

Accessing Your MyBenefitsChannel Account



[To Receive Your Checkstubs...]

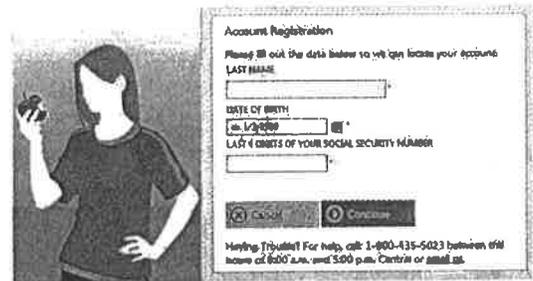
Step 1: Go to MyBenefitsChannel.com

- From any computer, visit <https://www.mybenefitschannel.com>
- Click the "Register Here" button to get started
- Follow the instructions to successfully register
- Your user name, password, and pass phase are secure and are not shared with anyone, even your employer.



Step 2: Register

- Enter your last name, birth date, and last 4 digits of your SSN
- Click "Continue"
- On the next screen, you will need to review the Terms & Conditions: check the box indicating your agreement, and click "Submit Agreement"



Step 3: Create your username and password

- **Important!** Be sure to enter the email address you use most frequently. When you have secure messages or employer-sponsored things to do you will receive a notification to the email address you enter on this page. Your email address is **secure and will not be shared** or sold, and will only be used for employer-related business.
- Your username and password must be at least 8 characters and your password must include 1 or more numbers
- Choose a security question and answer to use if you need to recover your username and password
- Be sure to choose things that will be easy for you to remember, but difficult for others to guess
- You will use the same username and password to log-in to MyBenefitsChannel and the My Wellness Station biometric data upload application (if applicable)
- Click "Continue"

Congratulations, you've logged in!

- Please explore all that MyBenefitsChannel has to offer!

Need help or have questions?

Contact Five Points at 800.435.5023. We will be glad to help.

Feel free to call me with any questions! (Becky at the Mayor's Office: 465-5202) If you don't have a computer, you are welcome to come see me at the Mayor's office and I will be happy to help you set up your account.

Note →

****REMEMBER...ALTHOUGH YOUR STUB NOTIFICATION MAY COME A DAY OR TWO BEFORE PAYDAY, THE MONEY WILL NOT BE IN THE BANK BEFORE PAYDAY!!! ALWAYS VERIFY WITH YOUR BANK THAT THE MONEY HAS BEEN DEPOSITED BEFORE YOU SPEND IT!!**