SURVEY AND WAS DONE UNDER THE AUTHORITY OF TCA 62-18-126.
2. THIS EASEMENT IS NOT A GENERAL PROPERTY SURVEY AS DEFINED UNDER RULE 0820-03-07.

EXHIBIT 2 OF 2

 <p>278 FRANKLIN ROAD, SUITE 200 • 300 VESTAVIA PARKWAY, SUITE 2300 BRENTWOOD, TN 37027 • BIRMINGHAM, AL 35216</p>	<p style="text-align: center;">MAP SHOWING DEDICATION OF PROPERTY TO: TOWN OF SOMERVILLE FROM: FAYETTE COUNTY</p>	<p>EASEMENT NO. 8 MAP NO. 90B GROUP A PARCEL NO. 25.00</p> <hr/> <p>H&D PROJECT NO. 1012-29</p>
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My Money • My Future • My Tennessee
401(k) & 457 Deferred Compensation Program

Program Features and Highlights

The State of Tennessee 401(k) and 457 Deferred Compensation Program (your "Program") is a powerful tool to help you reach your retirement dreams. As a supplement to other retirement benefits or savings that you may have, these tax-advantaged voluntary plans allow you to save and invest extra money for retirement.

You may choose to defer taxes immediately or pay the taxes now and watch potential earnings grow tax-free. You may build extra savings consistently and automatically, select from a variety of investment options, and learn more about saving and investing for your financial future.

Local Government Employees

Plan availability may vary by employer. Check with your HR/Benefits Specialist to determine the availability of plan options and your eligibility to participate.

Read these highlights to learn more about your Program and how simple it is to enroll. If there are any discrepancies between this document and the Plan Document, the Plan Document will govern.

Getting Started

What is a 401(k) plan?

A 401(k) plan is a retirement savings plan designed to allow eligible employees to supplement any existing retirement and pension benefits by saving and investing your tax-advantaged dollars through voluntary salary deferral. You may select from pre-tax and after-tax (Roth 401(k)) deferral options. Pre-tax contributions and any earnings on contributions are tax-deferred until money is withdrawn.

Distributions are usually taken during retirement, when many participants are typically receiving less income and may be in a lower income tax bracket than while working. Distributions from pre-tax contributions are subject to ordinary income tax, and if taken before age 59½, they may be subject to an additional 10% federal early withdrawal tax.

What is a Roth 401(k) contribution?

A Roth 401(k) contribution is an option under the 401(k) plan that allows eligible employees to supplement any existing retirement and pension benefits by saving and investing after-tax dollars through voluntary salary deferral.

Distributions and any potential earnings are tax-free upon reaching the age of 59½ if taken after the required five-year holding period. You have the flexibility to designate all or a portion of your 401(k) elective deferrals as Roth contributions.

What is a 457 deferred compensation plan?

A governmental 457(b) deferred compensation plan (457 plan¹) is a retirement savings plan that allows eligible employees to supplement any existing retirement and pension benefits by saving and investing pre-tax dollars through a voluntary salary contribution.

Contributions and any earnings on contributions are tax-deferred until money is withdrawn. Distributions are usually taken during retirement, when many participants are typically receiving less income and may be in a lower income tax bracket than while working. Distributions are subject to ordinary income tax. The early withdrawal penalty does not apply to 457 plan withdrawals.

The 457 deferred compensation plan does not offer a Roth option.

Why should I participate in the Program?

You may want to participate in the traditional 401(k) and 457 plan if you are interested in saving and investing additional money for retirement and/or reducing the amount of current state and federal income tax you pay each year. Your State of Tennessee 401(k) and 457 Deferred Compensation Program can be an excellent tool to help make your future more secure.

You may also qualify for a federal income tax credit by participating in this Program. For more information about this tax credit, please contact your Empower Retirement™ representative.²

The Program also offers a Roth contribution option, which allows you to contribute on an after-tax basis. This may be an attractive feature if you expect to be in a higher tax bracket during your retirement. The "qualified" distributions of Roth contributions and earnings from the 401(k) account are generally tax-free if they satisfy the five-year minimum deposit restriction. Please refer to the Distributions and Taxes sections for additional information.

Is there any reason why I should not participate in the Program?

Participating may not be advantageous if you are experiencing financial difficulties, have excessive debt, do not have an adequate emergency fund (typically in an easy-to-access account), or expect to need the money prior to retirement.

Who is eligible to enroll?

State of Tennessee, Tennessee Board of Regents, or University of Tennessee Employees

All current employees who are eligible to enroll in the Tennessee Consolidated Retirement System (TCRS) or the Optional Retirement Program (ORP) are also immediately eligible to participate in the 401(k) and 457 plans.

Local Government Employees

Check with your HR/Benefits Specialist to determine the availability of plan options and your eligibility to participate.

Important Notice: Local government employees should note that plan availability may vary by employer. Check with your HR/Benefits Specialist to determine the availability of plan options and your eligibility to participate.

How do I enroll?

State of Tennessee Employees

1. Enroll online at www.gwrs.com.³ Click on "Let's Get Started!" You will need your Social Security number and either a Personal Identification Number (PIN) or personal identifying information to enroll.⁴
2. Or complete a paper enrollment form and mail it to the appropriate address on the form.

Local Government, Tennessee Board of Regents, or University of Tennessee Employees

1. Complete the paper enrollment form.

All employees can also visit www.gwrs.com to obtain online enrollment instructions. Contact Empower with additional questions regarding the enrollment process and/or investment options.

Is there an employer match?

State of Tennessee, Tennessee Board of Regents, or University of Tennessee Employees

Your employer may match your 401(k) contributions up to an annually appropriated limit.

Check with your HR/Benefits Specialist or campus resource office for current information on employer contributions. There is no match offered on contributions to the 457 plan.

Local Government Employees

The employer match does not apply.

What are the contribution limits for the 457 plan?

In 2015, the maximum contribution amount is 100% of your includible compensation, less any mandatory before-tax contributions to a governmental pension plan, or \$18,000, whichever is less. It may be indexed for inflation in \$500 increments after 2015.

If you participate in the 457 plan, you may have two different opportunities to contribute more if you meet certain requirements. The "Standard Catch-Up" option allows you to contribute more to the 457 plan (up to double the annual contribution limit—\$36,000 in 2015) in the three calendar years prior to normal retirement age.

The additional amount that you may be able to contribute under the Standard Catch-Up option will depend upon the amounts that you were eligible to contribute in previous years but did not.

Under the Age 50+ Catch-Up option, if you turn age 50 or older in 2015 you may contribute an additional \$6,000.

However, you may not use the Standard Catch-Up provision and the Age 50+ Catch-Up provision in the same calendar year.

What are the contribution limits for the 401(k) plan?

In 2015, the maximum contribution amount is 100% of your includible compensation, less any mandatory before-tax contributions to a governmental pension plan, or \$18,000, whichever is less. It may be indexed for inflation in \$500 increments after 2015.

If you turn age 50 or older in 2015, you may contribute an additional \$6,000.

Can I contribute to both plans?

If you participate in both the 457 and 401(k) plans, you can contribute up to \$18,000 to each plan, for a possible total of \$36,000. If you turn age 50 or older in 2015, you may also contribute an additional \$6,000 to each plan.

Can I make Roth 401(k) contributions?

The Roth 401(k) option will give you the flexibility to designate all or part of your 401(k) elective deferrals as Roth 401(k) contributions.

In 2015, the maximum limit for 401(k) elective deferrals, for both traditional pre-tax and Roth 401(k) contributions combined, is 100% of your compensation or \$18,000, whichever is less.

The maximum contribution amount may then be indexed for inflation in \$500 increments in subsequent years.

Roth contributions are made with after-tax dollars, as opposed to the pre-tax dollars you contribute traditionally to a 401(k). In other words, with the Roth option, you've already paid taxes on the money you contribute. Additionally, Roth 401(k) contributions could grow tax-free. With traditional pre-tax contributions, your contribution is tax-deferred, meaning you pay taxes only when you take a distribution. Pre-tax contributions also grow tax deferred, thus they will be taxed upon distribution.

What are my investment options?

A wide array of core investment options is available through your Program. Each option is explained in further detail in your Program's fund data sheets.

Investment option information is also available through the website at www.gwrs.com; through KeyTalk®, toll free, at (800) 922-7772; or by calling the TTY line at (800) 766-4952. The website and KeyTalk are available 24 hours a day, seven days a week.³ You may also email your local representatives at tn401k457@gwrs.com.²

In addition to the core investment options, a self-directed brokerage account (SDBA) is available. The SDBA allows you to select from numerous mutual funds for additional fees. These securities are not offered through GWFS Equities, Inc.

The SDBA is intended for investors who acknowledge and understand the risks associated with investing through the SDBA.

Managing Your Accounts

How do I keep track of my accounts?

Empower will mail you a quarterly account statement showing your account balances and activity. Or, you may choose to receive your statements online. Sign up for Online File Cabinet® to receive statements electronically and access past online statements for free. You will be notified by email when statements are issued if you have elected electronic statements. Please read the special messages when your statement arrives.

You can also check your account balances and move money among investment options by accessing your account on the website at www.gwrs.com or by calling KeyTalk at (800) 922-7772 or the TTY line at (800) 766-4952.³

You will also receive quarterly statements on your SDBA from your SDBA provider. The SDBA provider will send you a monthly statement if you have account activity in any given month.

How do I make investment option changes?

Use your Username and PIN⁴ to access the Empower website on www.gwrs.com. You can also use your Social Security number and PIN to access KeyTalk at (800) 922-7772 or the TTY line at (800) 766-4952. You can move all or a portion of your existing balances among investment options (subject to Program rules) and change how your payroll contributions are invested.³

How do I make contribution changes?

State of Tennessee, Tennessee Board of Regents, or University of Tennessee Employees

Fill out a Salary Reduction Agreement, which is available from your plan's website at www.gwrs.com. You may also contact your Empower representative at (800) 922-7772.

Local Government Employees

Contact Empower (800) 922-7772 or the TTY line at (800) 766-4952.

Rollovers⁵

May I roll over my account from my former employer's plan?

Yes, but only approved balances from an eligible governmental 457(b), 401(k), 403(b) or 401(a) plan or an Individual Retirement Account (IRA) may be rolled over to the 457 or 401(k) plan.

Distributions from these plans, other than a 457 plan rolling into the 457 plan, may be subject to the 10% early withdrawal federal tax penalty. Please check with your Empower representative regarding any applicable fees on the rollover account.

What are my account options if I leave my current employment?

You can leave your entire account balance in your State of Tennessee 401(k) and 457 Deferred Compensation Program account. If you sever employment with your current employer, you may also roll over your account balances to another eligible governmental 457(b), 401(k), 403(b) or 401(a) plan if your new employer's plan accepts such rollovers or to an IRA. Always compare fees, commissions, trading expenses, and other transaction costs before making a decision.

Please keep in mind that if you roll over your 457 plan balance to a 401(k), 403(b) or 401(a) plan or an IRA, distributions taken before age 59½ may be subject to the 10% early withdrawal federal tax penalty. Please contact your Empower representative or your tax advisor for more information.²

Vesting

When am I vested in the 457 and 401(k) plans?

Vesting refers to the percentage of your account you are entitled to receive from the Program upon the occurrence of a distributable event.

State of Tennessee, Tennessee Board of Regents, or University of Tennessee Employees

Your contributions to the Program, the employer match, and any earnings they generate are always 100% vested (including rollovers from previous employers).

Local Government Employees

The vesting schedule on any matching contributions is determined by your employer. Please contact your HR/Benefits Specialist.

Distributions

When can I receive a distribution from my accounts?

Pre-Tax Contributions

401(k) qualifying distribution events are as follows:

- Retirement
- Disability retirement (allowed but is defined by the Social Security Administration or TCRS)
- Financial hardship (401(k) plan only, as defined by the Internal Revenue Code and your Program's provisions)
- Attainment of age 59½ for the 401(k) plan (for participant contributions only)
- In-service distribution at retirement age of 60 for the 401(k) only (all money types allowed)
- Severance of employment (as defined by the Internal Revenue Code provisions)
- Death (upon which your beneficiary receives your benefits)
- Purchase of service credit

457 qualifying distribution events are as follows:

- Retirement
- Disability retirement (allowed but is defined by the Social Security Administration or TCRS)
- Unforeseeable emergency (457 plan only, as defined by the Internal Revenue Code and if allowed by your Program's provisions)
- Severance of employment (as defined by the Internal Revenue Code provisions)
- Death (upon which your beneficiary receives your benefits)
- Purchase of service credit
- Distribution requested by a qualified retired public safety officer to be made directly to a health or long-term care insurance provider
- Attainment of age 70½

Each distribution of pre-tax contributions is subject to ordinary income tax. Distributions taken before age 59½ from the 401(k) plan may also be subject to a 10% early withdrawal federal tax penalty.

Roth 401(k) Contributions

If you withdraw your Roth 401(k) contributions and earnings after you've reached age 59½ or severed employment due to death or disability and have held the account for at least five years, the distribution is income tax-free and penalty-free.

If you take a distribution of your Roth 401(k) contributions before age 59½, death, disability retirement, or the five-year period beginning with your first Roth 401(k) contribution, you will pay income taxes plus a 10% penalty tax on any earnings that are distributed. There is no income or penalty tax due on qualified distributions of Roth 401(k) contributions because contributions are made with after-tax dollars.

What are my distribution options?

1. Leave the value of your accounts in the Program until a future date.
2. Receive:
 - Periodic payments,
 - Partial lump sum with remainder paid as periodic payments, or
 - A lump sum.
3. Roll over your account balances to an eligible governmental 457(b), 401(k), 403(b) or 401(a) plan or an IRA.

What happens to my accounts when I die?

Your designated beneficiary(ies) will receive the remaining value of your accounts, if any. Your beneficiary(ies) must contact an Empower representative to request a Death Benefit Claim Form.

Fees

Are there any fees for participating in the 457 and 401(k) plans?

For the 457 plan, the annual administration fee is 0.24% (24 bps) of assets in your account. For the 401(k) plan, the annual administration fee is 0.24% (24 bps) with a minimum fee of \$12 per year (deducted quarterly).

Some investment options give voluntary and/or contractual fee reimbursements. These reimbursements are given at the end of each quarter or month, depending on the fund.

Reimbursements may offset the plan administrative fees, depending on the investment options in which you are invested.

Are there any fees for the investment options?

Each investment option has an investment management fee that varies by investment option.

These fees are deducted by each investment option's management company before the daily price or performance is calculated. Fees pay for trading individual securities in the underlying investment options and other management expenses.

Funds may impose redemption fees on certain transfers, redemptions or exchanges resulting from presumed market timing. Asset allocation and balanced investment options and models are subject to the risks of the underlying funds, which can be a mix of stocks/stock funds and bonds/bond funds. For more information, see the prospectus and/or disclosure documents.

Funds are subject to the risks of the underlying funds.

To participate in the SDBA option, there is a \$60 annual administrative fee, charged at \$15 quarterly, and a 0.24% recordkeeping fee, charged at 0.06% quarterly. In order to start an SDBA, you must have a balance of \$20,000 in core investments, with a minimum initial deposit of \$5,000. There must be \$15,000 remaining in core investments. Additional SDBA deposits must be a minimum of \$1,000.

Loans

May I take a loan from my account?

The 401(k) plan allows you to borrow the lesser of \$50,000 or 50% of your total account balance. The minimum loan amount is \$2,000, and you have up to five years to repay your loan—up to 15 years if the money is used to purchase your primary residence. There is also a \$50 origination fee for each loan, which is deducted from the loan proceeds, plus a quarterly fee of \$6.25. Employer contributions are not eligible for loans.

Loan payments are made through payroll as after-tax deductions.

Your 457 plan does not allow loans.

For more information about loans, please contact your Empower representative.

Taxes

How does my participation in the Program affect my taxes?

Because your traditional contributions are taken out of your paycheck before taxes are calculated, you pay less in current income tax. You do not report any current earnings or losses on your accounts on your current income tax return, either. Your accounts are tax-deferred until you withdraw money, usually during retirement.

Pre-Tax 401(k) and 457 Contributions

Distributions from the plans are taxable as ordinary income during the years in which they are distributed or made available to you or to your beneficiary(ies). Distributions taken before age 59½ from the 401(k) plan may also be subject to a 10% early withdrawal federal tax penalty. The 10% early withdrawal penalty does not apply to 457 plan withdrawals.

Roth 401(k) Contributions

Roth contributions are made with after-tax money. Distributions of earnings and contributions are not taxable if you have reached age 59½ or severed employment due to death or disability retirement and have held the account for at least five years. Income taxes and a 10% early withdrawal federal tax penalty may apply to any earnings distributed before age 59½, death, disability retirement, or the five-year period beginning with your first Roth contribution.

Investment Assistance

Can I get help with my investment decisions?

Employees of Empower and the State of Tennessee cannot give investment advice. There are financial calculators and tools on the website that can help you determine which investment options might be best for you if you would like to construct your Program accounts yourself.

Your Program offers access to three different levels of investment advisory tools and services called Reality Investing® Advisory Services. You can have Advised Assets Group, LLC (AAG), a federally registered investment adviser, manage your retirement account for you. Or if you prefer to manage your retirement account on your own, you can use online investment guidance and advice tools. These services provide a personalized retirement strategy for you based on your investment goals, time horizon and tolerance for risk. There is no guarantee that participation in Reality Investing Advisory Services will result in a profit or that your account will outperform a self-managed portfolio.

For more detailed information, log in to your Program account by visiting www.gwrs.com and clicking Advisory Services tile. Or you may call (800) 888-4952, ext. 41066, to speak to an AAG adviser representative.

What fees do I pay to participate in Reality Investing Advisory Services?

While there is no cost to use the Online Investment Guidance tool, there is a \$25 annual fee assessed quarterly (at \$6.25 per quarter) for the Online Investment Advice tool.

If you choose to have AAG manage your account for you, the annual Managed Account fee will be assessed in quarterly installments based on your account balance, as follows.

Participant Account Balance	Managed Account Quarterly Fee
Less than \$100,000	0.1125%
Next \$150,000	0.0875%
Next \$150,000	0.0625%
Greater than \$400,000	0.0375%

For example, if your account balance is \$50,000, the maximum quarterly fee will be 0.1125% of the account balance. If your account balance is \$500,000, the first \$100,000 will be subject to a maximum quarterly fee of 0.1125%; the next \$150,000 will be subject to a maximum quarterly fee of 0.0875%; the next \$150,000 will be subject to a maximum quarterly fee of 0.0625%; and any amounts over \$400,000 will be subject to a maximum quarterly fee of 0.0375%.

How do I get more information?

Visit the website at www.gwrs.com or call KeyTalk, toll free, at (800) 922-7772 or the TTY line at (800) 766-4952 for more information.³ The website provides information regarding your Program and financial education, as well as financial calculators and other tools to help you manage your accounts.

Call or visit your local Empower office at:
545 Mainstream Drive, Suite 407
Nashville, TN 37228
(800) 922-7772
TTY line: (800) 766-4952

1 All references to the 457 plan are to a governmental 457(b) plan.

2 Representatives of GWFS Equities, Inc. are not registered investment advisers and cannot offer financial, legal or tax advice. Please consult with your financial planner, attorney and/or tax advisor as needed.

3 Access to KeyTalk and/or any website may be limited or unavailable during periods of peak demand, market volatility, systems upgrades/maintenance or other reasons. Transfer requests made via the website or KeyTalk received on business days prior to close of the New York Stock Exchange (4:00 p.m. Eastern Time or earlier on some holidays or other special circumstances) will be initiated at the close of business the same day the request was received. The actual effective date of your transaction may vary depending on the investment option selected.

4 The account owner is responsible for keeping the PIN/passcode confidential. Please contact Client Services immediately if you suspect any unauthorized use.

5 Participants are encouraged to discuss rolling money from one account to another with your financial advisor/planner, considering any potential fees and/or limitation of investment options.

Core securities, when offered, are offered through GWFS Equities, Inc. and/or other broker dealers.

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Comparison of the Governmental 457(b) and 401(k) Plans

My Money, My Future, My Tennessee® 401(k) and 457 Deferred Compensation Program

Provision	457 Plan	401(k) Plan	
		Before-tax 401(k) Plan	Designated Roth 401(k)
Authorization	Internal Revenue Code (IRC) Section 457(b)	IRC Section 401(k)	IRC Section 402A
Eligibility	<ul style="list-style-type: none"> • State, Higher Education and Local Education Agency employees, upon date of hire or anytime thereafter. • Local Government employees, upon employer adoption of the plan. 		
Is My Contribution Taxable in the Year I Make It?	No.	No.	Yes.
Is My Contribution Taxed When Distributed?	Yes.	Yes.	No.
Are the Earnings on My Contributions Taxed When Distributed?	Yes.	Yes.	No, provided the distribution occurs after age 59½, death or disability and at least five tax years after your first contribution.
Maximum Annual Deferral	<p>Under Age 50: \$18,000 in 2015. Age 50+: \$24,000 in 2015.</p> <p>The annual contribution limit may be indexed for inflation in future years. According to Internal Revenue Service (IRS) regulations, the increases can only take place in \$500 increments and may not occur every year.</p>	<p>Under Age 50: You may defer a combined maximum of \$18,000 in 2015 to the 401(k) plan and the Roth 401(k) plan. Age 50+: \$24,000 in 2015.</p> <p>The annual contribution limit may be indexed for inflation in future years. According to IRS regulations, the increases can only take place in \$500 increments and may not occur every year.</p>	
Deferral Amounts Coordinated With Other Retirement Plans	<p>If an employee is eligible to contribute to either a 401(k) or 403(b) plan and, in addition to that 401(k) or 403(b) contribution, is also eligible to contribute to a governmental 457(b) plan, then that employee may defer the maximum annual contribution to both plans (either 401(k) and 457(b) or 403(b) and 457(b)) for a total contribution of \$36,000 in 2015. This does not include catch-up contributions.</p>	<p>If an employee is able to contribute to both a 403(b) and a 401(k) plan, that employee may contribute to both. However, total aggregate contributions to both plans may not exceed the annual contribution limit, which is \$18,000 for 2015 or \$24,000 if an employee is 50 years of age or older.</p>	
Employer Contributions	None.	State match amount is subject to annual appropriation. Notice of amount is announced annually.	
Standard Catch-Up Allowed?	<p>Yes. If not using Age 50+ Catch-Up, Standard Catch-Up is available during the last three calendar years before the year an employee attains normal retirement age. An employee may be eligible to make contributions up to a maximum annual contribution of \$36,000 in 2015. The Standard Catch-Up and Age 50+ Catch-Up cannot be used in the same tax year.</p>	No.	

Provision	401(k) Plan		
	457 Plan	Before-tax 401(k) Plan	Designated Roth 401(k)
Withdrawals Permitted	Retirement, death, termination of employment, or approved unforeseeable emergency. (Unforeseeable emergency is a severe financial hardship resulting from a sudden illness or accidental property loss, subject to strict IRS guidelines.)	Retirement, death, termination of employment, attainment of age 59½, or approved financial hardship caused by certain types of financial needs.	
Benefits Must Begin No Later Than ...	April 1 of the year following the later of the year a participant turns 70½ or the year of retirement from the employer sponsoring the plan.		
Saver's Tax Credit	Eligible participants may receive a non-refundable tax credit of up to 50% on an annual contribution of \$2,000 in elective deferrals, in addition to the tax deferral. This credit generally applies to joint filers with an adjusted gross income (AGI) of up to \$61,000 and single filers with an AGI of \$30,500 in 2015. Eligible participants must complete a federal income tax return and claim the credit on an appropriate form.		
Tax Penalties	No 10% penalty tax for distributions of 457(b) money taken prior to age 59½. A 50% excise tax applies if minimum required distributions are not taken before April 1 of the year following the attainment of age 70½ or retirement, if later.	A 10% federal penalty tax may apply to distributions taken prior to age 59½. A 50% excise tax applies if minimum required distributions are not taken before April 1 of the year following the attainment of age 70½ or retirement, if later.	Premature distributions of any Roth earnings are taxed plus a 10% penalty tax unless an exception applies. If a distribution is made from your Roth 401(k) account before you reach age 59½ and it is not due to death or disability, and reaching the five-tax-year period beginning with your first Roth contribution, you will pay income tax on any earnings that are distributed.
Transfers/Rollovers out of the Plan ¹	Funds may be rolled over into a 401(k) plan, a governmental 457 plan, a 401(a) plan, a 403(b) plan or an IRA once you have met the eligibility requirements for withdrawal. Please check with your new plan provider to determine if rollovers are allowed into your new plan. Funds may also be transferred to TCRS for purchasing prior service credit.	Funds may be rolled over into another 401(k) plan, a governmental 457 plan, a 401(a) plan, a 403(b) plan or an IRA once you have met the eligibility requirements for withdrawal. Please check with your new plan provider to determine if rollovers are allowed into your new plan. Funds may also be transferred to TCRS for purchasing prior service credit.	Funds may be transferred to a Roth IRA, 401(k) or other plan with a designated Roth account that accepts rollovers.
Loan Provisions	None.	Active employees who have \$4,000 in the plan may borrow up to half of their account balance, not to exceed \$50,000. The \$4,000 minimum balance requirement is based on employee contributions only. Employer contributions are not eligible for loans. Refer to the Loan Brochure for details.	
Ownership of Assets Prior to Withdrawal	A trust has been established for the benefit of the plan participants.		

Note: Statements regarding federal income tax requirements and plan rules are based upon the State of Tennessee's current understanding of the law and are subject to change as a result of subsequent amendments, regulations and interpretations. Participants are urged to consult their own tax advisors for advice concerning their particular circumstances.

The above is only a brief discussion of applicable tax requirements. Specific limitations and requirements are stated in detail in the Plan Documents and the IRC regulations.

¹ You are encouraged to discuss rolling money from one account to another with your financial advisor/planner, considering any potential fees and/or limitation of investment options.

Core securities, when offered, are offered through GWFS Equities, Inc. and/or other broker dealers.

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The Haves and the Have-Nots

What is the potential value of Managed Accounts?

Keeping up with the Joneses is only possible when a measurement of material value can be placed on a particular good or service being provided. In assessing managed account investment services, plan fiduciaries are responsible for evaluating services and acting in the best interest of participants. Empower Retirement, in conjunction with Advised Assets Group, LLC, (AAG), a federally registered investment adviser, conducted a study of AAG's managed account investment service that seeks to provide information to help evaluate the value of managed accounts, specifically focusing on the impact relating to:

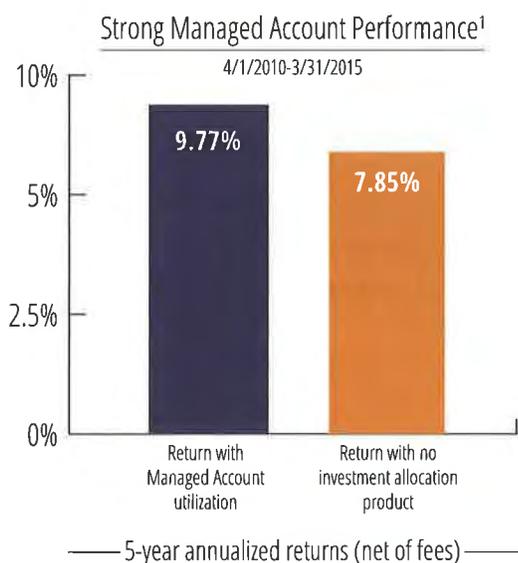
1. Investment Performance
2. Return Consistency

These two metrics may be key influencers of overall wealth accumulation. When people don't have access to a managed account offering or have not enrolled in this service, they aren't just struggling to keep up — they could be falling further behind.

The 2015 annual managed accounts performance study included 1,783 defined contribution plans and 315,441 participants.

The findings show that managed account users — over the five-year period from April 1, 2010 to March 31, 2015 — enjoyed a nearly two percentage point advantage in average annualized rate of return compared to those who don't use an investment allocation product.¹

While the difference in average performance is certainly an important data point, it's not the full story. A more revealing discovery appears when comparing the high and the low returns of those who used managed accounts and those that didn't. The range of outcomes is significantly wider within the group that didn't use managed accounts, with some individuals earning returns significantly below that of the 7.85%.



The more things change...

When the 401(k) plan came into existence, it set the foundation for a passing of the torch. It signified a shift from employers bearing the responsibility for their employees' future through pension offerings to one where individuals would be held accountable for funding their own retirement account.

But the torch that was passed was not a magic wand. It didn't suddenly give rise to a generation of financial experts who knew how to choose their investments, understood the importance of rebalancing and realized timing the market was a bad idea. It essentially handed people the keys to the car without ever teaching them how to actually drive.

New products and services were offered to meet these new demands. Risk-based portfolios were introduced and helped people narrow their investment selection based on whether they were a conservative, moderate or aggressive investor. It was a step in the right direction, but it still required people to actively change their selection as their risk profile changed or as they aged. This is unlikely given that only 13% of defined contribution participants made one or more portfolio trades in 2014.²

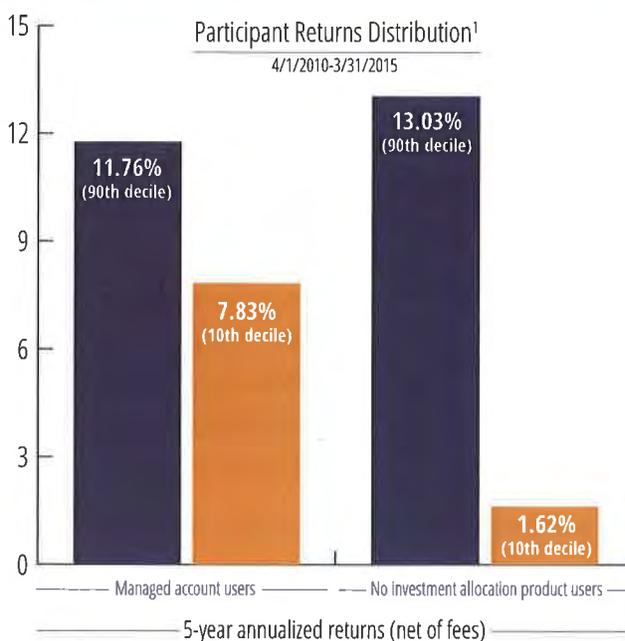
Enter target date funds. These were intended to help disengaged investors by automatically adjusting to a more conservative mix as people neared retirement. They required people to understand that target date funds are designed to be an investor's single retirement investment.³ Evidence suggests that's not the case. More than 60% of those with a target date fund also are investing in other funds.⁴

Of course, as changes in retirement planning progressed and altered the course of how people needed to save and invest, two constants stayed the course:

1. Markets go up and down
2. People don't like to lose money

The market changes daily. The New York Stock Exchange's nearly 200-year history provides clear evidence of these market variances. The idea of not wanting to lose money is nothing new either. But the concept of loss aversion and its role in the larger behavioral finance ideology is shedding new light on how it influences the investment decisions people make.

Loss aversion may make people reluctant to make decisions for change because they focus on what they could lose more than on what they might gain.⁵ The wide discrepancy in investment performances for those managed accounts users versus those not using an investment allocation product may be attributed to this element of behavior finance theory.



The investment performance spread between the high and low returns for this group over the five-year time period from April 1, 2010 to March 31, 2015 is a considerable 11.41%. By comparison, the difference between the high and the low for managed account users is 3.93%.¹

The wide variation in annualized returns for those individuals not using investment allocation products may attribute to the underperformance over the five-year period. In looking at the low end of the spectrum (1.62%) for individuals not using investment allocation products, it's easy to see how that brings down five-year average returns (7.85%).¹

It raises the question: why do investors not using an investment allocation product experience measurably lower returns. In combination with implementing sub-optimal portfolio allocations, we believe, the answer may lie in behavioral finance.

Emotion-driven decisions

Psychologically speaking, the pain of losing \$100 is approximately twice as great as the pleasure of winning the same amount.² That emotional experience can lead people to stray from their long-term investment strategy. It begins to help explain the earlier reference to the fact that only 13% of defined contribution participants made one or more portfolio trades in 2014.²

Managed account services attempts to solve this emotional conflict by taking back some of the control and putting it in the hands of investment professionals. It strikes a balance between letting individual investors provide personal financial information and giving the investment experts the power to create a customized strategy for each managed account user that adjusts over the life of the participant.

As individuals age and their financial situation changes, they update their information and their portfolio is adjusted accordingly. Periodic market shifts are addressed through regularly scheduled asset allocation changes based on an individual's information and risk tolerance. This helps keep their customized strategy on track.

It's an investment approach that takes emotion out of the equation — and one that may help mitigate investment performance swings over time. It's also a service that is becoming more mainstream in the defined contribution plan environment.

A growing interest in managed account services

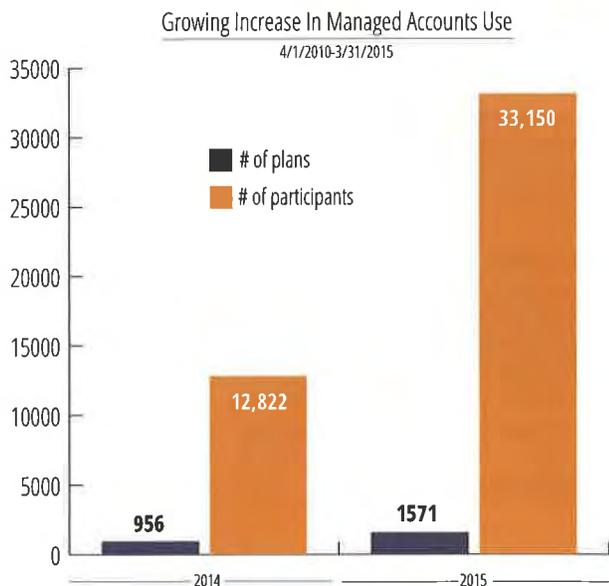
Empower continues to see increased growth of managed accounts — both in terms of the number of plans adopting the service and the number of participants enrolling in it. 2015 represents the largest number of plans and greatest number of participants having a long enough track record to be eligible for inclusion in the study.

In terms of year-over-year growth, the number of plans included in the study grew by more than 64% and the number of participants increased by just over 159%.⁶

How to keep pace

Strong managed accounts performance and consistency of returns may give people a competitive edge when it comes to retirement savings. And without it, they may be at a disadvantage as they work toward replacing their working income in retirement.

Without proof of how effective managed accounts can be, plan fiduciaries have been left asking, "Why should managed accounts be part of our plan design?" The results from this managed account study lead to a more compelling question: Why not?



The study conducted by AAG is based on the average return data with respect to the sampled participant population for the period evaluated. Plan Selection Criteria: The plan must offer Advisory Services. Advisory Services must have been offered within the plan for at least 5 years. Plan must have 10 or more participants currently enrolled in the Managed Account service as of 3/31/2015. Data was run as of 3/31/2015 and annually thereafter (consistent with prior year and timing allows or another full year of returns to be included – based on service effective date of many plans). The plan is considered a defined contribution plan on the recordkeeping system, excluding government plans.

The calculated average rate of return is net of any AAG fees and other fees and charges, as applicable. Rates of return were calculated by the Empower Retirement defined contribution plan participant recordkeeping system. Performance data is reflected by the total return of each participant and takes into account the timing of any movements into and out of the funds that the participant may have made during the period. This includes the change in value of the funds the participant was invested in and the timing of the cash flow activity into and out of the funds. The material should be viewed in conjunction with additional sources and does not constitute a comprehensive analysis of any specific investment choices. None of the performance data shown is a guarantee of future results and is not a guarantee that a participant will achieve their retirement goals. All performance data shown assumes reinvestment of dividends, cash earnings, and/or capital gains. The participant return distribution information included in this report is designed to provide information regarding the internal dispersion of the individual internal rates of returns associated with each investor type. The measure of the internal dispersion for this study is the interdecile range which is the spread between internal rates of returns at the 10th and 90th percentiles. It is designed to measure the variability of rates of returns over the time period reported. The calculation can be significantly affected by both the size and timing of any cash contributions or withdrawals, which may produce extremely high and/or low values that would otherwise distort the returns represented in this study. The interdecile range was utilized in this study in an effort to exclude extreme outliers that result from the calculation while preserving the statistical integrity of the data being reported.

This study was NOT conducted with the intention to assert, indicate, or suggest in any way that participants will experience improved investment performance or similar investment returns to those depicted in the study by enrolling in Advisory Services. The investment returns of any specific individual enrolled in Advisory Services are a function of that individual's personal financial characteristics and retirement goals as shared with AAG, the associated risk/return strategy that the Advisory Services program advises for that person, and the overall market and economic conditions of the sampled periods of time; the returns of which may be higher or lower than the averages shown in this study. Past performance is not indicative of future performance. Portfolio returns are not guaranteed; investments may actually lose money.

The services described in this report are offered by Advised Assets Group, LLC and powered by Ibbotson Associates, Inc. Ibbotson creates investment asset allocation models and retirement forecasting strategies through the use of various assumptions and hypothetical financial and economic scenarios which incorporate a variety of different factors such as historic returns, market volatility, cross-correlations, calculated risk premiums, interest rate fluctuations, inflation and market conditions and other factors; all of which have limitations. Advised Assets Group, LLC and Ibbotson Associates, Inc. are federally registered investment advisers. Ibbotson Associates, Inc., a subsidiary of Morningstar, Inc., is not affiliated with Advised Assets Group, LLC., its parent company Great-West Life & Annuity Insurance Company, Empower Retirement, or any other affiliated companies and/or subsidiaries. More information about either of these investment advisers can be found at www.adviserinfo.sec.gov. Registration does not imply a certain level of skill or expertise. Empower Retirement, an affiliate of Advised Assets Group, LLC and your retirement plans recordkeeper, is providing this white paper on behalf of Advised Assets Group, LLC.

Core securities, when offered, are offered through GWFS Equities, Inc. and/or other broker dealers.

GWFS Equities, Inc., Member FINRA/SIPC, is a wholly owned subsidiary of Great-West Life & Annuity Insurance Company. Managed Account, Guidance and Advice services are offered by Advised Assets Group, LLC (AAG), a federally registered investment adviser and wholly owned subsidiary of Great-West Life & Annuity Insurance Company. More information can be found at www.adviserinfo.sec.gov. Empower Retirement™ refers to the products and services offered in the retirement markets by Great-West Life & Annuity Insurance Company (GWL&A), Corporate Headquarters: Greenwood Village, CO; Great-West Life & Annuity Insurance Company of New York, Home Office: White Plains, NY; and their subsidiaries and affiliates. The trademarks, logos, service marks, and design elements used are owned by GWL&A. ©2015 Great-West Life & Annuity Insurance Company. All rights reserved. PT#245795 (10/15)

Unless otherwise noted: Not a Deposit | Not FDIC Insured | Not Bank Guaranteed | Funds May Lose Value | Not Insured by Any Federal Government Agency

1. Source: Advised Assets Group. Internal Rate of Return (IROR). Defined Contribution Plans Offering Advisory Services. 2015
2. Source: Vanguard, How America Saves, 2015
3. Source: SEC Investor Bulletin on Target Date Funds. May 5, 2010
4. Source: <http://www.interest.com/401k/news/5-things-you-should-know-about-target-date-funds/>
5. Source: <http://befi.allianzgi.com/en/Topics/Documents/behavioral-finance-in-action-white-paper.pdf>
6. The increase in participants is calculated based on those participants in both the 2014 IROR Defined Contribution and 2015 IROR Defined Contribution study.

Will You Have Enough for Retirement?

State of Tennessee 401k Plan

The sooner you start to save and invest, the sooner your money can start working for you. Contributing a little extra has the potential to make a big difference. Your Plan is a great way to save and invest for your retirement with benefits such as tax-deferred contributions and potential tax-deferred growth on contributions and any earnings.¹ See the following examples of different pay period contributions.

12 Pay Periods Annually

CONTRIBUTION		10 YEARS		20 YEARS		30 YEARS	
Per Pay Period	Annual Amount ²	Contribution	Potential Growth	Contribution	Potential Growth	Contribution	Potential Growth
\$50	\$600	\$6,000	\$8,194	\$12,000	\$23,102	\$18,000	\$50,226
\$100	\$1,200	\$12,000	\$16,388	\$24,000	\$46,204	\$36,000	\$100,452
\$250	\$3,000	\$30,000	\$40,970	\$60,000	\$115,510	\$90,000	\$251,129
\$500	\$6,000	\$60,000	\$81,940	\$120,000	\$231,020	\$180,000	\$502,258

FOR ILLUSTRATIVE PURPOSES ONLY. This hypothetical illustration is not intended as a projection or prediction of future investment results, nor is it intended as financial planning or investment advice. It assumes 12 pay periods per year, a 6% annual rate of return compounded monthly, and reinvestment of earnings with no withdrawals. Rates of return may vary. The illustration does not reflect any associated charges, expenses or fees. The tax-deferred accumulation shown would be reduced if these fees had been deducted.

24 Pay Periods Annually

CONTRIBUTION		10 YEARS		20 YEARS		30 YEARS	
Per Pay Period	Annual Amount ²	Contribution	Potential Growth	Contribution	Potential Growth	Contribution	Potential Growth
\$50	\$1,200	\$12,000	\$16,415	\$24,000	\$46,303	\$36,000	\$100,721
\$100	\$2,400	\$24,000	\$32,830	\$48,000	\$92,606	\$72,000	\$201,443
\$250	\$6,000	\$60,000	\$82,075	\$120,000	\$231,515	\$180,000	\$503,607
\$500	\$12,000	\$120,000	\$164,151	\$240,000	\$463,030	\$360,000	\$1,007,215

FOR ILLUSTRATIVE PURPOSES ONLY. This hypothetical illustration is not intended as a projection or prediction of future investment results, nor is it intended as financial planning or investment advice. It assumes 24 pay periods per year, a 6% annual rate of return compounded monthly, and reinvestment of earnings with no withdrawals. Rates of return may vary. The illustration does not reflect any associated charges, expenses or fees. The tax-deferred accumulation shown would be reduced if these fees had been deducted.

26 Pay Periods Annually

CONTRIBUTION		10 YEARS		20 YEARS		30 YEARS	
Per Pay Period	Annual Amount ²	Contribution	Potential Growth	Contribution	Potential Growth	Contribution	Potential Growth
\$50	\$1,300	\$13,000	\$17,785	\$26,000	\$50,170	\$39,000	\$109,137
\$100	\$2,600	\$26,000	\$35,571	\$52,000	\$100,340	\$78,000	\$218,276
\$250	\$6,500	\$65,000	\$88,927	\$130,000	\$250,849	\$195,000	\$545,688
\$500	\$13,000	\$130,000	\$177,853	\$260,000	\$501,698	\$390,000	\$1,091,374

FOR ILLUSTRATIVE PURPOSES ONLY. This hypothetical illustration is not intended as a projection or prediction of future investment results, nor is it intended as financial planning or investment advice. It assumes 26 pay periods per year, a 6% annual rate of return compounded monthly, and reinvestment of earnings with no withdrawals. Rates of return may vary. The illustration does not reflect any associated charges, expenses or fees. The tax-deferred accumulation shown would be reduced if these fees had been deducted.

52 Pay Periods Annually

CONTRIBUTION		10 YEARS		20 YEARS		30 YEARS	
Per Pay Period	Annual Amount ²	Contribution	Potential Growth	Contribution	Potential Growth	Contribution	Potential Growth
\$50	\$2,600	\$26,000	\$35,598	\$52,000	\$100,439	\$78,000	\$218,546
\$100	\$5,200	\$52,000	\$71,196	\$104,000	\$200,877	\$156,000	\$437,092
\$250	\$13,000	\$130,000	\$177,989	\$260,000	\$502,194	\$390,000	\$1,092,730
\$500	\$26,000	\$260,000	\$355,979	\$520,000	\$1,004,389	\$780,000	\$2,185,463

FOR ILLUSTRATIVE PURPOSES ONLY. This hypothetical illustration is not intended as a projection or prediction of future investment results, nor is it intended as financial planning or investment advice. It assumes 52 pay periods per year, a 6% annual rate of return compounded monthly, and reinvestment of earnings with no withdrawals. Rates of return may vary. The illustration does not reflect any associated charges, expenses or fees. The tax-deferred accumulation shown would be reduced if these fees had been deducted.

For more information, call (800) 922-7772 or visit www.treasury.tn.gov/dc.³

¹ Withdrawals may be subject to ordinary income tax. Withdrawals made prior to age 59½ may incur a 10% early withdrawal penalty. The 10% early withdrawal penalty does not apply to certain 457 plan withdrawals.

² The regular annual contribution limit in 2015 is 100% of compensation or \$18,000, whichever is less. If you are age 50 or older, you may contribute up to an additional \$6,000 in 2015.

³ Access to the voice response system and/or any website may be limited or unavailable during periods of peak demand, market volatility, systems upgrades/maintenance or other reasons.

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Form# F2007 (02/2015) PT 216574

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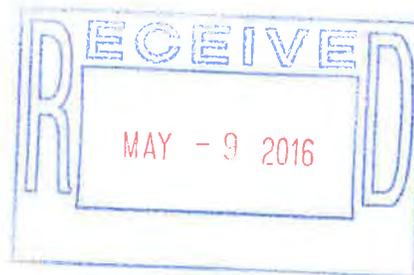
STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
 STRATEGIC TRANSPORTATION INVESTMENTS DIVISION
 SUITE 1000, JAMES K. POLK BUILDING
 505 DEADERICK STREET
 NASHVILLE, TENNESSEE 37243-1402
 (615) 741-2208

JOHN C. SCHROER
 COMMISSIONER

BILL HASLAM
 GOVERNOR

May 5, 2016

County Mayor Rhea Taylor
 13095 N. Main Street
 P O Box 218
 Somerville, TN 38068



Re: Maintenance Agreement for Safety Improvements on Various Local Roads (Local Roads Safety Initiative)

County: Fayette

Federal Project No.: HSIP-2400(33)

PIN.: 115370.38

State Project No.: 24946-3403-94

Dear Mayor Taylor:

I am attaching a contract for the maintenance of the referenced project. Please review the contract and advise if it requires any additional explanation. If you find the contract fully satisfactory, please execute it in accordance with all rules, regulations and laws, obtain the signature of the attorney for your agency and return the contract to me. Once we have a fully executed contract, we will return a copy to your office for your files.

If you have any questions or need any additional information, please feel free to contact me at (615) 253-3999 or by email at Brandon.Darks@tn.gov.

Sincerely,

A handwritten signature in blue ink that reads "Brandon Darks".

Brandon Darks
 Transportation Manager 2

Attachment

Cc: Mr. Paul Degges
 Mr. Steve Allen
 Mr. Jim Waters
 Ms. Whitney Sullivan
 Ms. Jane Jones
 Mr. Chris Armstrong
 Mr. Bobby Nutt
 File

AGREEMENT NO:
PROJECT IDENTIFICATION NO: 115370.38
FEDERAL PROJECT NO: HSIP-2400(33)
STATE PROJECT NO: 24946-3403-94

State of Tennessee Department of Transportation

GENERAL MAINTENANCE AGREEMENT WITH LOCAL AGENCY

THIS AGREEMENT, made and entered into this _____ day of _____, 20____ by and between the STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION, an agency of the State of Tennessee (hereinafter called the "Department") and Fayette County (hereinafter called the "Agency").

W I T N E S S E T H:

WHEREAS, certain routes in the Agency's jurisdiction have been designated as being eligible for Highway Safety Improvement Program (HSIP) Funds, codified as section 148 of title 23, United States Code (23 U.S.C. § 148), CFDA # 20.205, and

WHEREAS, the Department desires to assist the Agency by installing various signs, snowplowable markers, reflectors, chevrons, thermoplastic white and yellow lines, guardrails, and other safety improvements within the jurisdiction of the Agency in furtherance of this program, and

WHEREAS, the Agency, in recognition of the benefits to be received from the installation of said safety improvements, desires to cooperate with the Department such that the safety improvements may be installed by the Department, and maintained by the Agency in accordance with Tennessee and federal law.

NOW THEREFORE, in consideration of these premises, the Department and the Agency hereby enter into this Agreement to provide performance of the Project as described in SECTION 1 below.

Donelson Drive Corridor:

County Route 0A001 Donelson Drive from Shelby/Fayette County Line (LM 0.00) to Norse Road (LM 4.276)

Harrell Drive Corridor:

County Route 0A010 Harrell Drive from Shelby/Fayette County Line (LM 0.00) to State Route 196 (LM 3.92)

Feathers Chapel Road Corridor:

County Route 01544 Feathers Chapel Road from 0.25 Miles East of Old Solomon Mill Road (LM 4.16) to State Route 194 (LM 8.22)

Jernigan Road Corridor:

County Route 00838 Jernigan Road from Somerville City Limits (LM 1.34) to Armour Drive (LM 9.659)

Old Brownsville Road Corridor:

County Route 01555 Old Brownsville Road from Boothe Road (LM 4.097) to Old Jackson Road (LM 10.27)

County Route 00840 Old Jackson Road from Somerville City Limits (LM 0.317) to Old Brownsville Road (LM 1.23)

SECTION 1: The Project to be performed is described as follows:

“RSAR: Miscellaneous Safety Improvements on Various Local Roads (Local Roads Safety Initiative)”

SECTION 2: Tenn. Code Ann. § 54-1-126 provides that the Department shall enter into a written contract that provides that the Agency is solely responsible for all maintenance of the completed work of the Project. Therefore, the provisions set forth in Tenn. Code Ann. § 54-1-126 shall apply to this Agreement. The Agency shall be solely responsible for and pay all costs associated with maintenance of the Project.

SECTION 3 The Agency shall assume all liability for third-party claims and damages arising from the maintenance, existence, and use of the Project to the extent provided by Tennessee Law and subject to the provisions, terms and liability limits of the Governmental Tort Liability Act, T.C.A. Section 29-20-101, et seq, and all applicable laws.

SECTION 4: The Agency agrees to comply with all applicable federal and Tennessee laws and regulations in the performance of its duties under this Agreement. The parties hereby agree that failure of the Agency to comply with this provision shall constitute a material breach of this Agreement and subject the Agency to the repayment of all funds expended, or expenses incurred, under this Agreement.

SECTION 5: This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee. The Agency agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Agreement. The Agency acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising therefrom, shall be subject to and limited to those rights and remedies, if any, available under Tennessee Code Annotated, Sections 9-8-101 through 9-8-407.

SECTION 6: Nothing in this Agreement, whether express or implied, is intended to confer upon any person or entity not a party to this Agreement, any rights or remedies by reason of this Agreement.

SECTION 7: The Agency shall comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), 49 C.F.R., Part 21, and related statutes and regulations.

SECTION 8: The Agency hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Agreement or in the employment practices of the Agency on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal and Tennessee constitutional or statutory law. The Agency shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

SECTION 9: The Department may terminate this Agreement without cause for any reason. Said termination shall not be deemed a Breach of Contract by the Department. The Department shall give the Agency at least thirty (30) days written notice before the effective termination date. Upon such termination, the Agency shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

SECTION 10: This Agreement may be modified only by a written amendment, which has been executed and approved by the appropriate parties as indicated on the signature page of this Agreement.

SECTION 11: The Department shall have no liability except as specifically provided in this Agreement.

SECTION 12: The Agency warrants that no amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Agency in connection with any work contemplated or performed relative to this Agreement.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their respective authorized officials on the date first above written.

FAYETTE COUNTY

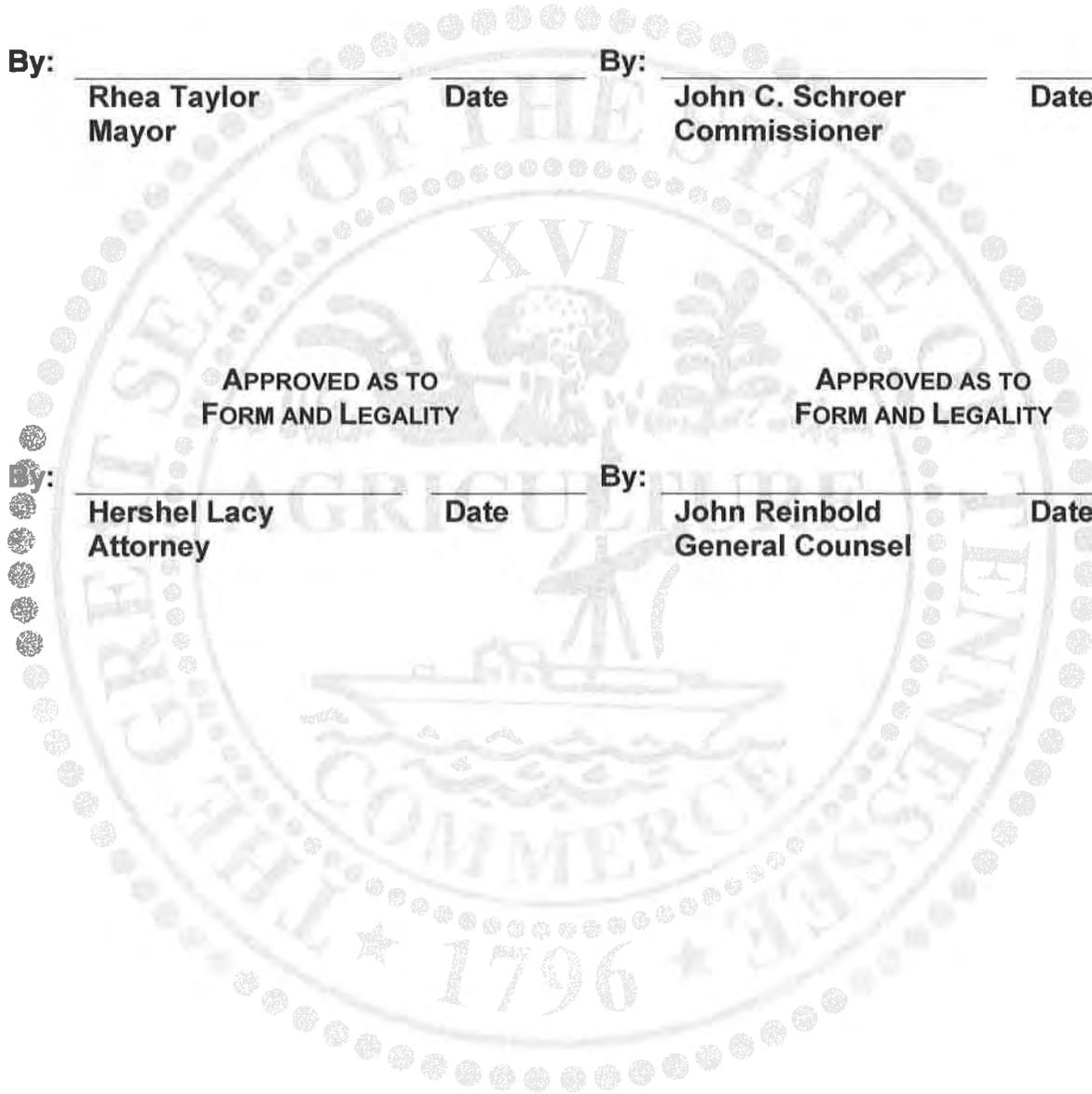
**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

By: _____ Date _____ By: _____ Date _____
Rhea Taylor John C. Schroer
Mayor Commissioner

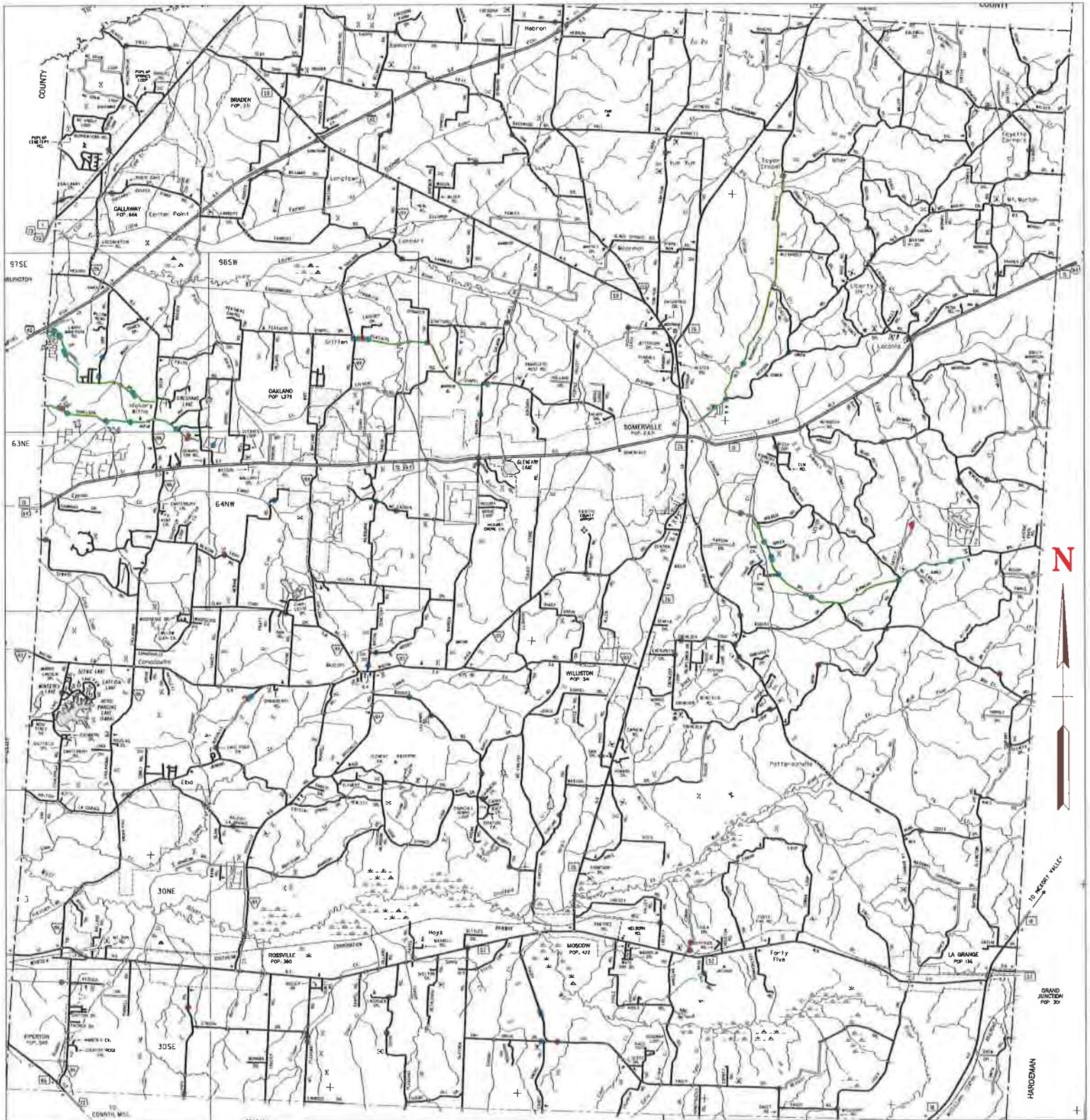
APPROVED AS TO
FORM AND LEGALITY

APPROVED AS TO
FORM AND LEGALITY

By: _____ Date _____ By: _____ Date _____
Hershel Lacy John Reinbold
Attorney General Counsel



FAYETTE COUNTY OVERALL CRASH MAP



TO HICKORY VALLEY
HARDSDIAN
GRAND JUNCTION POP. 29

LEGEND:

- Proposed Corridor
- Incapacitating Injury Crash
- Fatal Crash



RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Revenue Accounts:</u>	<u>INCREASE</u>	<u>DECREASE</u>
45550 Fees – Clerk & Master	\$ 1,000.00	
TOTAL INCREASE/DECREASE TO REVENUE ACCOUNTS:	\$ 1,000.00	
 <u>Adjustment to Expenditure Accounts:</u>	 <u>DECREASE</u>	 <u>INCREASE</u>
58900 Miscellaneous		
509 Refunds		\$ 1,000.00
Subtotal-58900		\$ 1,000.00
 TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		 \$ 1,000.00
 Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,013,536.92
 Projected Fund Balance before Amendment		 \$ 4,261,113.75
 Change in Fund Balance this Amendment		 \$ 0.00
 Estimated Ending Fund Balance as of June 30, 2016		 \$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Reserve Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
34520 <u>Restricted for Admin of Justice</u>	<u>\$ 650.00</u>	
Subtotal-34520	\$ 650.00	
TOTAL INCREASE/DECREASE TO RESERVE ACCOUNTS:	\$ 650.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
53100 <u>Circuit Court</u>		
317 <u>Data Processing Services</u>		<u>\$ 650.00</u>
Subtotal-53100		\$ 650.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 650.00
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,013,186.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

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That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Revenue Accounts:</u>	<u>INCREASE</u>	<u>DECREASE</u>
42192 <u>Circuit - Victim's Assistance</u>	\$ 294.00	
42392 <u>Gen. Sess. - Victim's Assistance</u>	<u>2,436.00</u>	
TOTAL INCREASE/DECREASE TO REVENUE ACCOUNTS:	\$ 2,730.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
53930 <u>Victim's Assistance Programs</u>		
312 <u>Contracts with Private Agencies</u>		<u>\$ 2,730.00</u>
Subtotal-53930		\$ 2,730.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 2,730.00
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,015,266.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>53100</u> <u>Circuit Court</u>		
194 Jury & Witness Fees	<u>\$ 571.00</u>	
335 Maint. & Repairs Building		\$ 500.00
348 Postal Charges		<u>71.00</u>
Subtotal-53100	\$ 571.00	\$ 571.00
 <u>53300</u> <u>Gen. Sessions Court</u>		
348 Postal Charges		<u>\$ 14.00</u>
351 Rentals	<u>\$ 14.00</u>	
Subtotal-53300	\$ 14.00	\$ 14.00
 <u>53310</u> <u>Gen. Sessions Judge</u>		
307 Communications		\$ 280.00
312 Contracts w/ Private Agencies	\$ 57.00	
355 Travel		<u>10.00</u>
709 Data Processing Equipment	<u>290.00</u>	
Subtotal-53310	\$ 347.00	\$ 290.00
 <u>53500</u> <u>Juvenile Court</u>		
312 Contracts w/ Private Agencies		<u>\$ 57.00</u>
Subtotal-53500		\$ 57.00

<u>53400</u>	<u>Chancery Court</u>		
103	Assistant	\$ 7,240.69	
106	Deputies		\$ 7,240.69
169	Part-Time Personnel	<u>715.00</u>	
320	Dues & Memberships		575.00
351	Rentals		<u>140.00</u>
	Subtotal-53400	\$ 7,955.69	\$ 7,955.69
<u>54110</u>	<u>Sheriff's Department</u>		
105	Supervisor/Director	\$ 10,000.00	
106	Deputies		\$ 155,000.00
108	Investigators		2,500.00
109	Captains	3,400.00	
110	Lieutenants		24,550.00
115	Sergeants	104,000.00	
169	Part-Time Personnel		600.00
187	Overtime Pay	9,000.00	
205	Employee Insurance	37,000.00	
307	Communications		10,200.00
335	Maint. & Repair Buildings	2,000.00	
337	Maint. & Repair Office Equipment	2,000.00	
338	Maint. & Repair Vehicle	13,000.00	
340	Medical & Dental Services		4,500.00
349	Printing Stationary Forms		40.00
355	Travel		6,600.00
425	Gasoline	<u>50,000.00</u>	
451	Uniforms		3,500.00
506	Liability Insurance		2,500.00
718	Motor Vehicles		<u>200.00</u>
	Subtotal-54110	\$ 230,400.00	\$ 210,190.00
<u>54150</u>	<u>Drug Enforcement</u>		
108	Investigators	\$ 17,000.00	
187	Overtime Pay		\$ 12,100.00
201	Social Security	<u>700.00</u>	
204	State Retirement		600.00
205	Employee Insurance		<u>6,200.00</u>
	Subtotal-54150	\$ 17,700.00	\$ 18,900.00

<u>54210</u>	<u>Jail</u>		
105	Supervisor/Director	\$ 32,000.00	
110	Lieutenants	6,500.00	
115	Sergeants	60,000.00	
121	Data Processing Personnel	11,000.00	
148	Dispatchers	66,000.00	
160	Guards	32,000.00	
167	Maintenance Personnel	4,000.00	
169	Part-Time Personnel	27,500.00	
187	Overtime Pay		130,000.00
205	Employee Insurance	80,000.00	
312	Contracts w/ Private Agencies		40,200.00
317	Data Processing Services		310.00
335	Maint. & Repair Buildings		30,000.00
340	Medical & Dental Services		135,000.00
410	Custodial Supplies		15,500.00
412	Diesel		<u>1,000.00</u>
422	Food Supplies	6,000.00	
425	Gasoline	4,000.00	
435	Office Supplies	2,000.00	
441	Prisoner Clothes	1,000.00	
451	Uniforms	<u>1,000.00</u>	
	Subtotal-54210	\$ 333,000.00	\$ 352,010.00
<u>54310</u>	<u>Fire Prevention & Control</u>		
169	Part-time Personnel		\$ 230.92
499	Other Supplies & Materials	<u>\$ 4,430.92</u>	
502	Building & Contents Insurance		<u>4,200.00</u>
	Subtotal-54310	\$ 4,430.92	\$ 4,430.92
<u>54410</u>	<u>Civil Defense</u>		
106	Deputy Director	\$ 6,700.00	
348	Postal Charges		\$ 300.00
425	Gasoline	<u>2,500.00</u>	
506	Liability Insurance		880.00
719	Office Equipment		8,000.00
790	Other Equipment		<u>20.00</u>
	Subtotal-54310	\$ 9,200.00	\$ 9,200.00

<u>54610</u>	<u>County Coroner/Medical Examiner</u>		
309	Contract w/ Govt. Agencies		\$ 3,500.00
354	Transportation		<u>700.00</u>
	Subtotal-54610		\$ 4,200.00
<u>54900</u>	<u>Other Public Safety (Sheriff's Shop)</u>		
205	Employee Insurance		\$ 400.00
425	Gasoline	<u>\$ 5,000.00</u>	
451	Uniforms		<u>400.00</u>
	Subtotal-54900	\$ 5,000.00	\$ 800.00
TOTAL INCREASE/DECREASE TO			
EXPENDITURE ACCOUNTS:		\$ 608,618.61	\$ 608,618.61
Prior Estimated Expenditures			\$ 16,012,536.92
Total Estimated Expenditures this Amendment			\$ 16,012,536.92
Projected Fund Balance before Amendment			\$ 4,261,113.75
Change in Fund Balance this Amendment			\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016			\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>51710 Development</u>		
103 Assistants	\$ 1,900.00	
307 Communication		\$ 1,200.00
332 Legal Notices		650.00
348 Postal Charges		50.00
425 Gasoline		<u>66.70</u>
435 Office Supplies	<u>66.70</u>	
Subtotal-51710	\$ 1,966.70	\$ 1,966.70
 <u>51730 Building</u>		
307 Communication		\$ 250.00
348 Postal Charges		<u>50.00</u>
425 Gasoline	<u>\$ 300.00</u>	
Subtotal-51730	\$ 300.00	\$ 300.00
 <u>57100 Agricultural Ext. Service</u>		
169 Part-time Personnel	\$ 505.42	
191 Board & Committee Fees		\$ 100.00
201 Social Security	261.48	
212 Employer Medicare	120.83	
307 Communication		200.00
335 Maint. & Repairs Building		1,100.00
351 Rentals		<u>1,000.00</u>
719 Office Equipment	<u>1,512.27</u>	
Subtotal-57100	\$ 2,400.00	\$ 2,400.00

<u>57500</u>	<u>Soil Conservation</u>		
351	Rentals	\$ 679.00	
355	Travel		<u>\$ 1,114.85</u>
435	Office Supplies	<u>435.85</u>	
	Subtotal-57500	\$ 1,114.85	\$ 1,114.85
<u>58220</u>	<u>Airport</u>		
302	Advertising		\$ 310.00
307	Communication		1,500.00
425	Gasoline	<u>\$ 12,093.30</u>	
702	Airport Improvement		<u>1,383.30</u>
	Subtotal-58220	\$ 12,093.30	\$ 3,193.30
<u>58400</u>	<u>Other Charges</u>		
510	Trustee's Commission		<u>\$ 8,900.00</u>
	Subtotal-58400		\$ 8,900.00
	TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 17,874.85	\$ 17,874.85
	Prior Estimated Expenditures		\$ 16,012,536.92
	Total Estimated Expenditures this Amendment		\$ 16,012,536.92
	Projected Fund Balance before Amendment		\$ 4,261,113.75
	Change in Fund Balance this Amendment		\$ 0.00
	Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>55110 Local Health Center</u>		
335 Maint. & Repair Buildings	<u>\$ 100.00</u>	
348 Postal Charges		<u>\$ 100.00</u>
Subtotal-55110	\$ 100.00	\$ 100.00
 <u>55130 Ambulance Service</u>		
164 Attendants	\$ 15,700.00	
169 Part-time Personnel	22,000.00	
187 Overtime Pay		\$ 17,800.00
204 State Retirement		1,200.00
205 Employee Insurance	3,000.00	
212 Employer Medicare		1,700.00
307 Communication		1,400.00
333 Licenses		1,250.00
337 Maint. & Repair Equipment		1,600.00
338 Maint. & Repair Vehicles		7,700.00
348 Postal Charges		250.00
349 Stationary & Forms	2,500.00	
413 Drugs & Medical Supplies		10,300.00
Subtotal-55130	\$ 43,200.00	\$ 43,200.00
 <u>58300 Veteran's Services</u>		
307 Communications		<u>\$ 200.00</u>
355 Travel	<u>\$ 200.00</u>	
Subtotal-58300	\$ 200.00	\$ 200.00

TOTAL INCREASE/DECREASE TO

EXPENDITURE ACCOUNTS:	\$ 43,500.00	\$ 43,500.00
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,012,536.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>56500 Libraries</u>		
204 State Retirement	\$ 1,250.00	
205 Employee Insurance	2,520.00	
212 Employee Medicare		\$ 20.00
339 Matching Share		<u>4,527.99</u>
599 Other Charges	<u>777.99</u>	
Subtotal-56500	\$ 4,547.99	\$ 4,547.99
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 4,547.99	\$ 4,547.99
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,012,536.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>51100 County Commission</u>		
191 Board & Committee Fees		\$ 711.00
204 State Retirement	\$ 500.00	
312 Contracts w/ Private Agencies		<u>7,200.00</u>
331 Legal Services	5,700.00	
351 Rentals	250.00	
355 Travel	500.00	
414 Duplicating Supplies	140.00	
425 Gasoline	<u>200.00</u>	
Subtotal-51100	\$ 7,290.00	\$ 7,911.00
<u>51300 County Mayor</u>		
307 Communication		\$ 75.00
348 Postal Charges		50.00
349 Printing Stationery & Forms	\$ 621.00	
399 Contracts w/ Private Agencies	<u>675.00</u>	
435 Office Supplies		<u>550.00</u>
Subtotal-51300	\$ 1,296.00	\$ 675.00
<u>51310 Personnel Office</u>		
196 In-Service Training	<u>\$ 255.00</u>	
355 Travel		<u>\$ 255.00</u>
Subtotal-51310	\$ 255.00	\$ 255.00

<u>51400</u>	<u>County Attorney</u>		
189	Other Salaries & Wages	\$ 600.00	
191	Board & Committee Fees		\$ 275.00
199	Other Per Diem & Fees		<u>15,000.00</u>
201	Social Security	1,400.00	
212	Employer Medicare	<u>200.00</u>	
	Subtotal-51400	\$ 2,200.00	\$ 15,275.00
<u>51500</u>	<u>Election Commission</u>		
307	Communication	<u>\$ 761.00</u>	
332	Legal Notices		\$ 760.00
351	Rentals		<u>1.00</u>
	Subtotal-51500	\$ 761.00	\$ 761.00
<u>51600</u>	<u>Register of Deeds</u>		
106	Deputies	<u>\$ 2,520.00</u>	
307	Communication		\$ 260.00
317	Data Processing Services		1,750.00
349	Printing, Stationery, & Forms		<u>510.00</u>
	Subtotal-51310	\$ 2,520.00	\$ 2,520.00
<u>51800</u>	<u>County Buildings</u>		
166	Custodial Personnel		\$ 1,200.00
168	Temporary Personnel		1,900.00
307	Communications		800.00
309	Contract w/ Gov't Agencies		1,625.00
312	Contract w/ Private Agencies	\$ 6,048.00	
335	Maint. & Repair Buildings		21,000.00
338	Maint. & Repair Vehicles		1,600.00
348	Postal Charges		1,104.00
351	Rentals		460.00
410	Custodial Supplies	<u>900.00</u>	
446	Small Tools		80.00
451	Uniforms		190.00
499	Other Supplies & Materials		<u>5.00</u>
	Subtotal-51800	\$ 6,948.00	\$ 29,964.00
<u>51810</u>	<u>Other Facilities</u>		
307	Communications		\$ 200.00
415	Electricity		1,500.00
442	Propane Gas		<u>1,100.00</u>
	Subtotal-51810		\$ 2,800.00

<u>52100</u>	<u>Accounting & Budgeting</u>		
122	Purchasing Personnel	\$ 3,575.00	
196	In-Service Training	460.00	
355	Travel	375.00	
414	Duplicating	200.00	
435	Office Supplies		\$ 1,750.00
709	Data Processing Equipment	<u>140.00</u>	
719	Office Equipment		<u>3,000.00</u>
	Subtotal-52100	\$ 4,750.00	\$ 4,750.00
<u>52300</u>	<u>Property Assessor's Office</u>		
106	Deputies		\$ 813.00
320	Dues & Memberships		470.00
435	Office Supplies		1,524.38
499	Other Supplies & Materials		85.00
709	Data Processing Equipment		175.00
718	Motor Vehicles	<u>\$ 4,182.73</u>	
719	Office Equipment		<u>1,115.35</u>
	Subtotal-51310	\$ 4,182.73	\$ 4,182.73
<u>52310</u>	<u>Reappraisal Program</u>		
348	Postal Charges		<u>\$ 800.00</u>
425	Gasoline	<u>\$ 800.00</u>	
	Subtotal-52310	\$ 800.00	\$ 800.00
<u>52310</u>	<u>Reappraisal Program</u>		
348	Postal Charges		<u>\$ 800.00</u>
425	Gasoline	<u>\$ 800.00</u>	
	Subtotal-52310	\$ 800.00	\$ 800.00

<u>52400</u>	<u>Trustee's Office</u>		
169	Part-Time Personnel		\$ 534.00
196	In-Service Training		376.31
307	Communication	\$ 150.00	
332	Legal Notices	405.00	
337	Maint. & Repairs Office Equip	240.00	
348	Postal Charges		409.74
349	Printing, Stationery, & Forms	409.74	
351	Rentals	370.00	
355	Travel		405.00
435	Office Supplies		111.79
499	Other Supplies & Materials	111.79	
719	Office Equipment	<u>150.31</u>	
	Subtotal-52400	\$ 1,836.84	\$ 1,836.84
<u>52500</u>	<u>County Clerk's Office</u>		
169	Part Time Employee	\$ 11.44	
189	Other Salaries & Wages		\$ 11.44
307	Communication	<u>656.63</u>	
320	Dues & memberships		575.00
351	Rentals		<u>81.63</u>
	Subtotal-52310	\$ 668.07	\$ 668.07
<u>58400</u>	<u>Other Charges</u>		
510	Trustee's Commission		<u>\$ 50,000.00</u>
	Subtotal-58400		\$ 50,000.00
<u>58600</u>	<u>Employee Benefits</u>		
186	Longevity Pay	\$ 22,800.00	
201	Social Security	25,000.00	
204	State Retirement	4,491.00	
205	Employee Insurance	49,000.00	
210	Unemployment Compensation	16,000.00	
212	Employer Medicare	<u>1,370.00</u>	
214	Termination Benefits		\$ 270.00
340	Medical & Dental Services		<u>3,500.00</u>
	Subtotal-58600	\$ 118,661.00	\$ 3,770.00
<u>58900</u>	<u>Miscellaneous</u>		
509	Refunds		<u>\$ 26,000.00</u>
	Subtotal-58900		\$ 26,000.00

TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 152,968.64	\$ 152,968.64
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,012,536.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
May, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
51800 <u>County Buildings</u>		
312 Contracts with Private Agencies		<u>\$ 3,950.00</u>
Subtotal-51800		\$ 3,950.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 3,950.00
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,016,486.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		(\$ 3,950.00)
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,257,163.75



705 N. Highland Ave.
 Jackson Tn
 38301
 Peter Starr
 (731) 437-0138

Estimate

Automatic Security Alarms

For: Fayette County Court House
 16755 HWY 64, Room 105
 Somerville Tn 38068
 ~ALARM ESTIMATE~

Estimate No: 9
 Date: April 4, 2016

Description	Quantity	Rate	Discount	Amount
Kaddex Master control with key pad and inside siren	2	\$600.00	\$0.00	\$1,200.00*
Kaddex AK-Keypad Master for other 2 offices	2	\$150.00	\$0.00	\$300.00*
Panic Button (All offices) •plus 1 for judges desk in court room	31	\$50.00	\$0.00	\$1,550.00*
Kaddex Wireless Door transmitter (All offices besides Siss'y Office)	9	\$50.00	\$0.00	\$450.00*
Glass Break detector (All offices besides Sissy's office)	5	\$150.00	\$0.00	\$750.00*
Discount for business	1	\$0.00	\$300.00	-\$300.00*

* Indicates non-taxable item

INCLUDED IN PRICE:

- Monitoring for entire court house will be \$30 per/mo (10\$ off per month for being costumes for so long) so new total for monitoring for all offices combined is \$30.00 per/mo
- Tech Support (included)
- Training (included) •Service (included) •1 Year Warranty (included)

Subtotal \$3,950.00
 TAX (9.75%) \$0.00

Total \$3,950.00

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Reserve Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>34710 Assigned for General Government</u>		<u>\$ 50,403.00</u>
Subtotal-34710		\$ 50,403.00
TOTAL INCREASE/DECREASE TO RESERVE ACCOUNTS:		\$ 50,403.00
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>51710 Development</u>		
103 Assistants	\$ 27,380.00	
106 Office Deputy	20,473.00	
161 Secretary	<u>2,550.00</u>	
Subtotal-51710	\$ 50,403.00	
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 50,403.00	
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 15,962,133.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

**COUNTY GENERAL FUND
BUDGET AMENDMENT
F/Y 15/16
May, 2016**

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
53330 Drug Court		
355 Travel		\$ 162.00
435 Office Supplies	\$ 162.00	
Subtotal-53330	\$ 162.00	\$ 162.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$162.00	\$ 162.00
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,012,536.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
51710 Development		
308 Consultant		<u>\$ 2,800.00</u>
355 Travel	\$ 2,000.00	
709 Data Processing Equipment	<u>800.00</u>	
Subtotal-51710	\$ 2,800.00	\$ 2,800.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 2,800.00	\$ 2,800.00
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,012,536.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the General Fund #101 Budget be amended in the following words and figures, to wit:

COUNTY GENERAL FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Revenue Accounts:</u>	<u>INCREASE</u>	<u>DECREASE</u>
47590 <u>Other Federal through State</u>	<u>\$ 16,500.00</u>	
TOTAL INCREASE/DECREASE TO REVENUE ACCOUNTS:	\$ 16,500.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
51500 <u>Election Office</u>		
709 <u>Data Processing Equipment</u>		<u>\$ 16,500.00</u>
Subtotal-51500		\$ 16,500.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 16,500.00
Prior Estimated Expenditures		\$ 16,012,536.92
Total Estimated Expenditures this Amendment		\$ 16,029,036.92
Projected Fund Balance before Amendment		\$ 4,261,113.75
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2016		\$ 4,261,113.75

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the Solid Waste / Sanitation Fund #116 Budget be amended in the following words and figures, to wit:

SOLID WASTE / SANITATION FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>55732 Convenience Centers</u>		
314 Contributions		<u>\$ 51,000.00</u>
Subtotal-55732		\$ 51,000.00
<u>55754 Landfill Operation & Maintenance</u>		
119 Accountants/Bookkeepers		\$ 1,600.00
144 Heavy Equipment Operators		100.00
168 Temporary Personnel	\$ 15,360.00	
186 Longevity Pay		800.00
187 Overtime Pay		7,800.00
191 Board & Committee Fees		346.00
196 In-service Training	300.00	
201 Social Security		600.00
204 State Retirement	1,700.00	
205 Employee Insurance		700.00
210 Unemployment Compensation	500.00	
212 Employee Medicare	475.00	
307 Communication		3,350.00
308 Consultants	1,500.00	
309 Contracts w/ Government Agencies		6,900.00
317 Data Processing Services	263.00	
322 Evaluation & Testing	260.00	
332 Legal, Notices, Recording & Court Costs		2,200.00
333 Licenses	478.00	
335 Maint. & Repair Services – Building		1,000.00
336 Maint. & Repair Services – Equipment		300.00
355 Travel	500.00	
399 Other Contracted Services	300.00	
412 Diesel Fuel	1,900.00	

418	Equipment & Machinery Parts		9,000.00
425	Gasoline	12,270.00	
450	Tires & Tubes		1,400.00
510	Trustee's Commission		3,400.00
513	Workman's Compensation Insurance		1,800.00
599	Other Charges		<u>1,600.00</u>
724	Site Development	<u>900.00</u>	
	Subtotal-55754	\$ 36,706.00	\$ 42,896.00
	TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 36,706.00	\$ 93,896.00
	Prior Estimated Expenditures		\$ 874,003.00
	Total Estimated Expenditures this Amendment		\$ 931,193.00
	Projected Fund Balance before Amendment		\$ 164,628.00
	Change in Fund Balance this Amendment		\$ (57,190.00)
	Estimated Ending Fund Balance as of June 30, 2015		\$ 107,438.00

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the Drug Fund #122 Budget be amended in the following words and figures, to wit:

COUNTY DRUG FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
54150 Drug Enforcement		
307 Communication	\$ 100.00	
718 Motor Vehicles		<u>100.00</u>
Subtotal-54150	\$ 100.00	\$ 100.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:	\$ 100.00	\$ 100.00
Prior Estimated Expenditures		\$ 72,079.44
Total Estimated Expenditures this Amendment		\$ 72,079.44
Projected Fund Balance before Amendment		\$ 93,629.56
Change in Fund Balance this Amendment		\$ 0.00
Estimated Ending Fund Balance as of June 30, 2015		\$ 93,629.56

RESOLUTION

BE IT RESOLVED, by the County Legislative Body and/or the Board of County Commissioners of Fayette County, Tennessee, in regular sessions on this 24th day of May, 2016, it being the fourth Tuesday of the month and the regular monthly meeting of the County Legislative Body in the Criminal Justice Center in Somerville, Tennessee.

That the Adequate Facilities / Development Tax Fund #125 Budget be amended in the following words and figures, to wit:

ADEQUATE FACILITIES / DEVELOPMENT TAX FUND BUDGET AMENDMENT F/Y 15/16 May, 2016

<u>Adjustment to Revenue Accounts:</u>	<u>INCREASE</u>	<u>DECREASE</u>
40285 Adequate Facility Tax	\$ 133,227.00	
TOTAL INCREASE/DECREASE TO REVENUE ACCOUNTS:	\$ 133,227.00	
<u>Adjustment to Expenditure Accounts:</u>	<u>DECREASE</u>	<u>INCREASE</u>
58400 Other Charges		
509 Refunds		\$ 10,000.00
510 Trustee's Commission		<u>10,000.00</u>
Subtotal-58400		\$ 20,000.00
99100 Transfers Out		
599 Refunds		\$ 4,506.00
Subtotal-99100		\$ 4,506.00
TOTAL INCREASE/DECREASE TO EXPENDITURE ACCOUNTS:		\$ 24,506.00
Prior Estimated Expenditures	\$	385,068.00
Total Estimated Expenditures this Amendment	\$	409,574.00
Projected Fund Balance before Amendment	\$	379,009.00
Change in Fund Balance this Amendment	\$	108,721.00
Estimated Ending Fund Balance as of June 30, 2016	\$	487,730.00



TENNESSEE DEPARTMENT OF REVENUE

COUNTY EXECUTIVE/MAYOR
FAYETTE COUNTY
PO BOX 218
SOMERVILLE TN 38068-0218

May 9, 2016

Month of: APRIL

Tot. Collections: \$565,025.02

Cost of Admin: \$6,356.53

Net Collections: \$558,668.49

The Department of Revenue has collected and allocated the above total during the month indicated from Local Option Sales Tax as follows:

COUNTY/CITY NAME	TOTAL COLLECTIONS	LESS ADMIN. COSTS	NET COLLECTIONS
FAYETTE COUNTY	\$75,170.95	\$845.67	\$74,325.28
SOMERVILLE	\$99,607.83	\$1,120.59	\$98,487.24
LAGRANGE	\$207.09	\$2.33	\$204.76
MOSCOW	\$10,786.04	\$121.34	\$10,664.70
OAKLAND	\$237,277.80	\$2,669.38	\$234,608.42
ROSSVILLE	\$18,349.07	\$206.43	\$18,142.64
GALLAWAY	\$42,290.04	\$475.76	\$41,814.28
BRADEN	\$2,971.44	\$33.43	\$2,938.01
WILLISTON	\$1,760.03	\$19.80	\$1,740.23
PIPERTON	\$75,833.79	\$853.13	\$74,980.66
GRAND JUNCTION	\$770.94	\$8.67	\$762.27

Note that we have deducted 1.125% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Fiscal Services at (615) 532-8944 between 8:00 a.m. and 4:30 p.m., Monday through Friday, holidays excepted.

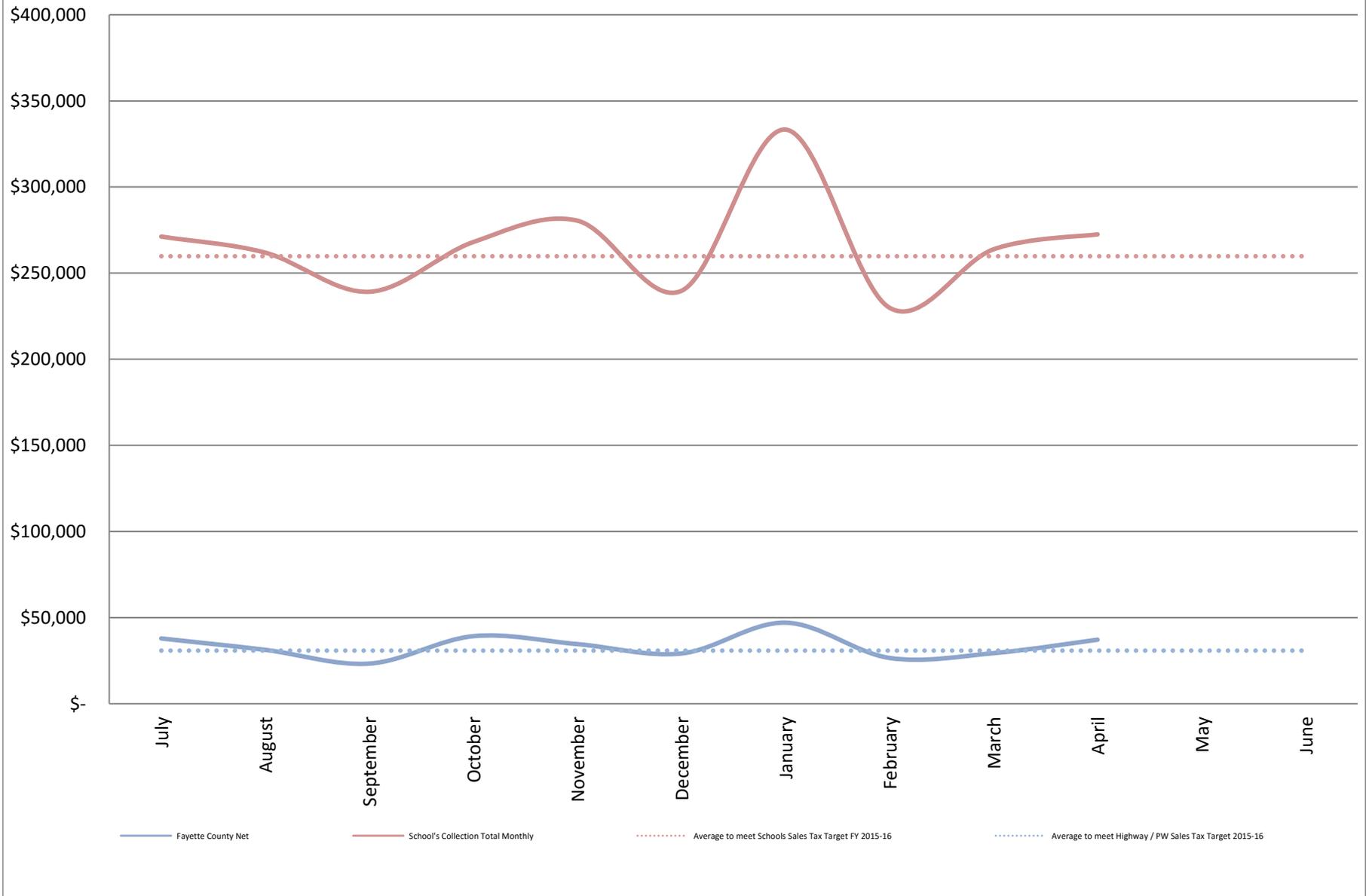
Sales Tax

Average 2015-16 Monthly School Collections Target is \$ 259,826.00

Revenue by Month
(Net Collections)

	Fayette County			School's Collection Total		Year-To-Date	School Avg	Estimated	
	County Total	Collections	Net	Piperton	Monthly	School Amount	Monthly Collections	Tax Collections	
July	\$ 557,680	\$ 75,762	\$ 37,881	\$ 83,682	\$ 271,232	v	\$ 271,232	\$ 259,826	
August	\$ 542,558	\$ 62,526	\$ 31,263	\$ 103,285	\$ 261,889	v	\$ 266,561	\$ 519,652	
September	\$ 492,680	\$ 46,553	\$ 23,277	\$ 78,751	\$ 239,181	v	\$ 257,434	\$ 779,478	
October	\$ 551,813	\$ 78,433	\$ 39,217	\$ 86,366	\$ 268,055	v	\$ 260,090	\$ 1,039,304	
November	\$ 581,516	\$ 69,209	\$ 34,604	\$ 113,350	\$ 280,454	v	\$ 264,162	\$ 1,299,130	
December	\$ 490,630	\$ 58,316	\$ 29,158	\$ 61,469	\$ 239,727	v	\$ 260,090	\$ 1,558,956	
2016 January	\$ 681,842	\$ 94,102	\$ 47,051	\$ 82,918	\$ 333,383	v	\$ 270,560	\$ 1,818,782	
February	\$ 471,949	\$ 53,111	\$ 26,555	\$ 66,683	\$ 229,913	v	\$ 265,479	\$ 2,078,608	
March	\$ 548,752	\$ 58,674	\$ 29,337	\$ 116,022	\$ 263,829	v	\$ 264,554	\$ 2,338,434	
April	\$ 558,668	\$ 74,325	\$ 37,163	\$ 74,981	\$ 272,518	v	\$ 266,018	\$ 2,598,260	
May	\$ -	\$ -	\$ -			v	\$ -	\$ 2,858,086	
June	\$ -	\$ -	\$ -				\$ -	\$ 3,117,912	
						\$ 2,660,181			
Collected Sales Tax to Public Works			\$ 335,506	Sales Tax Budget 2015-16:		\$ 3,117,909			
Current Avg Monthly			\$ 33,551						
Public Works Estimated Monthly			\$ 30,834						
Projected Ending			\$ 402,607	YTD Sales Tax Over/Under		\$ 321,747			
Public Works Sales Tax Budget:			\$ 370,000						
Annual Projected Over/(Under) Budget:			\$ 32,607						

Sales Tax





STATE OF TENNESSEE
DEPARTMENT OF REVENUE
ANDREW JACKSON STATE OFFICE BUILDING
NASHVILLE, TENNESSEE 37242

BILL HASLAM
Governor

RICHARD H. ROBERTS
Commissioner

MAY 10, 2016

FAYETTE COUNTY EXECUTIVE
PO BOX 340
SOMERVILLE, TN 38068

THE DEPARTMENT OF REVENUE HAS ALLOCATED THE FOLLOWING TOTALS FROM STATE SALES TAX ON INTERSTATE TELECOMMUNICATIONS SERVICES DURING THE MONTH OF APRIL, 2016. THIS ALLOCATION IS BASED ON TENNESSEE CODE ANNOTATED SECTION 67-6-221 WHICH WAS EFFECTIVE JANUARY 1, 2000. TENNESSEE CODE ANNOTATED 67-6-712 (LOCAL OPTION SALES TAX) IS REFERENCED FOR FURTHER COUNTY DISTRIBUTION.

FAYETTE COUNTY EDUCATION	154.71
SOMERVILLE EDUCATION	19.51
LAGRANGE EDUCATION	.84
MOSCOW EDUCATION	3.51
OAKLAND EDUCATION	41.76
ROSSVILLE EDUCATION	4.19
GALLAWAY EDUCATION	4.29
BRADEN EDUCATION	1.78
WILLISTON EDUCATION	2.49
PIPERTON EDUCATION	9.11
GRAND JUNCTION EDUCATION	.03
TOTAL ALLOCATION FOR FAYETTE COUNTY EDUCATION	\$242.22
FAYETTE COUNTY GENERAL PURPOSE	154.71
GRAND TOTAL ALLOCATION	\$396.93

THE DEPARTMENT OF FINANCE AND ADMINISTRATION HAS BEEN NOTIFIED TO ISSUE A PAYMENT TO THE TRUSTEE OF YOUR COUNTY FOR THE GRAND TOTAL ALLOCATION. PAYMENTS DO NOT NEED TO BE FORWARDED TO THE MUNICIPALITIES BECAUSE THEIR SHARE IS BEING REMITTED DIRECTLY. THE TOTAL EDUCATION ALLOCATION LISTED ABOVE SHOULD BE DISTRIBUTED IN THE SAME MANNER AS THE COUNTY PROPERTY TAX FOR SCHOOL PURPOSES. THE COUNTY GENERAL PURPOSE FUND IS EARMARKED FOR GENERAL FUND PURPOSES.

FOR ADDITIONAL INFORMATION REGARDING THIS ALLOCATION, YOU MAY CALL THE DIVISION OF FISCAL SERVICES AT (615) 741-1028 BETWEEN 8:00 A.M. AND 4:30 P.M. MONDAY THROUGH FRIDAY, HOLIDAYS EXCEPTED.

C: COUNTY TRUSTEE
COUNTY DIRECTOR OF FINANCE

BUILDING PERMIT REPORT							
Data For: April 2016		Permits Issued:39			Fees Collected:\$8216		
TOTAL BY CIVIL DISTRICT AND PURPOSE							
CD #	HOUSES	MOBILE	BUSINESS	INDUSTRY	ADDITIONS	OTHER	CD# TOTAL
#01					1	1	2
#02					1		1
#03							0
#04			1				1
#05							0
#06	1					2	3
#07	5					3	8
#08						4	4
#09	2	1				2	5
#10						1	1
#11	2						2
#12		1				4	5
#13							0
#14	1				1	2	4
#15	1					2	3
TOTAL	12	2	1	0	3	21	39
MONTHLY REVENUE REPORT				PREVIOUS FISCAL YEAR			
BUILDING PERMITS			\$7,546	BUILDING PERMITS			\$4,957
ROAD CONS. REVIEW FEES			\$0	ROAD CONS. REVIEW FEES			\$0
BEER PERMITS			\$0	BEER PERMITS			\$0
APPEALS BOARD FEES			\$0	APPEALS BOARD FEES			\$0
REZONING FEES			\$0	REZONING FEES			\$0
SUBDIVISION REVIEW FEES			\$50	SUBDIVISION FEES			\$0
REINSPECTION FEES			\$100	REINSPECTION FEES			\$200
ORDINANCE COPY FEES			\$0	ORDINANCE COPY FEES			\$0
GIS MAP & DATA FEES			\$520	GIS MAP & DATA FEES			\$0
MONTHLY TOTAL			\$8,216	MONTHLY TOTAL			\$5,157
BEGINNING BALANCE			\$44,929	BEGINNING BALANCE			\$38,546
MONTHLY TOTAL			\$8,216	MONTHLY TOTAL			\$5,157
YEAR TO DATE			\$53,145	YEAR TO DATE			\$43,703

DAILY ADEQUATE FACILITIES TAX DEPOSITS						MONTH:	April-16					
DATE	BRADEN	FAYETTE	GALLAWAY	LAGRANGE	MOSCOW	OAKLAND	PIPERTON	ROSSVILLE	SOMERVILLE	WILLISTON	TOTAL	
4/5		\$8,494				\$2,818					\$11,312	
4/8		\$4,672				\$1,439		\$1,997	\$1,217		\$9,325	
4/13							\$2,655				\$2,655	
4/11						\$2,210	\$532	\$1,816			\$4,558	
4/15		\$2,726				\$1,515	\$2,612				\$6,853	
4/18		\$1,277						\$4,475			\$5,752	
4/20		\$4,795						\$1,469			\$6,264	
4/22						\$2,069	\$1,977				\$4,046	
4/25		\$1,515					\$164				\$1,679	
4/27		\$2,081					\$2,296				\$4,377	
4/29						\$2,182					\$2,182	
TOTAL	\$0	\$25,560	\$0	\$0	\$0	\$10,051	\$10,236	\$9,757	\$1,217	\$0	\$59,003	



STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF STATE AND LOCAL FINANCE
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
PHONE (615) 401-7872
FAX (615) 741-5986

May 11, 2016

Honorable Rhea Taylor, Mayor
Fayette County
P.O. Box 218
Somerville, TN 38068

Dear Mayor Taylor:

Please include this letter in the minutes of the next meeting of the County Commission and provide a copy to each Commissioner.

This Office received a request from Fayette County (the "County") on May 4, 2016, for retroactive approval to issue five-year capital outlay notes in an amount not to exceed \$334,889.32 to be known as the "General Obligation Capital Outlay Notes, Series 2015" (the "Notes"). The County adopted a capital outlay note resolution on November 30, 2015, however, inadvertently failed to request approval from this Office to issue the notes. The County reported the oversight to this Office.

The request included a certified copy of the unnumbered resolution authorizing the issuance of the Notes to finance a hydro-driven four wheel drive chip spreader and nine wheel pneumatic 6 to 15 ton roller (the "Project"). The note form was included with the resolution. Please send a copy of the executed note to us along with the completed Report on Debt Obligation (Form CT-0253).

Compliance with Debt Management Policy

The County provided a copy of its debt management policy, and within forty-five (45) days of issuance of the debt approved in this letter, is required to submit the Report on Debt Obligation that indicates that this debt complies with its debt policy. If the County amends its policy, please submit the amended policy to this office.

Note Approval

This letter constitutes retroactive approval for the County to issue the Notes by informal bid pursuant to T.C.A. §§ 9-21-608 and 9-21-609. Approval of the sale of the Notes is conditioned upon the County's compliance with Title 9, Chapter 21, Parts 1, 4, and 6, of the Tennessee Code Annotated and timely payment of outstanding note principal and interest in accordance with the note provisions. The amount of the Notes being approved is based on the County's determination of the cost of the public works project as authorized in T.C.A. § 9-21-109.

This letter and the approval to issue debt do not address the compliance with federal tax regulations and should not be relied upon for that purpose. The County should discuss these issues with a tax attorney or bond counsel.

Purpose, Terms, and Life

This Project meets the definition of a public works project in T.C.A. § 9-21-105, and the County may issue notes under the authority of Title 9 Chapter 21 of the Tennessee Code Annotated to finance such Project. The maturity of the Notes does not exceed the life of the proposed Project as attested by the local governing body. The submitted resolution and supporting documents appear to meet the requirements for the issuance of notes in Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated. The maximum maturity for the Notes as authorized by the governing body is five (5) fiscal years after the fiscal year of issuance.

Not less than level debt service is to be paid in each year after the year issued with the balance being paid in the final year of the Notes. In its resolution, the County committed to make at least level debt service payments. This repayment schedule meets the requirements of statute. If the County does not pay the minimum principal payments stated in its resolution, the County will not be permitted to convert the Notes to bonds after the two-year period commencing on the date of issuance (T.C.A. § 9-21-610).

Nonconforming Obligations

Notes issued contrary to Title 9 Chapter 21 Parts 4 and 6 of the Tennessee Code Annotated or Notes not properly extended are nonconforming obligations. The Comptroller has the option to levy a penalty for notes deemed nonconforming obligations.

Director's Budget Approval Requirement

By issuing debt under the authority of Title 9 Chapter 21 of the Tennessee Code Annotated, the County has placed itself under the budget approval authority of the Director of the Office of State and Local Finance for the life of any outstanding debt. This authority requires you, as Chief Executive Officer, to submit within fifteen days of adoption the appropriation resolution with any necessary supporting documents to this Office for official budget approval to document:

- the County's budget is balanced as required by state law,
- the County intends to pay all outstanding debt obligations, and
- the annual budget is prepared in a form consistent with accepted governmental standards and as approved by the Director.

This Office can require the County to provide any information or perform any audits necessary to ascertain that the County maintains a balanced budget and makes payments on its outstanding debt obligations. If the County is unwilling to submit to the requirements of T.C.A. § 9-21-403, this approval to issue the Notes is rescinded.

If the statutorily required budget and supporting documents are not submitted, the County will not be permitted to convert the Notes to bonds after the two year period commencing on the date of issuance. Once under this requirement, if the County fails to comply, it must publish a notice in a paper of general circulation in the County stating that a proper budget has not been submitted to the Director for approval to become the official budget and that the County is not operating in compliance with Title 9 Chapter 21 Part 4 of the Tennessee Code Annotated.

Municipal Securities Rulemaking Board (MSRB) Voluntary Disclosure of Bank Loans

The Municipal Securities Rulemaking Board (MSRB) released regulatory notices: MSRB Notice 2011-52, providing guidance on the use of “bank loans” that could be a private placement of municipal securities subject to specific regulatory requirements including disclosure; and MSRB Notice 2012-18, encouraging the voluntary disclosure of bank loan financings through the MSRB’s Electronic Municipal Market Access (EMMA®) website (emma.msrb.org). For more information see the preceding notices on the MSRB’s website (msrb.org). To learn how to submit disclosure see the link at the bottom of the EMMA website labeled Submit Documents or the Education Center of the MSRB’s website.

Report on Debt Obligation

Enclosed is the Report on Debt Obligation. This form must be filed with the governing body of the public entity issuing the Debt not later than forty-five (45) days following the issuance or execution of a debt obligation by or on behalf of any public entity, with a copy (including attachments, if any) filed with the Director of the Office of State and Local Finance by mail to the address on this letter, or by email to StateandLocalFinance.PublicDebtForm@cot.tn.gov. For your convenience, a fillable PDF of the Form is available at www.comptroller.tn.gov/sl/PDF/CT0253_Revised.pdf. No public entity may enter into additional debt if it has failed to file the Report on Debt Obligation.

If you should have any questions or need further assistance, please feel free to call.

Sincerely,



Sandra Thompson
Director of State & Local Finance

Cc: Mr. Jim Arnette, Director of Local Government Audit, COT

Encl: Report on Debt Obligation