



Fayette County Government  
Office of the County Clerk  
16755 Highway 64, Suite 101, Somerville, TN. 38068  
[www.fayettetn.us](http://www.fayettetn.us)

Shana N. Burch  
County Clerk

Phone (901)- 465-5213  
Fax (901)- 465-5293

FAYETTE COUNTY NOTARY PUBLIC APPLICATION

This application must be signed under oath in the presence of a notary public and submitted to the County Clerk at least five days prior to the meeting of the County Legislative Body at which to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000). The bond must be filed in the Office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of this county of your change of address.

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Date of Application: \_\_\_\_\_

Name (AS IT WILL APPEAR ON YOUR NOTARY COMMISSION):

\_\_\_\_\_  
First Middle Last

Residence Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

Name of Employer: \_\_\_\_\_

Principal Business Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

Telephone: (home) \_\_\_\_\_ (business) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ (Applicant must be 18 years at the date of election)

Social Security#: \_\_\_\_\_ Email: \_\_\_\_\_

For RENEWAL applications, give the expiration date of your current commission: \_\_\_\_\_

PLEASE ANSWER THE FOLLOWING QUESTIONS:

YES/NO

1. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? \_\_\_\_\_
2. If the answer to question 1 was YES, has your citizenship been restored? \_\_\_\_\_
3. Is there an unpaid judgment against you for money received in an official capacity and due to the United States, to Tennessee or any Tennessee county, or are you a defaulter to the treasury? \_\_\_\_\_
4. Are you a soldier, a seaman, marine, or airman in the regular Army, State Congress, or a person holding any office of profit or trust under any foreign power, other state of the United States? \_\_\_\_\_
5. Have you ever been removed from office as a notary public for official misconduct? \_\_\_\_\_
6. Have you ever had a notarial commission revoked or suspended by this or any other state? \_\_\_\_\_
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? \_\_\_\_\_
8. Is there any other reason that you are legally disqualified from holding the office of a notary public? \_\_\_\_\_
9. Are you a United States citizen or Legal permanent resident? \_\_\_\_\_

**I DO SWEAR UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT.**

\_\_\_\_\_  
Signature of Applicant

State of Tennessee  
County of Fayette

Personally appeared before me, \_\_\_\_\_ with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purpose therein contained.

Witness my hand, at office, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary of Public or County Clerk

My Commission Expires: \_\_\_\_\_